

SNP Administrative Review Findings

Batesville Community School Corp (6895)

Program Year 2024

Batesville Community School Corp (6895)

626 N Huntersville Road
Batesville, IN 47006-0006

Food Service Contact

Mrs. Berna Meyer
Food Service Director
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Executive Contact

Mr. Paul Ketcham
Superintendent
(812) 934-2194
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No. of Sites / Reviewed: 4 / 1
Month of Review: January 2024

Commendations

- * The Food Service Director was prepared and organized for the Administrative Review as evidenced by the many trainings completed as well as the attendance at the Administrative Review Training. The staff were friendly and eager to learn. The second serving line at the Primary School was a good idea to help eliminate the wait time for students.

Technical Assistance

- * Food service does have a food safety plan booklet in each kitchen. This should be reviewed yearly and updated as needed. The cafeteria manager should date and sign when the plan was reviewed.

No Findings during Review



SNP Administrative Review Findings

Batesville Community School Corp (6895)

Program Year 2024

Batesville Primary School (7218)

626 N Huntersville Road
Batesville, IN 47006-0006

Food Service Contact

Mrs. Berna Meyer
Food Service Director
(812) 934-5175

Month of Review: January 2024

Date of Onsite Review: February 6, 2024

Meal Components & Quantities - Batesville Primary School (7218)

410. Review Period- planned menu quantities meet the meal pattern requirements

Finding 9076: Planned menus served during review month do not meet portion size/quantity requirements.

Productions records were reviewed for the review period to determine whether the portion sizes of meal components from the planned menu and served during the review period meet the minimum meal pattern requirements for the age/grade group being served. Meals served with insufficient portion size or insufficient quantities of meal components are incomplete and are not reimbursable. The menu planner is reminded to plan menus that meet all components in both the daily and weekly serving sizes.

Corrective Action:

The Bulldog Box Lunch contained 1/2 cup of vegetable instead of the full vegetable requirement of 3/4 cup of vegetable. Since the vegetable component was just an insufficiency, the state agency will not disallow meals at this time, as long as the following corrective action takes place. The Food Service Director and Cafeteria Manager met with employees and have written procedures for the amount of vegetables and which vegetable subgroup to use daily for the week. **This was completed during the on-site, no further action is needed.**

Technical Assistance:

The school was provided technical assistance during the on-site visit.