



**SNP Administrative Review Findings**

**Holy Name Catholic School (K182)**

*Program Year 2022*

**Holy Name Catholic School (K182)**

21 North 17th Avenue  
Beech Grove, IN 46107-1531

**Food Service Contact**

Mrs. Louise Stevenson  
Cafeteria Director  
(317) 788-3617

**Executive Contact**

Mrs. Amy Wright  
Principal  
(317) 784-9078

No. of Sites / Reviewed: 1 / 1  
Month of Review: October 2021

**No Administrative Findings during Review – See site results on pages 2-3.**

**SNP Administrative Review Findings**

**Holy Name Catholic School (K182)**

*Program Year 2022*

**Holy Name School (C545)**

21 North 17th Avenue  
Beech Grove, IN 46107-1531

**Food Service Contact**

Mrs. Louise Stevenson  
Cafeteria Director  
(317) 788-3617

Month of Review: October 2021

**Other Federal Programs - Holy Name School (C545)**

*5. On-site observation – Snack counts reasonable, Meal Service operation compliant?*

**Finding 9223: As observed on the Day of Review, the snack meal service operation was not in compliance with all program requirements.**

Program requirements not met: Students were required to take a snack if they did not want one.

**Corrective Action:**

Students cannot be required to take a snack. If they do not plan to eat any part of it, they should not be served.

After school program staff understood this requirement at the time of review and no additional action is needed if implemented fully.

**Technical Assistance:**

While students who do not plan to eat any part of the snack should not be served, students choosing to participate must take both snack components even if they plan to only consume one item. There is no Offer versus Serve option for snack; both components must be taken if the student is served.

*8. Education or enrichment activities conducted?*

**Finding 9230: Afterschool Snack Program has insufficient education or enrichment activities.**

**Technical Assistance:**

Afterschool snack program can only be operated with an enrichment activity. After school program staff stated that children have structured play time, but no enrichment activities. At the time of review, the types of enrichment activities were discussed and the staff stated they would put something into place. Options include homework help for all ages, a reading program for all ages or returning to the previously used enrichment activities (pre-covid). Please ensure the Afterschool program includes an enrichment activity moving forward.

**Meal Components & Quantities - Holy Name School (C545)**

*410. Review Period- planned menu quantities meet the meal pattern requirements*

**Finding 9076: Planned menus served during Review month do not meet portion size/quantity requirements.**

Productions records were reviewed for the Review Period to determine whether the portion sizes of meal components from the planned menu and served during the Review Period meet the minimum meal pattern requirements for the age/grade group(s) being served. At lunch, the cold peanut butter and jelly option contained only 1oz meat/meat alternate per day, this was insufficient to meet the weekly requirement of 9oz per week.

**Corrective Action:**

The sponsor will add either a cheese stick or yogurt to increase the meat/meat alternate total to 2oz daily. This will increase the amount enough to meet the weekly requirement.

If implemented fully, no additional corrective action is needed for this finding.

**SNP Administrative Review Findings****Holy Name Catholic School (K182)*****Program Year 2022*****Technical Assistance:**

Previously, the school was offering a cheese stick on the salad bar that students who took the peanut butter and jelly could have taken to increase their m/ma. Since the salad bar is not in use at this time, the additional m/ma was not available and the weekly requirement not met. In future years if the salad bar is open and student can take additional m/ma from the salad bar, no additional product will need to be added as long as students are made aware they can take an additional item from the salad bar.