



SNP Administrative Review Findings Program Year 2025

Lake Ridge Schools (4650)

Lake Ridge Schools (4650)

6111 W. Ridge Road
Gary, IN 46408-1749

No. of Sites / Reviewed: 4 / 2
Month of Review: February 2025

Food Service Contact

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FSMC: Chartwells

Executive Contact

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Superintendent
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Commendations

- * Lake Ridge Middle School had a nice variety with entrees on the day of review. Students had several options to choose from.

Review documentation was well organized, which made the review process quick and efficient.

Technical Assistance

- * The breakfast meal was wrapped up in foil packaging with no clear signs as to what was being served. The state agency suggests displaying the meal on a plate or with a picture, so students know what they are receiving.

The cheese breadstick meal was not served with marinara sauce and participation seemed low. The state agency recommends providing sauce to increase participation.

Meal Counting & Claiming - Lake Ridge Schools (4650)

313. On-site observations validate Off-Site Assessment Tool responses to Meal Counting & Claiming questions and responses demonstrate compliance with FNS requirements

Finding 10153: Edit Checks

Edit checks were not conducted and/or documented.

Corrective Action:

As corrective action please provide a copy of the most recently completed edit check. Going forward edit checks must be completed each month prior to submitting each claim for reimbursement. **The SFA created an edit check, and it is uploaded to the review tool; no further action is necessary.**

Technical Assistance:

Edit check resources can be found under the recordkeeping section of the following website:

<https://www.in.gov/doe/nutrition/national-school-lunch-program/>.



SNP Administrative Review Findings
Program Year 2025

Lake Ridge Schools (4650)

General Program Compliance - Lake Ridge Schools (4650)

1007. On-site observations validate Off-Site Assessment Tool responses to Local School Wellness Policy questions and responses demonstrate compliance with FNS requirements

Finding 10140: Wellness Policy Review and Update

The following findings were noted regarding the review and update of the local school wellness policy: The review and update of the local school wellness policy did not occur as required.

Corrective Action:

As corrective action the following must occur:

LEAs must conduct an assessment of the wellness policy every 3 years, at a minimum. This assessment will determine compliance with the wellness policy, how the wellness policy compares to model wellness policies, and progress made in attaining the goals of the wellness policy. The local school wellness policy must be reviewed and updated by the wellness committee. A copy of the assessment and updated wellness policy must be submitted to the State Agency.

Technical Assistance:

Wellness policy resources can be found at the following website: <https://www.in.gov/doe/nutrition/wellness-policies/>.



SNP Administrative Review Findings

Lake Ridge Schools (4650)

Program Year 2025

Lake Ridge Middle School (3893)

6111 W. Ridge Road
Gary, IN 46408-1749

Food Service Contact

Ms. Rachael Mullin
Manager
(219) 916-8069

Month of Review: February 2025

Date of Onsite Review: March 5, 2025

General Program Compliance - Lake Ridge Middle School (3893)

901. On-site monitoring review(s) were completed prior to February 1

Finding 9103: On-site review of the school's meal counting and claiming procedures was not completed prior to February 1.

The SFA did not conduct an on-site review of the school's meal counting and claiming procedure prior to February 1 of the current Program Year. The on-site review occurred after February 1 without SA approval of an extension.

Corrective Action:

For corrective action, the onsite monitoring forms must be completed and provided to the state agency.

Onsite monitoring forms were completed by the SFA after the AR. **The forms are uploaded to the review tool; no further action is necessary.**

Technical Assistance:

Monitoring form can be found at the following link:

https://docs.google.com/document/d/1KKDtCZqDTHq0cwTn8nHEEOWHWD_UDjprHFRoHk4KTzc/edit?tab=t.0.

1411. Review of agricultural food components indicates violations of the Buy American provision

Technical Assistance- USDA Buy American

USDA has recently updated guidance to program sponsors regarding Buy American requirements to become effective PY 2025-2026 school year. For additional information, go here: <https://www.fns.usda.gov/cn/buy-american-provisions>.

To watch a recorded webinar on updates to the Buy American requirements, go here: <https://www.fns.usda.gov/cn/buy-american-provisions/webinar>.

To download a copy of the USDA Buy American tool, go here:

<https://view.officeapps.live.com/op/view.aspx?src=https%3A%2F%2Ffns-prod.azureedge.us%2Fsites%2Fdefault%2Ffiles%2Fresource-files%2FSP23-2024a.xlsx&wdOrigin=BROWSELINK>.



SNP Administrative Review Findings

Lake Ridge Schools (4650)

Program Year 2025

Longfellow Elementary School (3885)

6111 W. Ridge Road
Gary, IN 46408-1749

Food Service Contact

Ms. Monique Chumrley
Manager
(219) 433-6077

Month of Review: February 2025

Date of Onsite Review: March 11, 2025

Other Federal Programs - Longfellow Elementary School (3885)

1700. ASSP – areas identified requiring TA, CA

Finding 9155: Afterschool Snack Program areas required corrective action as noted on the Afterschool Snack Program review.

The SFA was providing snacks prior to the end of the school day. This is only allowable if the elementary school provides instructional time of six or more hours.

Corrective Action:

For corrective action, the SFA is required to provide proof of extended day to the state agency and update your application in CNPWeb.