



SNP Administrative Review Findings

Precious Blood School (K008)

Program Year 2025

Precious Blood School (K008)

1529 Barthold Street
Fort Wayne, IN 46808-2733

Food Service Contact

Ms. Madelon Martinez
Food Service Director
(260) 424-4832
kitchen@preciousblood.org
FSMC: Classic Cafe

Executive Contact

Mrs. Rachel Ottenweller
Principal
(260) 424-4832
rachel.ottenweller@preciousblood.org

No. of Sites / Reviewed: 1 / 1
Month of Review: March 2025

Commendations

- * Documentation for applications with incomplete information was well maintained. Additionally, there were no errors in processing benefit eligibility information.
- * The kitchen space was very clean and well organized. All temperature logs were current to-date and easily accessible for review. The food safety plan was up to date, and the director used it for training opportunities.
- * The kitchen staff were friendly and created a nice environment for children.
- * The director is very organized and uses training opportunities to their advantage. Although the school is small and access to technology is limited, the director has developed processes to meet the needs of the program successfully.

Technical Assistance

- * The purpose of edit checks was discussed with the director. Edit check resources can be found under the recordkeeping section of the following website: <https://www.in.gov/doe/nutrition/national-school-lunch-program/>.
- * A modified meal as specified in the prescribed/signed medical statement is not required to meet the meal pattern but is considered reimbursable when accommodated as written. Sponsors cannot delay implementation until they receive the medical statement and must accommodate the student as soon as possible. If a medical statement is not immediately provided, the sponsor must document the initial interaction with the household and should document all attempts to contact the household regarding obtaining a medical statement. When the medical statement is required, it must include the following: information about the child's physical or mental impairment that is sufficient to allow the sponsor to understand how it restricts the child's diet; an explanation of what must be done to accommodate the child's disability; and the food or foods to be omitted and recommended alternatives, in the case of a modified meal. Sample medical statement form: <https://www.in.gov/doe/files/Medical-Statement-Form-06.28.2022.pdf>
USDA has recently updated guidance to program sponsors regarding Buy American requirements to become effective PY 2025-2026 school year. For additional information, go here: <https://www.fns.usda.gov/cn/buy-american-provisions>. To watch a recorded webinar on updates to the Buy American requirements, go here: <https://www.fns.usda.gov/cn/buyamerican-provisions/webinar>. To download a copy of the USDA Buy American tracking tool, go here: <https://view.officeapps.live.com/op/view.aspx?src=https%3A%2F%2Ffnsprod.azureedge.us%2Fsites%2Fdefault%2Ffiles%2Fresource-files%2FSP23-2024a.xlsx&wdOrigin=BROWSELINK>.
- * The School Food Authority (SFA) sells only a la carte milk and adult meals (priced correctly) as nonprogram foods. These categories are exempt from inclusion on the USDA Nonprogram Food Revenue tool and therefore it did not have to be completed.
- * The state agency suggests implementing OVS for breakfast then adding choices such as hot items and fresh fruit selections to increase participation. Implementing OVS and offering more appealing options will help reduce waste. Sample menu ideas: <https://www.ncbi.nlm.nih.gov/books/NBK219981/table/ttt00101/?report=objectonly>.
- * It is an unallowable cost to use labor from the non-profit foodservice account to clean the kitchen after church activities; therefore, any costs incurred must be restored to the non-profit food service account.
- * It is no longer allowable as of October 1, 2024, to charge indirect costs against the non-profit school foodservice account for private schools sponsoring the Child Nutrition Programs.
- * The state agency recommends that if the director has an interest in self-operation to take the following courses in ICN: Financial Mgt, Food Production/Culinary Math, and Strategies for Selecting and Utilizing USDA Foods and USDA Foods: DoD Fresh Fruits and Vegetable Program. <https://ilearn.theicn.org/learn>

No Administrative Findings during Review



SNP Administrative Review Findings

Precious Blood School (K008)

Program Year 2025

Precious Blood School (A130)

1529 Barthold Street
Fort Wayne, IN 46808-2733

Food Service Contact

Ms. Madelon Martinez
Food Service Director
(260) 424-4872

Month of Review: March 2025

Date of Onsite Review: April 15, 2025

Meal Counting & Claiming - Precious Blood School (A130)

325. Review Period- meal counts by category were correctly used in the claim for reimbursement

Finding 9074: School's meal counts by category not used correctly in the SFA's claim for reimbursement.

The sum of the school's daily meal counts by category for the review period does not match the State agency's validated meal counts for the school for the review period. An underclaim due to a clerical error was noted.

Corrective Action:

As corrective action a double-check procedure must be developed and submitted to the state agency. The procedure must be implemented prior to submitting each claim for reimbursement. The director will properly finish the edit check sheet and double-check it against checking the meal counts. They must sign and date the consolidation sheet to indicate the counts have been checked against their consolidation sheet to ensure accuracy. The director revised the March underclaim of three paid students onsite and has submitted sufficient corrective action. **No further corrective action is necessary.**