



SNP Administrative Review Findings

Cardinal Ritter High School (K206)

Program Year 2020

Cardinal Ritter High School (K206)

3360 W 30th St
Indianapolis, IN 46222-2139

Food Service Contact

Mr. Art Bouvier
Director of Food Services
(317) 924-4333

Executive Contact

Mr. Mark Robinson
Director of Business and Finance
(317) 924-4333

No. of Sites / Reviewed: 2 / 1
Month of Review: January 2020

Certification and Benefit Issuance - Cardinal Ritter High School (K206)

123. On-site observations validate Off-Site Assessment Tool responses to Certification and Benefits Issuance questions and responses demonstrate compliance with FNS requirements

Finding 9000: Hearing Official

An individual separate from the application approval process has not been designated as the hearing official.

Corrective Action:

Please provide the name and title of the individual designated as the hearing official. Corrective action can be sent to your field specialist or updated in the AR tool.

Resource Management Comprehensive Review - Cardinal Ritter High School (K206)

766. Assessing Compliance with the Nonprogram Foods Revenue/Cost Ratio

Finding 9000: Revenue from Non-program Food

Compliance with the Revenue from Nonprogram Foods requirements via either the Nonprogram Foods Tool or 5-Day Reference Period has not yet been assessed.

Corrective Action:

The Food Service Director was tracking non-program food revenue and costs for February 3-7, 2020 and will assess compliance with non-program food revenue requirements using USDA's tool: <https://www.doe.in.gov/nutrition/financial-management-and-procurement>. To address this finding and complete the review, the completed USDA Revenue from Non-program Foods tool and a plan for addressing any shortfall (if applicable) must be uploaded to this tool or emailed to the assigned Field Specialist for review.



SNP Administrative Review Findings

Cardinal Ritter High School (K206)

Program Year 2020

Cardinal Ritter High School (C715)

3360 W 30th St
Indianapolis, IN 46222-2139

Food Service Contact

Mr. Art Bouvier
Director of Food Services
(317) 924-4333

Month of Review: January 2020

Date of Onsite Review: February 18, 2020

General Program Compliance - Cardinal Ritter High School (C715)

901. On-site monitoring review(s) were completed prior to February 1

Finding 9103: On-site review of the school's meal counting and claiming procedures was not completed prior to February 1.

The SFA did not conduct an on-site review of the school's meal counting and claiming procedure prior to February 1 of the current Program Year. The on-site review occurred after February 1 without SA approval of an extension.

Corrective Action:

Reviews were completed Feb 18, 2020. Food Service Director understands February 1 due date going forward, no further action required.

Other Federal Programs - Cardinal Ritter High School (C715)

1827. Meal documentation for last five days of review period indicate required meal components available? Enter data.

Finding 9267: Documentation for the last five operating days of the Review Period indicate that some meals were missing required meal components.

Based on a review of the SSO site's documentation and procedures, such as production records and nutrient analysis records for the last five operating days for the Review Period, not all meals contained all required meal components- breakfast on one day was missing the fruit component.

Corrective Action:

The menu planner is aware of the mistake- meals are being distributed in bulk and the fruit for lunch on that day was accidentally also thought to be the fruit for breakfast. Program operators will do better packing the meal bags to ensure all components are present, and may even consider distributing fewer meals at a time per child to accommodate delivery schedules and reduce the quantity being packed up at once. Fiscal action will be calculated for the incomplete meals. No further action required.