



SNP Administrative Review Findings
Program Year 2019

Logansport Community School Corp (0875)

Logansport Community School Corp (0875)
2829 George St
Logansport, IN 46947-3902

Food Service Contact
Mrs. Kelley Lease
Director of Food Service
(574) 722-2911

Executive Contact
Mrs. Michele Starkey
Superintendent
(574) 722-2911

No. of Sites / Reviewed: 7 / 2
Month of Review: January 2019

Commendations

- * The staff at Logansport schools strives to be perfect in every aspect of the NSLP and SBP. They work very hard to ensure all paperwork is in order and all students are fed the best possible breakfast and lunch. They are to be commended for their fantastic staff and food service department.

Certification and Benefit Issuance - Logansport Community School Corp (0875)

128. Correct conversion factors used for applications with more than one income frequency?

Finding 9000: Technical Assistance

Technical Assistance:

When electronic applications are filed, do not write the yearly income total at the bottom of the page.

128. Correct conversion factors used for applications with more than one income frequency?

Finding 9019: Incorrect conversion factors used when processing applications.

A sample of 525 applications were reviewed. Of those reviewed applications, one error was found. For an income application with only one income frequency, the SFA converted income to yearly. Converting income to annual when only one frequency is listed can make a difference in eligibility.

Corrective Action:

For income applications with only one income frequency, SFA should not convert to yearly. (i.e. If only one income is listed as weekly, SFA should process application as weekly.)



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Columbia 6th Grade Academy (0715)

2829 George St
Logansport, IN 46947-3902

Food Service Contact

Mrs. Vidi Madrigal
Site Manager
(574) 753-3797

Month of Review: January 2019

Date of Onsite Review: February 20, 2019

No Findings during Site 0715 Review

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Logansport Community School Corp (0875)

Program Year 2019

Landis Elementary (0711)

2829 George St
Logansport, IN 46947-3902

Food Service Contact

Mrs. Anne Reish
Cafeteria Helper
(574) 722-5466

Month of Review: January 2019

Date of Onsite Review: February 21, 2019

General Program Compliance - Landis Elementary (0711)

1409. Storage violations observed, on-site, off-site?

Finding 9150: Storage violations were observed.

The SFA must ensure that all of its facilities for the handling, storage, and distribution of purchased and donated foods are properly safeguarded against theft, spoilage, and other loss. All food is not stored at least 6 inches off the floor: corn on walk-in freezer floor.

Corrective Action:

SFA corrected on-site and understands proper procedures. No further action required.