



**SNP Administrative Review Findings**

**School City of East Chicago (4670)**

*Program Year 2023*

**School City of East Chicago (4670)**

1401 E 144th Street  
East Chicago, IN 46312-3150

**Food Service Contact**

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**Executive Contact**

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No. of Sites / Reviewed: 7 / 3  
Month of Review: February 2023

**General Program Compliance - School City of East Chicago (4670)**

*1007. On-site observations validate Off-Site Assessment Tool responses to Local School Wellness Policy questions and responses demonstrate compliance with FNS requirements*

**Technical Assistance - Wellness Policy**

**Technical Assistance:**

The SFA's wellness policy was assessed recently, but the policy on their website does not reflect that. The FSD and state agency have discussed that the wellness policy must reflect the most recent assessment.

**SNP Administrative Review Findings**

**School City of East Chicago (4670)**

**Program Year 2023**

**Central High School (3924)**

1401 E 144th Street  
East Chicago, IN 46312-3150

**Food Service Contact**

Mr. Mike Hale  
Food Service Director  
(219) 391-4084

Month of Review: February 2023

Date of Onsite Review: May 22, 2023

**Meal Counting & Claiming - Central High School (3924)**

*318. Day of Review- each meal service line provides an accurate count by eligibility category at the point of service*

**Finding 9066: Inaccurate meal counts by eligibility category at the POS.**

As observed on the Day of Review, each type of meal service line does not provide an accurate count by eligibility category at the point of service. There was little accountability with meal counts during breakfast meal service.

**Corrective Action:**

It was impossible to determine how many meals were unallowable during the breakfast meal service on the day of review. The State Agency is highly recommending the SFA to implement their computerized point of sale system for the following reasons: accuracy and accountability of meal counts, special dietary needs, adult meals, and a la carte items for students. Please upload this plan to the review tool when it is completed.

The plan was provided to the state agency and a second visit by the SA was conducted to ensure the CA was taking place. This is sufficient and no further action is necessary.

**Meal Components & Quantities - Central High School (3924)**

*402. Day of Review- the minimum daily quantity requirements are met for the age/grade group being served*

**Finding 9052: Day of Review portion sizes insufficient.**

As observed on the Day of Review, the portion sizes of meal components from the planned menu and served on the day of review did not meet the minimum meal pattern requirements for the age/grade group(s) being served. Meals that contain insufficient quantities of meal components are incomplete and are not reimbursable. Insufficient portion sizes observed on the Day of Review: The chicken and rice meal only contained 1 oz equivalent grain component.

**Corrective Action:**

The school was advised and given the opportunity to correct the insufficient quantity of grain meal component(s) before the meal service started.

*403. Day of Review- fluid milk (or allowable substitutions) was available in at least two allowable varieties throughout the serving period on all meal service lines*

**Finding 9000: No milk substitutions evident to observe**

Providing allowable milk substitutions is a required part of accommodating those with special dietary needs. It is likely there are students who would like a milk substitution, if offered. Having a POS that identifies those who need a substitution would allow the school to do this.

**Corrective Action:**

The FSMC has provided the students with a lactose free milk option. This is sufficient and no further action is necessary.

**SNP Administrative Review Findings**  
*Program Year 2023*

**School City of East Chicago (4670)**

**General Program Compliance - Central High School (3924)**

*1411. Review of agricultural food components indicates violations of the Buy American provision*

**Finding 9000: Buy American Provision**

At Central High School, the shredded lettuce, romaine lettuce, and broccoli were all products of Mexico.

**Corrective Action:**

The FSMC has notified their distributor that they received these products from other countries in order to prevent this from occurring in the future.

**SNP Administrative Review Findings****School City of East Chicago (4670)****Program Year 2023****Harrison Elementary School (3941)**1401 E 144th Street  
East Chicago, IN 46312-3150**Food Service Contact**Mr. Mike Hale  
Food Service Director  
(219) 391-4087

Month of Review: February 2023

Date of Onsite Review: March 21, 2023

**Meal Counting & Claiming - Harrison Elementary School (3941)***318. Day of Review- each meal service line provides an accurate count by eligibility category at the point of service***Technical Assistance****Technical Assistance:**

Food service staff should use the same method of counting meals each day. A Point of Service electronic documentation is the state agency's preferred method of meal counting. If a CEP tic sheet is used, then it must be dated and signed and by each staff recording meal counts. If a clicker is used, then the CEP tic sheet should not be used to record the clicked meals. Please discuss the method to be used going forward and ensure the process is discussed with the school administration and the field specialist.

**Meal Components & Quantities - Harrison Elementary School (3941)***401. Day of Review- all meals observed and counted for reimbursement contained all of the required meal components***Finding 9000: Meal Components**

There were 5 meals during service that were served without the full 1/2 cup of fruit or vegetable requirement.

**Corrective Action:**

The five meals that did not contain 1/2 cup of fruit or vegetable are considered unallowable. The SFA and State Agency discussed that all meals are required to have 1/2 cup of the fruit or vegetable component. This is understood and no further action is necessary.

**General Program Compliance - Harrison Elementary School (3941)***1300. Potable water is free and available to all students during lunch and breakfast***Technical Assistance:**

While water fountains are located outside the cafeteria, they are not easily accessible by students during the meal. The food service immediately provided a large cooler of water and cups in the cafeteria for easier access. It is suggested that the process of providing water in all cafeterias is reviewed to ensure easy access but does not compete with milk on the serving line.



**SNP Administrative Review Findings**

**School City of East Chicago (4670)**

*Program Year 2023*

**Lincoln Elementary School (3945)**

1401 E 144th Street  
East Chicago, IN 46312-3150

**Food Service Contact**

Mr. Mike Hale  
Food Service Director  
(219) 391-4084

Month of Review: February 2023

Date of Onsite Review: March 21, 2023

**No Findings during Site 3945 Review**