



SNP Administrative Review Findings

City Baptist Schools, Hammond (K357)

Program Year 2022

City Baptist Schools, Hammond (K357)

4925 Sohl Ave.
Hammond, IN 46327-1578

Food Service Contact

Mrs. Wydalys Elliott
Food Service Director
(219) 322-5400
wydalys.elliott@fbchammond.com

Executive Contact

Mr. John Francis
School Director
(219) 228-2750
john.francis@fbchammond.com

No. of Sites / Reviewed: 1 / 1
Month of Review: March 2022

General Program Compliance - City Baptist Schools, Hammond (K357)

1007. On-site observations validate Off-Site Assessment Tool responses to Local School Wellness Policy questions and responses demonstrate compliance with FNS requirements

Technical Assistance - Wellness Policy

Technical Assistance:

The wellness policy was last updated in program year 2019. The SFA has plans to assess and update their wellness policy in Spring 2022. Please ensure that your wellness policy is assessed and updated once every three years. Please find all wellness policy guidance on our website here: <https://www.in.gov/doe/nutrition/wellness-policies/>

SNP Administrative Review Findings**City Baptist Schools, Hammond (K357)****Program Year 2022****City Baptist School (B985)**

4925 Sohl Ave.
Hammond, IN 46327-1578

Food Service Contact

Mrs. Jeanette Rodriguez
Cafeteria Manager
(219) 228-2750

Month of Review: March 2022

Date of Onsite Review: April 1, 2022

Meal Counting & Claiming - City Baptist School (B985)

325. Review Period- meal counts by category were correctly used in the claim for reimbursement

Finding 9074: School's meal counts by category not used correctly in the SFA's claim for reimbursement.

The sum of the school's daily meal counts by category for the review period does not match the State agency's validated meal counts for the school for the review period. The SFA's claim for the school for the Review Period does not match the State agency's validated meal counts by category for the school for the Review Period. The problem is considered non-systemic because the contributing factors are unusual, not part of the normal operating procedure and the system does not require changes to achieve accurate results. There were errors on the daily meal count sheets for the month of March 2022: Breakfast on 3/3/2022 was documented as 101 and the validated count is 89. Breakfast on 3/25/2022 was documented as 183 and the validated count is 63. Lunch on 3/25/2022 was documented as 209 and the validated count was 183.

Corrective Action:

The difference between the SFA Count and the State agency was noted. The SFA will edit their March 2022 claim to reflect the changes above.

Meal Components & Quantities - City Baptist School (B985)

409. Review Period- all required meal components per weekly meal pattern requirements were offered and served to students

Finding 9075: Production records/supporting documentation indicate weekly meal pattern requirements for the age/grade group(s) not met.

Based on a review of production records and other supporting food crediting documentation for 1 week during the Review Period 3/21 - 3/25, some meals served during the week reviewed did not meet the appropriate daily and weekly meal pattern requirements for the age/grade group(s) being served. Meals missing required meal components during the week reviewed: During the lunch meal service on 3/25, there were no vegetables offered; 183 meals will be disallowed. During the week of review (3/21 - 3/25), there were no items served from the bean/legume vegetable subgroup; 178 meals will be disallowed. During breakfast on 3/21, there was only 1/2 cup of fruit offered to students instead of the required 1 cup; 67 meals will be disallowed.

Corrective Action:

When the SFA completes their March 2022 claim, these meals must not be included in their counts for reimbursement.

Technical Assistance:

The school was provided technical assistance during the on-site visit.

General Program Compliance - City Baptist School (B985)

811. The USDA "And Justice for All" poster is displayed in a prominent location and visible to recipients of benefits

Technical Assistance - Civil Rights**Technical Assistance:**

The USDA "And Justice for All" was displayed but it is outdated. Each school is required to have the most recent poster in or near their cafeteria. The State Agency has requested updated posters for the SFA.

1404. *A copy of the written food safety plan is site-specific and available on-site*

Finding 9145: A copy of the written food safety plan was not available at the reviewed school.

A copy of the written food safety plan was not available at the reviewed school.

Corrective Action:

The SFA must provide the State Agency with a food safety plan.

State Agency viewed the food safety plan on May 10, 2022.

Technical Assistance:

Please find the information regarding food safety on our website here helpful: <https://www.in.gov/doe/nutrition/food-safety/>

1409. *On-site or off-site storage violations were observed*

Finding 9150: Storage violations were observed.

The SFA must ensure that its facilities for the handling, storage, and distribution of purchased and donated foods are properly safeguarded against theft, spoilage, and other loss. All food is not stored at least 6 inches off the floor. There is suspected mold on the walls of the walk-in refrigerator. There is severe condensation dripping from the ceiling of the walk-in refrigerator.

Corrective Action:

The SFA has asked their maintenance employee to talk a look at the walk in to assess the mold and condensation. The SFA will look at food products stored in your kitchen and make sure they are at least 6 inches off the floor.