

SNP Administrative Review Findings

Avondale Meadows Academy (9645)

Program Year 2020

Avondale Meadows Academy (9645)

3980 Meadows Drive
Indianapolis, IN 46205-3114

Food Service Contact

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FSMC: Aramark

Executive Contact

Ms. Janie Seivers
Director of Business Affairs
(317) 803-3182

No. of Sites / Reviewed: 3 / 1
Month of Review: October 2019

Technical Assistance

- * Concerns were raised during the AR process and during the on-site visit regarding the variety of fruits and vegetables offered, particularly with fruit offered at breakfast. Whole apples are frequently offered at breakfast and students many times discard them/do not want to take them. On the day of review, whole apples and fruit cocktail were offered both at breakfast and at lunch. It is recommended that the selection of fresh fruit vary from day to day and meal to meal, as well as offering different fruit choices at breakfast and lunch. This increases the chance that every student will find something they like and will eat, which enhances the nutritional content of the meal actually eaten and decreases food waste.

General Program Compliance - Avondale Meadows Academy (9645)

1007. On-site observations validate Off-Site Assessment Tool responses to Local School Wellness Policy questions and responses demonstrate compliance with FNS requirements

Finding 9000: Other Finding

The wellness policy is currently under review and revision by the board. It is not posted or made available to the public.

Corrective Action:

The wellness policy will be posted to the school's website or otherwise made available to the public once it has been approved by the board. No further action required.

1501. Records are retained for 3 years

Technical Assistance- Recordkeeping

Technical Assistance:

For your information, IDOE has a Record Retention Fact Sheet which describes the length of time to keep various program records that can be found here: https://www.doe.in.gov/sites/default/files/nutrition/record-retention-fact-sheet2018_0.pdf.

SNP Administrative Review Findings

Avondale Meadows Academy (9645)

Program Year 2020

Avondale Meadows Academy (5716)

3980 Meadows Drive
Indianapolis, IN 46205-3114

Food Service Contact

Derrick Hawkins
Director of Food Service
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Month of Review: October 2019

Date of Onsite Review: November 21, 2019

Other Federal Programs - Avondale Meadows Academy (5716)

7. Site monitored in first 4 weeks of operation, date, deficiencies/CA?

Finding 9228: The SFA has not monitored this site's Afterschool Snack Program within the first 4 weeks of operation each year.

The SFA has not monitored this site's Afterschool Snack Program within the first 4 weeks of operation this year.

Corrective Action:

School administration understand that the Afterschool Snack Program must be monitored within the first 4 weeks of operation each school year at each site that offers it. No further action required.

Technical Assistance:

A template monitoring form for the Afterschool Snack Program can be found here: <https://www.doe.in.gov/nutrition/after-school-snack-program>.

Meal Components & Quantities - Avondale Meadows Academy (5716)

401. Day of Review- all meals observed and counted for reimbursement contained all of the required meal components

Finding 9000: Milk

For some meal periods, school staff were assisting in grabbing milk out of the milk cooler to give to students. Some staff were forcing students to take the milk even though foodservice was implementing OVS.

Corrective Action:

Implementation of Offer Versus Serve was discussed with school administration and management company staff. As the school is implementing OVS, school staff were reminded that students cannot be made to take a milk if they have already selected a reimbursable meal. No further action required.

401. Day of Review- all meals observed and counted for reimbursement contained all of the required meal components

Finding 9000: Offer Versus Serve

The school was mostly correctly implementing Offer Versus Serve, but has not indicated that they are operating as such in CNPWeb site information worksheets.

Corrective Action:

Site information worksheets must be updated immediately to reflect current OVS meal service practices. The assigned Field Specialist must be notified once this is completed.

401. Day of Review- all meals observed and counted for reimbursement contained all of the required meal components

Finding 9000: Other Finding

One lunch meal was observed without a fruit or vegetable.

Corrective Action:

New site staff are undergoing training on what students must take for a meal to be counted as reimbursable. Training will continue to be ongoing and school administration will conduct spot-checks to ensure it is understood that only complete meals are counted. No further action required.

SNP Administrative Review Findings**Avondale Meadows Academy (9645)****Program Year 2020**

404. *Day of Review- signage explaining the reimbursable meal was posted near/at the beginning of the service line and did not promote water or any other beverage as an alternative to milk*

Technical Assistance- Fruit Signage at Breakfast**Technical Assistance:**

As the school is implementing OVS, the practice at breakfast has been to offer students a choice of a variety of fruit (in 1/2 cup portions) and to allow an additional 1/2 cup portion of any fruit if the student asks for it. The signage currently posted at the serving line instructs students to help themselves to additional fruit if they want it, but all fruit is being served to them. It would be clearer to students what they may select if the wording on the signage were updated to reflect that students should ask for additional servings of fruit.

404. *Day of Review- signage explaining the reimbursable meal was posted near/at the beginning of the service line and did not promote water or any other beverage as an alternative to milk*

Finding 9055: No signage explaining what constitutes a reimbursable meal at beginning of service line.

As observed on the Day of Review, signage explaining what constitutes a reimbursable lunch is not identified near or at the beginning of the meal service line.

Corrective Action:

Appropriate signage was displayed before the end of service (the breakfast sign hadn't been turned over, the lunch sign was on the back). No further action required.

General Program Compliance - Avondale Meadows Academy (5716)

901. *On-site monitoring review(s) were completed prior to February 1*

Finding 9103: On-site review of the school's meal counting and claiming procedures was not completed prior to February 1.

The SFA did not conduct an on-site review of the school's meal counting and claiming procedure prior to February 1 of the prior Program Year.

Corrective Action:

School administration understand that an on-site review of each school's meal counting and claiming procedure must be conducted prior to February 1 each school year. No further action required.

Technical Assistance:

Template on-site review forms can be found on <https://www.doe.in.gov/sites/default/files/nutrition/site-review-checklist.pdf>.

1300. *Potable water is free and available to all students during lunch and breakfast*

Finding 9164: Free potable water is not available to all students for lunch in each location where lunches are served during the meal service and for breakfast (when breakfast is served in the cafeteria)

There wasn't any water made free and available to all students. A water dispenser and cups were brought out during lunch.

Corrective Action:

School administration and management company staff understand that free potable water must be made available to all students during breakfast and lunch. No further action required.

1406. *The most recent food safety inspection report is posted in a publicly visible location*

Finding 9147: Most recent food safety inspection report is not posted in a publicly visible location.

The most recent food safety inspection report was not posted in a publicly visible location.

Corrective Action:

The most recent report was posted before the end of meal service and staff understand it must always be posted in a publicly visible location. No further action required.

