



SNP Administrative Review Findings
Program Year 2026

Marion Community Schools (2865)

Marion Community Schools (2865)

750 W. 26th Street
Marion, IN 46953-2929

Food Service Contact

Mrs. Teal Keenan
Food Service Coordinator
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Executive Contact

Ms. Stephanie Lockwood
Superintendent
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No. of Sites / Reviewed: 8 / 2
Month of Review: October 2025

Commendations

- * The school food authority (SFA) was well prepared for the administrative review. All documentation was organized and available for review. Each school observed had well-trained staff that were batch cooking to ensure students received the freshest food possible. The staff were open to all technical assistance provided so they could improve and simplify their job.

General Program Compliance - Marion Community Schools (2865)

1007. On-site observations validate Off-Site Assessment Tool responses to Local School Wellness Policy questions and responses demonstrate compliance with FNS requirements

Technical Assistance- Wellness

The SFA is reminded to continue to develop the wellness policy committee, which must include parents, students, a representative from the SFA, physical education teachers, school health professionals, school board members, school administrators, and the general public.

1216. School Nutrition Programs staff met/will meet annual training requirements

Technical Assistance- Professional Standards

On the SFA's professional standards tracker, the SFA should record the specific training that was completed instead of a generic training title.

1403. Review of agricultural food components indicates violations of the Buy American provision

Technical Assistance-USDA Buy American Provision Updated Policy Guidance

USDA has recently updated guidance to program sponsors regarding the Buy American provision. The following are some of the Buy American requirements that have been codified in regulations: Two limited exceptions when non-domestic foods may be purchased by school food authorities; A new threshold for school food authorities that use exceptions (in SY 2025-26, the non-domestic food purchases cap will be 10 percent); The requirement for SFAs to maintain documentation to demonstrate the use of exceptions. Visit the following website to view additional requirements: <https://www.fns.usda.gov/cn/buy-american-provisions>. A recorded webinar on updates to the Buy American provision can be found here: <https://www.fns.usda.gov/cn/buy-american-provisions/webinar>. A copy of the USDA Buy American tracking tool can be downloaded here: <https://www.fns.usda.gov/sites/default/files/resource-files/SP23-2024a.xlsx>.



SNP Administrative Review Findings
Program Year 2026

Marion Community Schools (2865)

Frances Slocum Elementary School
(2409)

750 W. 26th Street
Marion, IN 46953-2929

Food Service Contact

Mrs. Brittney Williams
Supervisor
(765) 662-2546

Month of Review: October 2025

Date of Onsite Review: November 21, 2025

No Findings during Site 2409 Review



SNP Administrative Review Findings
Program Year 2026

Marion Community Schools (2865)

Justice Middle School (2350)

750 W. 26th Street
Marion, IN 46953-2929

Food Service Contact

Mrs. Jessica Williams
Supervisor
(765) 662-2546

Month of Review: October 2025

Date of Onsite Review: November 20, 2025

Meal Components & Quantities - Justice Middle School (2350)

400. Day of Review- all required meal components were available to all students during the entire meal service

Technical Assistance- Food Waste

After meal service, there was a considerable amount of rice remaining. The State agency discussed ways to reheat and utilize the rice instead of discarding it. Additionally, proper food cooling techniques were discussed.

General Program Compliance - Justice Middle School (2350)

1409. On-site or off-site storage violations were observed

Technical Assistance- Food Safety

The state agency noted ice build-up on the walk-in freezer floor, ceiling, and surrounding cases of product. Upon discussion with the SFA, the food service staff have been actively working with maintenance to resolve this issue, as it has been an ongoing problem. The SFA is reminded that if the issue is not resolved, it could result in future health inspection violations or findings within child nutrition programs.