



**SNP Administrative Review Findings**

**Dickinson Juvenile Justice Center/Juvenile Detention (K116)**

*Program Year 2024*

**Dickinson Juvenile Justice Center/Juvenile Detention (K116)**

1121 Hospital Rd.  
Franklin, IN 46131-9026

**Food Service Contact**

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**Executive Contact**

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No. of Sites / Reviewed: 1 / 1  
Month of Review: November 2023

**Commendations**

\* The food service staff did a terrific job planning, organizing, and preparing for their 2024 Administrative Review. Staff were very professional and conscientious about meeting the School Nutrition Program Requirements.

**No Administrative Findings during Review; see site findings on next page**

SNP Administrative Review Findings

Dickinson Juvenile Justice Center/Juvenile Detention (K116)

Program Year 2024

**Dickinson Juvenile Justice Center/Juvenile Detention (Z117)**  
1121 Hospital Rd.  
Franklin, IN 46131-9026

**Food Service Contact**  
Mrs. Heather R McQueen  
Assistant Director  
(317) 346-4481

Month of Review: November 2023  
Date of Onsite Review: December 19, 2023

**Other Federal Programs - Dickinson Juvenile Justice Center/Juvenile Detention (Z117)**

6. Day of review Menu, Meal Patterns, Production records.

**Finding 9000: After School Snack Program**

Production records were not completed for the After School Snack program and the menu does not contain serving sizes to reflect that the planned portion sizes meet the meal pattern component requirements. Snacks each day consist of 4 items: 8-ounce milk, 1/2 - 3/4cup fruit, and 2 other items that might be a grain, protein, or additional fruit. Not all grain items credit in the child nutrition program, or documentation is not on file to show how they credit. Items that do not credit include potato chips, pudding, Jello, and popcorn (serving size must be 3 cups to meet the grain requirement) and are menued on some days.

**Corrective Action:**

The SFA will develop a snack menu showing meal pattern compliance. They will also complete production records each day moving forward. While the reviewer was on-site during, the FSD verbally stated moving forward, they would only serve the two required components during the After School Snack Program. All additional items will be taken off the menu.

**The SFA will submit the After School Snack menu for one month and completed production records for five days as corrective action.**

**Meal Components & Quantities - Dickinson Juvenile Justice Center/Juvenile Detention (Z117)**

409. Review Period- all required meal components per weekly meal pattern requirements were offered and served to students

**Technical Assistance: Menu substitutions**

The SFA is reminded that menu substitutions should be equivalent to the planned menu item and must always meet minimum meal pattern requirements.

409. Review Period- all required meal components per weekly meal pattern requirements were offered and served to students

**Finding 10139: Production Records**

The following issues were noted with production records: production records are not completed daily for the following meal type: breakfast and lunch. However, the SA was able to validate that enough food was on hand to account for the planned menu, planned serving size, and meals claimed based on invoices reviewed. No meals will be disallowed.

**Corrective Action:**

**As corrective action, completed breakfast and lunch production records for one week must be submitted to the State Agency.**