



SNP Administrative Review Findings
Program Year 2020

Jay County School Corporation (3945)

Jay County School Corporation (3945)

1976 W. Tyson Road
Portland, IN 47371-7994

Food Service Contact

Ms. Tarinna Morris
Business Manager
(260) 726-9341
FSMC: Chartwells

Executive Contact

Mr. Jeremy Gulley
Superintendent
(260) 726-9341

No. of Sites / Reviewed: 8 / 2
Month of Review: March 2020

Certification and Benefit Issuance - Jay County School Corporation (3945)

126. Certification: selected applications correctly approved

Finding 9000: Free and Reduced Price Benefit Error

One free and reduced application that was selected for verification was not originally classified correctly. It should have been denied.

Corrective Action:

This one reduced application error was corrected on 12/06/2019 via the verification review results.
NO FURTHER ACTION IS REQUIRED

Technical Assistance:

A technical assistance was conducted regarding this specific finding.

Verification - Jay County School Corporation (3945)

206. (a) On-site observations validate Off-Site Assessment Tool responses to Verification questions and responses demonstrate compliance with FNS requirements

Submitting Tax Forms for Proof of Income Technical Assistance During the Verification Process

Technical Assistance:

A technical assistance was conducted regarding submitting tax forms for proof of income during the verification process. This should only be accepted as proof of income when the household is self-employed.

206. (b) On-site observations validate Off-Site Assessment Tool responses to Verification questions and responses demonstrate compliance with FNS requirements

Verification Summary Report

The Verification Summary Report did not match the results noted in the supporting verification documentation.

Corrective Action:

Confirmed with the food service director that in the future the Verification Summary Report will correctly represent the verification household results.

Technical Assistance:

A technical assistance was conducted regarding this finding.

215. SFA completed verification by November 15



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Finding 9000: Verification Technical Assistance

Technical Assistance:

A technical assistance was conducted regarding the verification process being fully completed annually by November 15th. If the Verification Summary Report is submitted past January 15th, an extension must be requested to the SA.



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Jay County School Corporation (3945)

West Jay Middle School (3285)

1976 W. Tyson Road
Portland, IN 47371-7994

Food Service Contact

Mrs. Landra Fraley
Manager
(765) 768-7648

Month of Review: March 2020

Date of Onsite Review: June 3, 2020

No "Onsite" Administrative Review was conducted due to COVID-19 Circumstances.



SNP Administrative Review Findings
Program Year 2020

Jay County School Corporation (3945)

Westlawn Elem. School (3289)

1976 W. Tyson Road
Portland, IN 47371-7994

Food Service Contact

Mrs. Linsey Foerg
Supervisor
(765) 768-6075

Month of Review: March 2020

Date of Onsite Review: June 3, 2020

No "Onsite" Administrative Review was conducted due to COVID-19 Circumstances.