

Indiana Department of Education

SNP Administrative Review Findings

Liberty Christian School (K401)

Program Year 2018

Liberty Christian School (K401) **New SFA** 2025 Hillcrest Dr.

Anderson, IN 46012-4224

No. of Sites / Reviewed: 2 / 1

Food Service Contact
Mr. Clark Costerison
Food Service Director

FSMC: BFFoodsystems

(765) 221-9226

Executive Contact

Dr. Jay McCurry Superintendent (765) 644-7774

Month of Review: November 2017

Certification and Benefit Issuance - Liberty Christian School (K401)

126. Certification Benefits/Issuance Review Method, applications correctly approved?

Finding 9017: The application approval process is not implemented correctly.

Based on the selected students, an eligibility determination error was found, as listed on the SFA-1.

Corrective Action:

Confirm a notification letter to inform the household that an error was found has been sent, allowing for families to have 10 days before the benefit changes. In your submitted corrective action plan, provide the date of correction made in your point of sale software program for the eligibility determination error student name.

Technical Assistance:

A technical assistance was conducted during the onsite review.

General Program Compliance - Liberty Christian School (K401)

1213. Validate OFS #1203 - Did new Director meet food safety certification and training requirements?

Finding 9000: Other Finding

The food service director's did not have current safety training certification.

Corrective Action:

Confirm that the food service directors will obtain food safety certification every 5 years.

Technical Assistance:

A technical assistance was conducted.

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Indiana Department of Education

SNP Administrative Review Findings

Liberty Christian School (K401)

Program Year 2018

Liberty Christian Elementary (C226) 2025 Hillcrest Dr. Anderson, IN 46012-4224 Food Service Contact Mr. Clark Costerison Food Service Director (765) 221-9226

Month of Review: November 2017

Date of Onsite Review: December 5, 2017

Meal Components & Quantities - Liberty Christian Elementary (C226)

410. Review period menus and production records - Quantities and meal pattern requirements met? Enter data.

Finding 9000: Other Finding

The developed standardized recipes are not completed correctly.

Corrective Action:

Confirm that in the future all standardized recipes will contain all required information. Also, submit three correctly developed standardized recipes with your corrective action letter.

Technical Assistance:

A technical assistance was conducted during the administrative review exit meeting.

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