



SNP Administrative Review Findings
Program Year 2020

Lutheran Child And Family Services (K156)

Lutheran Child And Family Services (K156)
1525 N Ritter Avenue
Indianapolis, IN 46219-3026

Food Service Contact
Mr. John Davis
Kitchen Manager
(317) 359-5467
FSMC: Aramark

Executive Contact
Ms. Rachael Fisher
Executive Director
(317) 359-5467

No. of Sites / Reviewed: 1 / 1
Month of Review: December 2019

Commendations

- * Since the last two administrative reviews occurred, Lutheran Child and Family Services has made a tremendous amount of improvements. It is evident that the kitchen staff is making the Child Nutrition Program requirements a top priority.

Resource Management - Lutheran Child And Family Services (K156)

710. SFA provided adult meals

Adult Meal Cost Technical Assistance

If the RCCI is not charging the employees for the meals they receive, they should at least be tracked and a dollar value equivalent to the price of an adult meal (based on USDA Child Nutrition program guidelines) be assigned. USDA program funds cannot be used to pay for adult meals or for other meals that are not claimed for reimbursement. As a good business practice, adult meals that are provided as a part of an employee benefit should be identified and budgeted separately. As long as the RCCI is adding additional funds to cover the cost of the adult meals and the other meals served but not claimed, the RCCI is in compliance and no transfer of funds for those meals would need to occur. However, the RCCI should maintain detailed records to support their compliance.

General Program Compliance - Lutheran Child And Family Services (K156)

1403. Review of agricultural food components indicates violations of the Buy American provision

Buy America Provision Technical Assistance

A technical assistance was discussed requiring SFAs to purchase, to the maximum extent practicable, domestic commodities or products.

SNP Administrative Review Findings**Lutheran Child And Family Services (K156)****Program Year 2020****Lutherwood (5706)**

1525 N Ritter Avenue
Indianapolis, IN 46219-3026

Food Service Contact

John Davis
Kitchen Manager
(317) 359-5467

Month of Review: December 2019

Date of Onsite Review: January 7, 2020

Meal Counting & Claiming - Lutherwood (5706)

318. Day of Review- each meal service line provides an accurate count by eligibility category at the point of service

Finding: Documenting Meal Counts

At the time of both the breakfast and lunch meal services reviews, a head count is documented at the point of service and then a roster with names is documented at a later time.

Corrective Action:

Please confirm that going forward, a checklist inclusive of student names is documented at the point of service in order to obtain an accurate meal count.

Technical Assistance:

A technical assistance was conducted and referenced in the RCCI Manual Child Nutrition Program Guidance for Indiana Residential Child Care Institutions regarding this specific finding.

Meal Components & Quantities - Lutherwood (5706)

402.(A) Day of Review- the minimum daily quantity requirements are met for the age/grade group being served

Finding: Breakfast Daily Minimum Requirements

For breakfast on the day of review, only 4 ounces of juice was planned to be served. This was corrected before any students were served.

Corrective Action:

The breakfast meal pattern guidelines for all grades require at least 1 cup total fruit and/or vegetable be served for breakfast. Confirm that going forward the meal pattern guidelines will be referenced and the guidelines will be followed during the menu planning process.

Technical Assistance:

A technical assistance was conducted during the onsite breakfast review.

402. (B) Day of Review- the minimum daily quantity requirements are met for the age/grade group being served

Finding: Lunch Daily Minimum Requirements

On the day of the lunch review, only one grain ounce was being offered with the PBJ Uncrustable and cheese stick entrée choice. This was corrected before any students were served.

Corrective Action:

Students graded 9-12 meal pattern guidelines require two grain ounce equivalency be served for lunch. Confirm that now and going forward the meal pattern guidelines will be referenced and the guidelines will be followed during the menu planning process.

Technical Assistance:

A technical assistance was conducted during the onsite lunch review.

402. *Day of Review- the minimum daily quantity requirements are met for the age/grade group being served*

Serving Meat/Meat Alternates for Breakfast Technical Assistance

Technical Assistance:

A technical assistance was conducted with the breakfast food service worker during the breakfast review as to whether a meat/meat alternate was required during breakfast.

410. *Review Period- planned menu quantities meet the meal pattern requirements*

Finding: Vendor Statements *Repeat Finding

Vendor statements were not on file for all pre-portioned food items.

Corrective Action:

Confirm there is understanding that Child Nutrition Labels and/or Product Formulation Statements will be acquired and reviewed for menu compliance before placing on the menu and serving.

Technical Assistance:

A technical assistance was conducted regarding this specific finding.

412. *Meal Pattern Requirements*

Technical Assistance on Regularly Serving Over the Daily Minimum Meal Pattern Requirements

Technical Assistance:

A technical assistance was conducted on cautiously regularly serving too much food because of the need to meet the calories minimum and maximum requirements over the course of a week. Additional foods could be provided between meals or at the meals not claimed for reimbursement on USDA Child Nutrition programs.