



## SNP Administrative Review Findings Program Year 2025

## Discovery Charter School (9870)

### Discovery Charter School (9870)

800 Canonie Dr.  
Porter, IN 46304-1100

No. of Sites / Reviewed: 1 / 1  
Month of Review: March 2025

### Food Service Contact

Ms. Erika Mead  
Kitchen Manager  
(219) 983-9800  
lunch@discoverycharter.org  
FSMC: Taher, Inc.

### Executive Contact

Mr. Greg Guernsey  
Executive Director  
(219) 983-9800  
gguernsey@discoverycharter.org

## Commendations

- \* The SFA provides a nice variety of options for their students including daily fresh fruits and fresh vegetables.

## Resource Management Comprehensive Review - Discovery Charter School (9870)

### 766. Assessing Compliance with the Nonprogram Foods Revenue/Cost Ratio

#### Finding 10141: Assessment of Non-Program Foods Revenue/Cost Ratio

The SFA did not assess its compliance with the revenue from non-program foods requirements 7 CFR 210.14(f).

#### Corrective Action:

The SFA must assess compliance with the revenue from non-program foods. **As corrective action, the SFA must complete the 5-day reference period using the non-program food revenue tool. Please submit the non-program food revenue tool with documentation to support the figures used.**

#### Technical Assistance:

The non-program food revenue tool to utilize for a reference period can be found at the following link:

<https://docs.google.com/spreadsheets/d/1yERVzWRoukH4jqhAQ-RFBhzMIWEKRYQB/edit#gid=1454493429>. Additional guidance can be found at the following link: [https://www.in.gov/doe/nutrition/financial-management/#Revenue\\_from\\_Non\\_Program\\_Foods](https://www.in.gov/doe/nutrition/financial-management/#Revenue_from_Non_Program_Foods).

## General Program Compliance - Discovery Charter School (9870)

### 1007. On-site observations validate Off-Site Assessment Tool responses to Local School Wellness Policy questions and responses demonstrate compliance with FNS requirements

#### Finding 10140: Wellness Policy Review and Update

The results of the most recent assessment of the local school wellness policy is not available to the public.

#### Corrective Action:

**As corrective action the following must occur:**

**Provide proof that the results of the most recent assessment have been communicated to the public, including progress toward meeting the goals of the policy.**

#### Technical Assistance:

Wellness policy resources can be found at the following website: <https://www.in.gov/doe/nutrition/wellness-policies/>.



## SNP Administrative Review Findings Program Year 2025

## Discovery Charter School (9870)

### Discovery Charter School (6824)

800 Canonie Dr.  
Porter, IN 46304-1100

### Food Service Contact

Mrs. Jennifer E Haubold  
Office Support Specialist  
(219) 983-9800

Month of Review: March 2025

Date of Onsite Review: April 1, 2025

### Meal Components & Quantities - Discovery Charter School (6824)

409. Review Period- all required meal components per weekly meal pattern requirements were offered and served to students

#### Finding 10139: Production Records

The following issues were noted with production records: the production record did not detail all choices offered within one or more meal components. The sun butter sandwich is served with yogurt; however, it's not documented on the production record. Additionally, some items did not include the number of servings on the production records; pounds were included instead of the number of individual servings.

#### Corrective Action:

**As corrective action completed (breakfast and/or lunch) production records for one week from the reviewed sites must be submitted to the State Agency.**

### General Program Compliance - Discovery Charter School (6824)

1409. On-site or off-site storage violations were observed

#### Finding 9150: Storage violations were observed.

The SFA must ensure that all facilities for the handling, storage, and distribution of purchased and donated foods are properly safeguarded against theft, spoilage, and other loss. The sponsor was not date-marking foods that were being pulled from the originally packaging.

#### Corrective Action:

**The sponsor is required to implement a written procedure for receiving and date marking products. Provide this to the state agency when completed for corrective action.**

1411. Review of agricultural food components indicates violations of the Buy American provision

#### USDA Buy American Technical Assistance

USDA has recently updated guidance to program sponsors regarding Buy American requirements to become effective PY 2025-2026 school year. For additional information, go here: <https://www.fns.usda.gov/cn/buy-american-provisions>.

To watch a recorded webinar on updates to the Buy American requirements, go here: <https://www.fns.usda.gov/cn/buy-american-provisions/webinar>.

To download a copy of the USDA Buy American tool, go here:

<https://view.officeapps.live.com/op/view.aspx?src=https%3A%2F%2Ffns-prod.azureedge.us%2Fsites%2Fdefault%2Ffiles%2Fresource-files%2FSP23-2024a.xlsx&wdOrigin=BROWSELINK>.