

SNP Administrative Review Findings**Discovery Charter School (9870)****Program Year 2022****Discovery Charter School (9870)**

800 Canonie Dr.
Porter, IN 46304-1100

Food Service Contact

Mrs. Jennifer E Haubold
Office Support Specialist
(219) 983-9800
applications@discoverycharter.org
FSMC: Ceres Food Group

Executive Contact

Mr. Ernesto Martinez
CEO/Head of School
(219) 983-9800
emartinez@discoverycharter.org

No. of Sites / Reviewed: 1 / 1
Month of Review: January 2022

Commendations

- * - All meals served were reimbursable and meals looked terrific.
- Great job with meal planning and service. All meals served were fully reimbursable and students have a nice variety to choose from.

Technical Assistance

- * Effective program year 2023, the food service director must be employed by the SFA, even if there is also FSMC FSD. This includes meeting the USDA hiring requirements, completing an eight hour food safety training once every five years, and completing the required number of training hours yearly.

General Program Compliance - Discovery Charter School (9870)

1007. On-site observations validate Off-Site Assessment Tool responses to Local School Wellness Policy questions and responses demonstrate compliance with FNS requirements

Technical Assistance - Wellness Policy Assessment**Technical Assistance:**

The wellness policy was last updated in 2018. The SFA has plans to assess and update their wellness policy in February 2022. Please ensure that your wellness policy is assessed and updated once every three years. Please find all wellness policy guidance on our website here: <https://www.in.gov/doe/nutrition/wellness-policies/>

1403. Review of agricultural food components indicates violations of the Buy American provision

Technical Assistance - Buy American Provision**Technical Assistance:**

There were two products that violated the Buy American Provision at Discovery Charter School. A frozen mixed vegetable blend and fresh cauliflower that were both products of Mexico. The state agency recognizes that many food products are difficult to acquire currently, however, please keep in mind that you are using federal tax dollars to purchase these products. Please make every effort to purchase products that are from the United States.

1602. On-site observations validate Off-Site Assessment Tool responses to SFSP and SBP Outreach questions and responses demonstrate compliance with FNS requirements

Technical Assistance - SFSP Outreach**Technical Assistance:**

The SFA did not provide outreach for Summer Food Service Program. Although you do not participate in SFSP, it is still a USDA requirement to notify the public of the program. You can do this once by posting about program availability on your website.

SNP Administrative Review Findings

Discovery Charter School (9870)

Program Year 2022

Discovery Charter School (6824)

800 Canonie Dr.
Porter, IN 46304-1100

Food Service Contact

Mrs. Jennifer E Haubold
Office Support Specialist
(219) 983-9800

Month of Review: January 2022

Date of Onsite Review: February 4, 2022

Meal Components & Quantities - Discovery Charter School (6824)

409. Review Period- all required meal components per weekly meal pattern requirements were offered and served to students

Finding: Production Record

It is a requirement that "total purchase units of food prepared" to be included on the daily production record. This is currently not a part of the SFA's production record.

Corrective Action:

The SFA will make an adjustment to their production record to include "total purchase units of food prepared". Please send a copy of the updated production record to the state agency.

Technical Assistance:

Please find examples of production records located on our website here: <https://www.in.gov/doe/nutrition/national-school-lunch-program/>

409. Review Period- all required meal components per weekly meal pattern requirements were offered and served to students

Finding: Production Record

The SFA has completely left fruit unlisted on their production record for the month of review. After the state agency's review and discussion with students, staff, and school leadership, it has been determined that the SFA is serving fruit daily.

Corrective Action:

The FSMC has included fruit on their daily production record and no further action necessary.