



SNP Administrative Review Findings
Program Year 2026

Gary Community School Corporation (4690)

Gary Community School Corporation (4690)

900 Gerry Street
Gary, IN 46406-2010

No. of Sites / Reviewed: 10 / 2
Month of Review: December 2025

Food Service Contact

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Executive Contact

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Commendations

- * The staff did a great job organizing and preparing for the Administrative Review. In addition, all staff were eager and willing to learn throughout the review.

Meal Counting & Claiming - Gary Community School Corporation (4690)

313. On-site observations validate Off-Site Assessment Tool responses to Meal Counting & Claiming questions and responses demonstrate compliance with FNS requirements

Finding 9000: Daily Meal Count Sheets

The daily meal count sheets are not being properly recorded. The following information is missing on several of the meal count sheets: signature and meal type.

Corrective Action:

The SFA is required to train staff on daily meal sheet procedures. Provide an agenda and sign in sheet as corrective action.

Technical Assistance:

Moodle - <https://moodle.doe.in.gov/>.

General Program Compliance - Gary Community School Corporation (4690)

1007. On-site observations validate Off-Site Assessment Tool responses to Local School Wellness Policy questions and responses demonstrate compliance with FNS requirements

Finding 10140: Wellness Policy Review and Update

The following findings were noted regarding the review and update of the local school wellness policy: The results of the most recent assessment of the local school wellness policy are not available to the public.

Corrective Action:

As corrective action the following must occur:

-Provide proof that the results of the most recent assessment have been communicated to the public, including progress toward meeting the goals of the policy.

Technical Assistance:

Wellness policy resources can be found at the following website: <https://www.in.gov/doe/nutrition/wellness-policies/>.



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1403. Review of agricultural food components indicates violations of the Buy American provision

Technical Assistance-USDA Buy American Provision Updated Policy Guidance

USDA has recently updated guidance to program sponsors regarding the Buy American provision. The following are some of the Buy American requirements that have been codified in regulations: Two limited exceptions when non-domestic foods may be purchased by school food authorities; A new threshold for school food authorities that use exceptions (in SY 2025-26, the non-domestic food purchases cap will be 10 percent); The requirement for SFAs to maintain documentation to demonstrate the use of exceptions. Visit the following website to view additional requirements: <https://www.fns.usda.gov/cn/buy-american-provisions>. A recorded webinar on updates to the Buy American provision can be found here: <https://www.fns.usda.gov/cn/buy-american-provisions/webinar>. A copy of the USDA Buy American tracking tool can be downloaded here: <https://www.fns.usda.gov/sites/default/files/resource-files/SP23-2024a.xlsx>.



SNP Administrative Review Findings
Program Year 2026

Gary Community School Corporation (4690)

Beveridge School (4061)

900 Gerry Street
Gary, IN 46406-2010

Food Service Contact

Ms. Dameeka Ware
Food Service Coordinator
(219) 881-5471

Month of Review: December 2025

Date of Onsite Review: February 23, 2026

Meal Components & Quantities - Beveridge School (4061)

409. Review Period- all required meal components per weekly meal pattern requirements were offered and served to students

Finding 10139: Production Records

The following issues were noted with production records: the milk options were not recorded on the production record at Beveridge for breakfast and lunch meal service.

Corrective Action:

As corrective action, completed breakfast and lunch production records for one week from the reviewed sites must be submitted to the State agency.

Technical Assistance:

The school was provided technical assistance during the on-site visit. Production record resources can be found here: https://www.in.gov/doe/nutrition/national-school-lunch-program/#Record_Keeping. The IDOE Moodle website is found here: <https://moodle.doe.in.gov/>.

General Program Compliance - Beveridge School (4061)

1404. A copy of the written food safety plan is site-specific and available on-site

Finding 10186: School food safety plan

The school food safety plan is not site-specific.

Corrective Action:

A school food safety plan should be site-specific and apply to every location where food is prepared, stored, or served. A school food safety plan should be customized to the specific school's equipment, staff, and physical location. As corrective action an updated, site-specific plan must be developed and submitted to the state agency.

Technical Assistance:

Food service staff should be regularly trained on procedures within the food safety plan. School food safety resources can be found at the following webpage: <https://theicn.org/icn-resources-a-z/food-safety/>.

1406. The most recent food safety inspection report is posted in a publicly visible location

Finding 9147: Food Safety Inspection Report

The most recent food safety inspection report is not posted in a publicly visible location.

Corrective Action:

During the on-site review, the food service director posted the most recent health inspection in the cafeteria. Therefore, additional corrective action is not required.

Technical Assistance:

As a reminder, the SFA should ensure all schools have the health inspection posted in a location visible to the public.



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1409. On-site or off-site storage violations were observed

Finding 9150: Storage Violations

The SFA must ensure that all facilities for the handling, storage, and distribution of purchased and donated foods are properly safeguarded against theft, spoilage, and other loss. Not all food items in dry storage and cooler were date marked. All individual items must be date marked, especially when removed from original packaging.

Corrective Action:

As corrective action staff must be trained on the correct standard operating procedure to ensure storage violations do not occur. Additionally, provide the state agency with a dated training agenda and sign-in sheet as proof that staff were trained.

Technical Assistance:

The SFA must ensure that all facilities for the handling, storage, and distribution of purchased and donated foods are properly safeguarded against theft, spoilage, and other loss.

Other Federal Programs - Beveridge School (4061)

1700. ASSP – areas identified requiring TA, CA?

Finding 9155: Afterschool Snack Program areas required technical assistance or corrective action as noted on the Afterschool Snack Program review.

The snack meal count sheets were not being properly completed by the staff at West Side Leadership Academy.

Corrective Action:

The SFA is required to train staff on daily meal sheet procedures. Provide an agenda and sign in sheet as corrective action.

Technical Assistance:

All daily meal count sheets are required to contain a signature and date.



SNP Administrative Review Findings
Program Year 2026

Gary Community School Corporation (4690)

West Side Leadership/ Military Academy (4163)
900 Gerry Street
Gary, IN 46406-2010

Food Service Contact
Ms. Dameeka Ware
Food Service Coordinator
(219) 881-5471

Month of Review: December 2025
Date of Onsite Review: February 24, 2026

Meal Components & Quantities - West Side Leadership/ Military Academy (4163)

400. Day of Review- all required meal components were available to all students during the entire meal service

Finding 9002: Meal components missing on Day of Review.

As observed on the day of review, required meal components were not available on every reimbursable meal service line to all participating students. The nacho and pizza meal service lines were short in the fruit component for a portion of lunch meal service. The breakfast meal service line was short in the grain/meal component for a portion of meal service.

Corrective Action:

The SFA is required to train staff on the daily meal pattern requirements for breakfast and lunch. Provide an agenda and sign in sheet to the State agency as corrective action.

Technical Assistance:

The school was advised and given the opportunity to add missing meal component(s) during the meal service when missing components were observed.

502. Day of Review- signage explaining the OVS reimbursable meal was posted near/at the beginning of the service line

Technical Assistance - Meal Signage

The reimbursable meal signage was behind the cashier after the students had already selected their meal. The State agency recommends placing the signage earlier in the line, prior to the students receiving the meals.

Dietary Specifications - West Side Leadership/ Military Academy (4163)

605. Dietary Specifications (Calories, Saturated Fat, Sodium, and Trans Fat) were met for the appropriate age/grade group being served. How is the SFA working towards transitional standards for sodium? Add sugar limit technical assistance here.

Finding 10197: Technical Assistance- School Nutrition Standards

USDA Final Rule, Child Nutrition Programs: Meal Patterns Consistent With the 2020-2025 Dietary Guidelines for Americans has established added sugar limits for the following products served in the School Nutrition Programs effective July 1, 2025: breakfast cereals, yogurt, and flavored milk. Weekly added sugar limits are to be implemented beginning July 1, 2027. Additional information and updates to school nutrition standards can be found at the following link:

<https://www.fns.usda.gov/cn/school-nutrition-standards-updates>.