

SNP Administrative Review Findings

Program Year 2022

Career Academy (K397)

Career Academy (K397)

3801 Crescent Circle
South Bend, IN 46628-1302

Food Service Contact

Mr. Jeremy Lugbill
Superintendent
(574) 288-3527
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FSMC: Chartwells

Executive Contact

Mr. Jeremy Lugbill
Superintendent
(574) 299-9800
jlugbill@careeracademysb.com

No. of Sites / Reviewed: 2 / 2
Month of Review: February 2022

General Program Compliance - Career Academy (K397)

1007. On-site observations validate Off-Site Assessment Tool responses to Local School Wellness Policy questions and responses demonstrate compliance with FNS requirements

Technical Assistance - Wellness Policy

Technical Assistance:

Some aspects of the Wellness Policy are not addressed which include non-sold food items. Prior to the end of the school year, please use your Wellness Policy assessment to make amendments to your Wellness Policy.

SNP Administrative Review Findings

Career Academy (K397)

Program Year 2022

Career Academy (7567)

3801 Crescent Circle
South Bend, IN 46628-1302

Food Service Contact

Mrs. Lauren Balanow
Director of Dining Services
(574) 288-3527

Month of Review: February 2022

Date of Onsite Review: March 8, 2022

Other Federal Programs - Career Academy (7567)

1700. ASSP – areas identified requiring TA, CA?

Finding 9155: Afterschool Snack Program areas required technical assistance or corrective action as noted on the Afterschool Snack Program review.

Areas requiring Corrective Action: The snacks are packed and students pick up and return the crates with the snacks in them. Several students came back with an odd number of components in the crate which implies that the full snack was not taken or more items were taken than allowed.

Corrective Action:

Provide a memo to all teachers that both components are required to be taken for a reimbursable snack to be counted as such. Proof of this must be submitted to the State Agency.

CA was submitted to the State Agency of May 2, 2022 and no further action is necessary.

SNP Administrative Review Findings

Career Academy (K397)

Program Year 2022

Success Academy (7562)

3801 Crescent Circle
South Bend, IN 46628-1302

Food Service Contact

Mrs. Amanda Boothe
Kitchen Manager
(574) 288-3527

Month of Review: February 2022

Date of Onsite Review: March 8, 2022

Meal Components & Quantities - Success Academy (7562)

409. *Review Period- all required meal components per weekly meal pattern requirements were offered and served to students*

Technical Assistance - Production Record Keeping

Technical Assistance:

There was a missing component on the production record for the cereal, goldfish, and yogurt lunch. The cheese stick was listed in the recipe, but not as a component on the production record. All items served must be included on the production record.

500. *Day of Review- Offer vs. Serve was properly implemented*

Finding 9078: School is not properly implementing Offer vs. Serve.

As observed on the Day of Review, a student selected a reimbursable meal, the student was made to select an additional fruit or vegetable.

Corrective Action:

The cashier at Success Academy is required to take offer versus serve training on inTEAM and provide the state agency with the certification.

CA was submitted to the State Agency on May 2, 2022 and no further action is necessary.

Technical Assistance:

The school was provided technical assistance during the on-site visit.

General Program Compliance - Success Academy (7562)

1409. *On-site or off-site storage violations were observed*

Finding 9000: Kitchen Cleanliness

On the day of review, kitchen and serving area floors were not swept or washed prior to service nor after serving. Make it a priority to sweep and wash floors on a daily basis wherever food is prepared or served.

1411. *Review of agricultural food components indicates violations of the Buy American provision*

Technical Assistance - Buy American Provision

Technical Assistance:

There were two products that violated the Buy American Provision at Success Academy. In the walk in refrigerator, there were broccoli florets and romaine lettuce that were both products of Mexico. The state agency recognizes that many food products are difficult to acquire at this time, however, please keep in mind that you are using federal tax dollars to purchase these products. Please make every effort to purchase products that are from the United States