



SNP Administrative Review Findings
Program Year 2023

Indiana Horizon Academy (K411)

Indiana Horizon Academy (K411)
9803 Colorado Street
Crown Point, IN 46307-8807

Food Service Contact
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No. of Sites / Reviewed: 2 / 1
Month of Review: February 2023

General Program Compliance - Indiana Horizon Academy (K411)

1216. School Nutrition Programs staff met/will meet annual training requirements

Finding 9000: Training Requirements

Not all employees had received enough training hours.

Corrective Action:

State Agency will hold a training for SFA that all staff must attend for their training requirement. The SFA attended two TA sessions with the State Agency to cover production records, one on May 23rd and one on August 9th. This is sufficient and no further action is necessary.

1217. SFA's process and frequency for tracking training hours is sufficient

Finding 9000: Professional Standard Tracking

The SFA is not using a tool to track their professional standard training hours.

Corrective Action:

The SFA is required to utilize or create a tracking tool to keep track of their training hours. This has been created as of August 9th, 2023.

SNP Administrative Review Findings

Indiana Horizon Academy (K411)

Program Year 2023

Indiana Horizon Academy (B821)

9803 Colorado Street
Crown Point, IN 46307-8807

Food Service Contact

Mrs. Rizwana Nazir
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Month of Review: February 2023

Date of Onsite Review: March 8, 2023

Meal Components & Quantities - Indiana Horizon Academy (B821)

409. *Review Period- all required meal components per weekly meal pattern requirements were offered and served to students*

Finding 9000: Production Record Keeping

The SFA did not maintain food production records with all required items.

Corrective Action:

The SFA is required to attend a Technical Assistance session with the State Agency to go over production record training. The SFA attended two TA sessions with the State Agency to cover production records, one on May 23rd and one on August 9th. This is sufficient and no further action is necessary.

500. *Day of Review- Offer vs. Serve was properly implemented*

Finding 9078: School is not properly implementing Offer vs. Serve.

As observed on the Day of Review, meals were counted as reimbursable under OVS when a meal was incomplete due to missing the minimum number of required meal components.

Corrective Action:

The FSD is required to take the SBP OVS training. The SFA has completed the OVS training on Moodle. The SFA attended two TA sessions with the State Agency to cover OVS, one on May 23rd and one on August 9th. This is sufficient and no further action is necessary.

Technical Assistance:

The school was provided technical assistance during the on-site visit.

501. *Cafeteria staff have been trained on OVS*

Finding 9079: Cafeteria staff have not been adequately trained on requirements and implementation of Offer vs. Serve.

Staff has not been trained on Offer Versus Serve.

Corrective Action:

All breakfast and lunch staff members are required to take OVS training for the program they administer. Please provide the state agency with the certificates when complete. The SFA has completed the OVS training on Moodle. The SFA attended two TA sessions with the State Agency to cover OVS, one on May 23rd and one on August 9th. This is sufficient and no further action is necessary.

Technical Assistance:

The school was provided technical assistance during the on-site visit.

General Program Compliance - Indiana Horizon Academy (B821)

1408. *Temperature logs are available*

Finding 9149: Temperature logs unavailable for review.

FNS requires each school in the SFA to maintain temperature logs for a period of six months. Temperature logs unavailable for: PY 2023.

Corrective Action:

SFA will start documenting temperatures on their production records ASAP. This is understood and no further action is necessary.