



## SNP Administrative Review Findings

## Washington Catholic Interparochial Schools (K047)

### Program Year 2025

#### Washington Catholic Interparochial Schools (K047)

310 NE 2nd Street  
Washington, IN 47501-2717

#### Food Service Contact

Ms. Becky Culbertson  
Food Service Manager  
(812) 254-7866  
bculbertson@evdio.org

#### Executive Contact

Mrs. Karie Craney  
Principal  
(812) 254-2050  
kcraney@evdio.org

No. of Sites / Reviewed: 2 / 1  
Month of Review: January 2025

### Commendations

- \* The food service director was well prepared for the review. All requested documentation was gathered and organized prior to the start of the review.
- \* The SFA thoroughly tracked SCA funds using a mechanism that exceeds requirements.
- \* All food service staff and school personnel were friendly and accommodating during the review.

### Verification - Washington Catholic Interparochial Schools (K047)

214. *Updates to the Benefits Issuance list were made in the appropriate timeframes when verification resulted in changes to student eligibility*

#### Finding 10154: Notice of Adverse Action

The SFA did not maintain the notice of adverse action and could not provide it for review.

#### Corrective Action:

After the onsite review, the FSD created a standard operating procedure detailing how a copy of all notification letters sent to households regarding verification will be maintained. A copy of the written procedure was provided to the reviewer.

**Therefore, an additional response is not required.**

### Resource Management Comprehensive Review - Washington Catholic Interparochial Schools (K047)

#### 767. Nonprogram Revenue and Food Cost Ratio

##### Technical Assistance - Calculation of Adult Meal Cost

The adult meal cost reported in the non-program food revenue tool was calculated incorrectly. The full value of USDA foods was not included in the non-program adult meal cost calculation. Additionally, the cost of adult meals was based on the cost of elementary meals. When adults receive the high school portion sizes, the meal cost should reflect the increased portion sizes.

When USDA entitlement and bonus donated foods are utilized in the preparation of meals sold to non-program adults, the cost calculation of the meals must include the value of the donated foods used. The PAL value, as found in the Food Distribution Program Allocation Form, can be used as the fair market value.

#### 769. Indirect Cost Rate Agreement

##### Technical Assistance - Indirect Costs

Recently provided guidance states that the 10% de minimis indirect cost rate for unrestricted grants is not applicable for school corporations, public or non-public. Since non-public schools do not have a data source reported to the Office of School Finance, the unrestricted indirect cost rate cannot be calculated. Therefore, indirect cost rates for non-public schools are no longer able to be approved nor indirect costs charged to the food service account.



## SNP Administrative Review Findings

## Washington Catholic Interparochial Schools (K047)

### Program Year 2025

#### Washington Catholic School PreK-12 (Elementary) (A660A)

310 NE 2nd Street  
Washington, IN 47501-2717

#### Food Service Contact

Ms. Becky Culbertson  
Food Service Manager  
(812) 254-7866

Month of Review: January 2025

Date of Onsite Review: February 20, 2025

### Meal Components & Quantities - Washington Catholic School PreK-12 (Elementary) (A660A)

410. Review Period- planned menu quantities meet the meal pattern requirements

#### Finding 10167: Whole Grain Requirement

The planned lunch menu does not meet the whole grain requirement for grains offered each week. The SFA must plan for at least 80% of the grains offered to be whole grain. The planned menu for the week of review falls below that threshold at 64.71%. During the review of planned menus for the menu certification week, it was determined that the sliced bread was enriched.

#### Corrective Action:

At least 80% of all grains offered over a week must be whole grain-rich. The remaining 20% or less must be enriched. Sweet grains and "extras" are also required to meet the 80/20 WGR rule. The FSD started purchasing whole grain-rich bread and provided the product specification and invoice to the reviewer. Additionally, the FSD reviewed the FNS whole grain resource, signed the resource, and submitted a copy to the reviewer. **Therefore, an additional response is not needed.**

#### Technical Assistance:

FNS whole grain resource- <https://www.fns.usda.gov/tn/whole-grain-resource-national-school-lunch-and-breakfast-programs>.

### General Program Compliance - Washington Catholic School PreK-12 (Elementary) (A660A)

1411. Review of agricultural food components indicates violations of the Buy American provision

#### Technical Assistance - USDA Buy American Technical Assistance

USDA has recently updated guidance to program sponsors regarding Buy American requirements to become effective PY 2025-2026 school year.

For additional information, go here: <https://www.fns.usda.gov/cn/buy-american-provisions>.

To watch a recorded webinar on updates to the Buy American requirements, go here: <https://www.fns.usda.gov/cn/buy-american-provisions/webinar>.

To download a copy of the USDA Buy American tool, go here:

<https://view.officeapps.live.com/op/view.aspx?src=https%3A%2F%2Ffns-prod.azureedge.us%2Fsites%2Fdefault%2Ffiles%2Fresource-files%2FSP23-2024a.xlsx&wdOrigin=BROWSELINK>.