



# Indiana Department of Education

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Dr. Katie Jenner, Secretary of Education

Office of School Transportation

**School Transportation Statutes**

**School Bus Driver Certification Policy**

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# Title 20, Article 18

## General Provisions

### Chapter 1. Applicability

#### IC 20-18-1-1 Applicability of title

Sec. 1. Except as otherwise provided, this title applies to public school corporations.

### Chapter 2. Definitions (selected)

#### IC 20-18-2-1 Application

Sec. 1. The definitions in this chapter apply throughout this title.

#### IC 20-18-2-1.7 "Appropriate vehicle"

Sec. 1.7. (a) "Appropriate vehicle" means a vehicle that:

- (1) is owned by a school corporation or contracted for by the school corporation; and
- (2) has a seating capacity of not more than eight (8) passengers, including the driver.

(b) The term includes a car, truck, sport utility vehicle, or minivan.

#### IC 20-18-2-5 "Governing body"

Sec. 5. "Governing body" means:

- (1) a board of school commissioners;
- (2) a metropolitan board of education;
- (3) a board of trustees; or
- (4) any other board or commission charged by law with the responsibility of administering the affairs of a school corporation.

#### IC 20-18-2-12 "Nonpublic school"

Sec. 12. (a) "Nonpublic school" means a school that is not maintained by a school corporation.

(b) The term includes a private school or parochial school.

#### IC 20-18-2-15 "Public school"

Sec. 15. "Public school";

- (1) for purposes of this title (other than IC 20-33-1), means a school maintained by a school corporation; and
- (2) for purposes of IC 20-33-1, means:
  - (A) a school maintained by a school corporation; or
  - (B) a preschool, an elementary school, or a high school maintained by a state educational institution under IC 20-24.5 or another law.

#### IC 20-18-2-16 "School corporation"

Sec. 16. (a) "School corporation", for purposes of this title (except IC 20-20-33, IC 20-26-1 through IC 20-26-5, IC 20-26-7, IC 20-26-7.1, IC 20-28-11.5, IC 20-30-8, IC 20-30-16, IC 20-43, and IC 20-50), means a public school corporation established by Indiana law.

The term includes a:

- (1) school city;
- (2) school town;
- (3) consolidated school corporation;
- (4) metropolitan school district;
- (5) township school corporation;
- (6) county school corporation;
- (7) united school corporation; or
- (8) community school corporation.

(b) "School corporation", for purposes of IC 20-26-1 through IC 20-26-5, IC 20-26-7, and IC 20-26-7.1, has the meaning set forth in IC 20-26-2-4.

(c) "School corporation", for purposes of IC 20-20-33, IC 20-26.5, IC 20-30-8, and IC 20-50, includes a charter school (as defined in IC 20-24-1-4).

(d) "School corporation", for purposes of IC 20-43, has the meaning set forth in IC 20-43-1-23.

(e) "School corporation", for purposes of IC 20-28-11.5, has the meaning set forth in IC 20-28-11.5-3.

(f) "School corporation", for purposes of IC 20-35, has the meaning set forth in IC 20-35-1-6.

(g) "School corporation", for purposes of IC 20-30-16, has the meaning set forth in IC 20-30-16-4.

#### IC 20-18-2-17 "School year"

Sec. 17. "School year" means the period:

- (1) beginning after June 30 of each year; and
  - (2) ending before July 1 of the following year;
- except when a different period is specified for a particular purpose.

## **Title 20, Article 27**

### **General Provisions**

#### **Chapter 1. Applicability**

##### **IC 20-27-1-1 Application of article**

Sec. 1. Except as otherwise provided, this article applies to the following:

- (1) School corporations.
- (2) Nonpublic schools.

#### **Chapter 2. Definitions**

##### **IC 20-27-2-1 Application**

Sec. 1. The definitions in this chapter apply throughout this article.

##### **IC 20-27-2-2 "Committee"**

Sec. 2. "Committee" refers to the state school bus committee established by IC 20-27-3-1.

##### **IC 20-27-2-3 "Common carrier contract"**

Sec. 3. "Common carrier contract" means a contract for the transportation of students between a school corporation and a regular route common carrier of passengers that operates under the jurisdiction of the department of state revenue.

##### **IC 20-27-2-4 "Employment contract"**

Sec. 4. "Employment contract" means a contract:

- (1) between:
  - (A) a school corporation that owns all necessary school bus equipment; and
  - (B) a school bus driver; and

(2) that provides that the school bus driver is employed in the same manner as other noninstructional personnel are employed by the school corporation.

##### **IC 20-27-2-5 "Fleet contract"**

Sec. 5. "Fleet contract" means a contract between a school corporation and a fleet contractor in which the contractor promises to provide two (2) or more school buses and school bus drivers for student transportation.

##### **IC 20-27-2-6 "Fleet contractor"**

Sec. 6. "Fleet contractor" means a person who contracts with a school corporation to provide two (2) or more school buses and school bus drivers for student transportation.

##### **IC 20-27-2-7 "Parents supplemental transportation contract"**

Sec. 7. "Parents supplemental transportation contract" means a contract between parents of students enrolled in a public school and a school bus driver in which the school bus driver promises to provide a school bus and driving services.

##### **IC 20-27-2-8 "School bus"**

Sec. 8. "School bus" means a motor vehicle, other than a special purpose bus, that is:

- (1) designed and constructed for the accommodation of more than ten (10) passengers; and
- (2) used for the transportation of Indiana students.

The term includes the chassis or the body, or both.

##### **IC 20-27-2-9 "School bus driver"**

Sec. 9. "School bus driver" means an individual charged with the responsibility of operating a school bus.

##### **IC 20-27-2-10 "Special purpose bus"**

Sec. 10. "Special purpose bus" means a motor vehicle:

- (1) that is designed and constructed for the accommodation of more than ten (10) passengers;
- (2) that:

(A) meets the federal school bus safety requirements under 49 U.S.C. 30125 except the:

- (i) stop signal arm required under federal motor vehicle safety standard (FMVSS) no. 131; and

(ii) flashing lamps required under federal motor vehicle safety standard (FMVSS) no. 108;

(B) when owned by a school corporation and used to transport students, complies with the Federal Motor Carrier Safety Regulations as prescribed by the United States Department of Transportation Federal Motor Carrier Safety Administration as set forth in 49 CFR Chapter III Subchapter B; or

(C) when owned by a school corporation and used to transport students, is a motor coach type bus with a capacity of at least thirty (30) passengers and a gross vehicle weight rating greater than twenty-six thousand (26,000) pounds; and

(3) that is used by a school corporation for transportation purposes appropriate under IC 20-27-9-5.

#### **IC 20-27-2-11 "Student"**

Sec. 11. "Student" means a child enrolled in a public or nonpublic school at any grade between kindergarten and grade 12.

#### **IC 20-27-2-12 "Transportation contract"**

Sec. 12. "Transportation contract" means a contract between a school corporation and a school bus driver in which the school bus driver promises to provide, in addition to driving services, a school bus, school bus chassis, or school bus body.

### **Chapter 3. State School Bus Committee**

#### **IC 20-27-3-1 State school bus committee; members**

Sec. 1. (a) The state school bus committee is established. The committee has the following voting members:

(1) The state superintendent or the state superintendent's authorized representative, who serves as chairperson of the committee.

(2) The commissioner of the bureau of motor vehicles, or the commissioner's authorized representative.

(3) The administrator of the motor carrier services division of the department of state revenue.

(4) The director of the criminal justice institute.

(5) A school bus driver appointed by the state superintendent upon the recommendation of the Indiana State Association of School Bus Drivers, Inc.

(6) A superintendent of a school corporation appointed by the state superintendent upon the recommendation of the Indiana Association of Public School Superintendents.

(7) A member of the governing body of a school corporation appointed by the state superintendent upon the recommendation of the Indiana School Boards Association.

(8) A representative of the Indiana School for the Blind and Visually Impaired or the Indiana School for the Deaf appointed by the state superintendent.

(9) A member of the School Transportation Association of Indiana appointed by the state superintendent upon the recommendation of the School Transportation Association of Indiana.

(b) The state superintendent shall designate a secretary from the department who shall keep the official record of the meetings and of official transactions of the committee.

#### **IC 20-27-3-2 Nonvoting members**

Sec. 2. (a) The following nonvoting members shall advise the voting members of the committee:

(1) A member of the Indiana Association of School Bus Distributors selected by the executive committee of that association.

(2) A member of the state police department selected by the state police superintendent.

(3) A member of the Indiana Transportation Association selected by the executive committee of that association.

(4) A member of the Indiana Township Association selected by the executive committee of that association.

(5) A school business official appointed by the state superintendent upon the recommendation of the Indiana Association of School Business Officials.

(b) An individual is not qualified to serve as a nonvoting member of the committee until proper credentials of the individual's appointment have been filed with the chairperson of the committee. Each nonvoting member shall be notified of all committee meetings and may attend each meeting and offer advice to the voting members of the committee.

#### **IC 20-27-3-3 Meetings**

Sec. 3. (a) The committee:

(1) shall hold one (1) regular meeting each quarter; and

(2) may hold special meetings as the chairperson considers necessary.

(b) Four (4) voting members of the committee constitute a quorum for the transaction of official business.

#### **IC 20-27-3-4 Powers; bus driver performance standards; certificate of inspection**

Sec. 4. (a) The committee has the following powers:

(1) The committee may adopt rules under IC 4-22-2 establishing standards for the construction of school buses and special purpose buses, including minimum standards for the construction of school buses and special purpose buses necessary to be issued a:

(A) valid certificate of inspection decal; and

(B) temporary certificate of inspection decal described in IC 20-27-7-10.

(2) The committee may adopt rules under IC 4-22-2 establishing standards for the equipment of school buses and special purpose buses, including minimum standards for the equipment of school buses and special purpose buses necessary to be issued a:

(A) valid certificate of inspection decal; and

(B) temporary certificate of inspection decal described in IC 20-27-7-10.

(3) The committee may adopt rules under IC 4-22-2 specifying the minimum standards that must be met to avoid the issuance of an out-of-service certificate of inspection decal.

(4) The committee may provide for the inspection of all school buses and special purpose buses, new or old, that are offered for sale, lease, or contract.

(5) The committee may provide for the annual inspection of all school buses and special purpose buses and the issuance of certificate of inspection decals.

(6) The committee may maintain an approved list of school buses and special purpose buses that have passed inspection tests under subdivision (4) or (5).

(7) The committee may, subject to approval by the state board of accounts, prescribe standard forms for school bus driver contracts.

(8) The committee may hear appeals brought under IC 20-27-7-15 and IC 20-27-8-15.

(b) The committee shall adopt rules under IC 4-22-2 to set performance standards and measurements for determining the physical ability necessary for an individual to be a school bus driver.

(c) The certificate of inspection decals shall be issued to correspond with each school year. Each certificate of inspection decal expires on September 30 following the school year in which the certificate of inspection decal is effective. However, for buses that are described in IC 20-27-7-7, the certificate of inspection decal expires on a date that is not later than seven (7) months after the date of the first inspection for the particular school year.

#### **IC 20-27-3-5 Rules; display of school district name on bus; indication on bus of stopping at railroad crossing**

Sec. 5. (a) The committee shall adopt and enforce rules under IC 4-22-2 to require that each new school bus operated by or on behalf of a school corporation bear the name of the school district on the back of the school bus in black letters.

(b) The committee shall adopt and enforce rules under IC 4-22-2 to require that each school bus placed into service for the first time by a school corporation or nonpublic school bear an indication on the back of the school bus that the school bus is required to stop at all railroad crossings.

#### **IC 20-27-3-6 Rules; display of United States flag on bus**

Sec. 6. The committee shall adopt and enforce rules under IC 4-22-2 that allow the display of the United States flag on a school bus operated by or on behalf of a school corporation. The rules must provide that a flag displayed on a school bus may not be placed in a manner that:

(1) obstructs the school bus driver's vision through the windshield or any other window;

(2) impedes the school bus driver's operation of any equipment; or

(3) distracts the attention of other motorists from the school bus's warning lamps or stop signal arm when the school bus is loading or unloading students.

#### **IC 20-27-3-6.5 Committee to adopt and enforce rules concerning proper fastening of safety belt on school bus passenger's body and conducting a school bus passenger evacuation drill**

Sec. 6.5. The committee shall adopt and enforce rules under IC 4-22-2 to require that a school bus driver operating a school bus do the following at least one (1) time each semester:

(1) If the school bus is equipped with safety belts meeting the standards set forth in IC 9-19-10-2, provide instruction to the passengers on the school bus on the proper fastening of the safety belt about the passenger's body.

(2) Conduct a school bus passenger evacuation drill.

#### **IC 20-27-3-7 Standards of construction and equipment**

Sec. 7. (a) A school bus or special purpose bus sold or delivered in Indiana must meet the standards of construction and equipment set forth in the rules of the committee.

(b) A school bus may not be originally licensed in Indiana until the school bus has been inspected by the state police department and found to comply with these standards.

#### **IC 20-27-3-8 Violation**

Sec. 8. A person who knowingly, intentionally, or recklessly violates this chapter commits a Class C misdemeanor.

## **Chapter 4. Purchase of School Buses**

### **IC 20-27-4-1 Authority to purchase school buses**

Sec. 1. A school corporation may purchase a school bus or special purpose bus to furnish transportation for students. The school corporation may purchase:

- (1) both the body and the chassis of a school bus; or
- (2) either the body or the chassis.

A purchase may be made for cash or under the terms of a security agreement.

### **IC 20-27-4-2 Repealed**

### **IC 20-27-4-3 Security agreements; appropriation**

Sec. 3. Before a security agreement is executed, an appropriation for the amount of the purchase price must be made. The appropriation is made in the same manner as any other appropriation, except that the amount of the appropriation is not limited by the amount of funds available at the time of the execution or the amount of funds to be raised by a tax levy effective at the time of the execution. A petition to borrow, a notice to taxpayers, or other formality is not necessary, except:

- (1) as specifically provided in this chapter; and
- (2) as may be required by law for the issuance of general obligation bonds.

### **IC 20-27-4-4 General obligation bonds**

Sec. 4. If a school corporation requires funds to purchase a school bus for cash, the school corporation may borrow the necessary funds by issuing general obligation bonds. The bonds shall be issued in the same manner as other general obligation bonds. However, the bonds may not extend for more than six (6) years.

### **IC 20-27-4-5 Loans**

Sec. 5. (a) If a school corporation requires funds to purchase a school bus for cash, the school corporation may, instead of issuing general obligation bonds, negotiate for and borrow funds or purchase the school bus on an installment conditional sales contract or a promissory note secured by the school bus.

(b) To effect a loan, the school corporation shall execute a negotiable note or notes to the lender. The notes may not extend for more than six (6) years.

(c) Before a note described in this section is executed, an appropriation for the amount of the purchase price of the school bus and any incidental expenses connected with the purchase or the loan, must be made in the same manner as other appropriations are made, except that the amount of the appropriation is not limited by the amount of funds available at the time of the loan or purchase or by the amount of funds to be raised by a tax levy effective at the time of the loan.

(d) A petition to borrow, a notice to taxpayers, or other formality is not necessary to borrow funds under this section except as specifically provided in this chapter.

### **IC 20-27-4-6 Manner of purchase**

Sec. 6. (a) The purchase of a school bus shall be made in the same manner as provided by law for the purchase of school supplies by a School corporation.

(b) If a school bus is purchased under a security agreement, the required notice to bidders or solicitation of bids must set:

- (1) the length of time the security agreement shall run; and
- (2) the terms of the security agreement, including the security agreement price and interest rate.

(c) The low bid for a security agreement shall be determined by adding to each bidding price the net interest cost and then comparing the totals of the price and interest on each bid. A separate statement of each price shall be made to enable the governing body to determine the advisability of purchasing a school bus under a security agreement.

### **IC 20-27-4-7 Indiana bond bank; loans, security agreements, or leases**

Sec. 7. Notwithstanding any other provision of this chapter, a school corporation may negotiate and enter into loans, security agreements, or leases with the Indiana bond bank for the acquisition and financing of a school bus.

### **IC 20-27-4-8 Effect of chapter**

Sec. 8. This chapter does not affect the validity or legality of a negotiable instrument, conditional sales contract, purchase money mortgage contract, or promissory note executed and delivered before July 1, 1965, by a school corporation and given for the purchase of a school bus in accordance with Indiana law that was specifically repealed or repealed by implication by Acts 1965, c.259.

### **IC 20-27-4-9 Repealed**

## Chapter 5. Transportation Contracts

### IC 20-27-5-0.2 Application of certain amendments to prior law

Sec. 0.2. The amendments made to:

- (1) IC 20-9.1-2-4 (before its repeal, now codified at section 5 of this chapter); and
- (2) IC 20-9.1-2-4.1 (before its repeal, now codified at section 6 of this chapter);

do not apply to contracts entered into before July 1, 1988.

### IC 20-27-5-1 Nonpublic school exemption

Sec. 1. This chapter does not apply to a nonpublic school or to a school bus driver contract executed for a nonpublic school.

### IC 20-27-5-2 Authority to provide transportation; fees prohibited

Sec. 2. (a) The governing body of a school corporation may provide transportation for students to and from school.

(b) If the governing body of a school corporation:

(1) provides transportation; or

(2) contracts with an educational service center (as defined by IC 20-20-1-2) to provide transportation; no fee may be charged to a parent or student for transportation to and from school. However, a fee may be charged for transportation to and from an athletic, a social, or another school sponsored function.

### IC 20-27-5-3 Transportation responsibilities

Sec. 3. If a school corporation provides transportation for students, the governing body of the school corporation is responsible for obtaining the necessary school buses and school bus drivers.

### IC 20-27-5-4 Employment of school bus driver

Sec. 4. (a) If a school corporation owns the school bus equipment in its entirety, the school corporation may employ a school bus driver on a school year basis in the same manner as other noninstructional employees are employed.

(b) A school corporation that hires a school bus driver under this section shall purchase and carry public liability and property damage insurance covering the operation of school bus equipment in compliance with IC 9-25.

(c) Sections 5 through 32 of this chapter do not apply to the employment of a school bus driver hired under this section.

### IC 20-27-5-5 Driver furnishing body or chassis of school bus; transportation contract; benefits; transportation agreement with transportation network company; requirements

Sec. 5. (a) If a school bus driver is required to furnish the school bus body or the school bus chassis, or both, the governing body of the school corporation may enter into a transportation contract with the school bus driver under IC 5-22.

(b) The transportation contract may include a provision allowing the school bus driver to be eligible for the life and health insurance benefits and other fringe benefits available to other school personnel.

(c) The governing body of a school corporation may enter into a transportation agreement with a transportation network company (as defined by IC 8-2.1-17-18) to transport students of the school corporation if the school corporation conducts an expanded criminal history check and expanded child protection index check as provided under IC 20-26-5-10 of every TNC driver (as defined by IC 8-2.1-17-19) who will transport students of the school corporation.

### IC 20-27-5-6 Fleet contract; benefits; fleet agreement with transportation network company; requirements

Sec. 6. (a) The governing body of the school corporation may enter into a fleet contract with the fleet contractor under IC 5-22.

(b) The fleet contract may include a provision allowing the school bus drivers to be eligible for the life and health insurance benefits and other fringe benefits available to other school personnel.

(c) The governing body of a school corporation may enter into a fleet agreement with a transportation network company (as defined by IC 8-2.1-17-18) to transport students of the school corporation if the school corporation conducts an expanded criminal history check and expanded child protection index check as provided under IC 20-26-5-10 of every TNC driver (as defined by IC 8-2.1-17-19) who will transport students of the school corporation.

### IC 20-27-5-7 Transportation and fleet contract public purchasing requirements

Sec. 7. Transportation and fleet contracts entered into by a school corporation shall be entered into under IC 5-22.

### IC 20-27-5-8 Repealed

### IC 20-27-5-9 Repealed

### IC 20-27-5-10 Transportation or fleet contract; public notice

Sec. 10. (a) The governing body shall give notice to the public at least ten (10) days before beginning negotiations or receiving proposals or bids for transportation or fleet contracts. Notice shall be given in the manner provided by IC 5-3-1. The notice must include the following information:



(1) That the governing body will negotiate, receive proposals, or receive bids for transportation contracts and fleet contracts on a specified date.

(2) That the governing body will execute contracts for the school bus routes of the school corporation.

(3) That the specifications for the routes and related information are on file in the office of the governing body.

(b) A transportation or fleet contract may not be negotiated until notice has been given under this section.

**IC 20-27-5-11 Repealed**

**IC 20-27-5-12 Repealed**

**IC 20-27-5-13 Prerequisites for bidders for transportation contract**

Sec. 13. Before a bidder may be awarded a transportation contract, the bidder must meet the following conditions:

(1) The bidder must meet the physical requirements prescribed in IC 20-27-8-1 as evidenced by a certificate signed by an Indiana physician who has examined the bidder.

(2) The bidder must hold a valid public passenger chauffeur's license or commercial driver's license issued by the bureau of motor vehicles.

**IC 20-27-5-14 Repealed**

**IC 20-27-5-15 Repealed**

**IC 20-27-5-16 Repealed**

**IC 20-27-5-17 Repealed**

**IC 20-27-5-18 Repealed**

**IC 20-27-5-19 Transportation or fleet contract; sale or assignment**

Sec. 19. A transportation or fleet contract entered into under this chapter may not be sold or assigned except by written agreement of both parties to the original contract and by the assignee or purchaser of the contract.

**IC 20-27-5-20 Repealed**

**IC 20-27-5-21 Transportation contract; substitute driver requirements**

Sec. 21. A substitute school bus driver may not operate a school bus unless the substitute school bus driver meets the standards required by IC 20-27-8-1 and has been approved by the governing body or its authorized agent.

**IC 20-27-5-22 Repealed**

**IC 20-27-5-23 Transportation contract; termination; alcoholic beverage**

Sec. 23. A school bus driver may not consume an alcoholic beverage during school hours or while operating a school bus. A transportation contract may be terminated without hearing upon presentation of reliable evidence that a school bus driver has consumed an alcoholic beverage:

(1) during school hours;

(2) while operating a school bus; or

(3) while performing the school bus driver's duties.

**IC 20-27-5-24 Repealed**

**IC 20-27-5-25 Repealed**

**IC 20-27-5-26 Fleet contract; school bus driver provisions**

Sec. 26. (a) All school bus drivers employed by the fleet contractor must meet the physical, moral, and license standards prescribed in IC 20-27-8.

(b) School bus drivers employed by a fleet contractor shall attend the annual safety meeting for school bus drivers sponsored by the committee and the state police department in accordance with IC 20-27-8-9.

**IC 20-27-5-27 Transportation or fleet contract; cancellation; purchase of equipment**

Sec. 27. If a transportation or fleet contract is canceled by a governing body under this chapter, the governing body may purchase the school bus equipment owned by the school bus driver or fleet contractor and used under the transportation contract. The purchase price is the fair market value of the equipment as determined by agreement of the governing body and the school bus driver or fleet contractor.

**IC 20-27-5-28 Transportation or fleet contract; bond**

Sec. 28. A school bus driver or fleet contractor operating a transportation or fleet contract shall furnish a surety bond conditioned on faithful performance of the contract. The governing body shall specify the amount of bond required.

**IC 20-27-5-29 Common carrier contract; generally**

Sec. 29. A governing body may enter into a contract for student transportation with a regular route common carrier that operates under the jurisdiction of the department of state revenue.

**IC 20-27-5-30 Common carrier contract; provisions**

Sec. 30. Each common carrier contract made under section 29 of this chapter must provide the following:

(1) The common carrier is solely responsible for the employment, physical condition, and conduct of every school bus driver employed by the carrier.

(2) The carrier must submit a certificate to the governing body showing that any school bus driver used in performing the contract meets the physical standards required by IC 20-27-8-1(a)(7).

**IC 20-27-5-31 Common carrier contract; exemption from physical examination**

Sec. 31. When a school bus driver is employed by a common carrier to assist in performing a common carrier contract made under section 29 of this chapter, the school bus driver is exempt from mandatory physical examinations required under this article, except to the extent that examination may be necessary for a common carrier to comply with section 30(2) of this chapter.

**IC 20-27-5-32 Common carrier contract; exemption from requirements**

Sec. 32. A bus operated under a common carrier contract is not required to be constructed, equipped, or painted as specified under this article or the rules of the committee unless the bus:

- (1) is operated exclusively for the transportation of students to and from school; or
- (2) must be operated more than three
- (3) miles outside the corporation limit of a city or town in order to perform the contract.

**IC 20-27-5-33 Violation**

Sec. 33. A person who knowingly, intentionally, or recklessly violates this chapter commits a Class C misdemeanor.

**Chapter 6. Parents' Supplemental Transportation Contracts****IC 20-27-6-1 Exemptions for nonpublic schools and educational service centers**

Sec. 1. This chapter does not apply to:

- (1) a nonpublic school or to a nonpublic school bus driver contract executed for a nonpublic school; or
- (2) an educational service center (as defined by IC 20-20-1-2) or a school bus driver contract executed for an educational service center.

**IC 20-27-6-2 Authority of parents to provide bus transportation**

Sec. 2. Parents may provide bus transportation for students enrolled in a public school who are not provided transportation by the school corporation.

**IC 20-27-6-3 Parents joint contract rights**

Sec. 3. (a) The parents of public school students not provided bus transportation by the school corporation may contract jointly with a School bus driver to provide transportation under a parents' Supplemental transportation contract.

(b) A parents' supplemental transportation contract is subject to the approval of the governing body of the school corporation where the Students transported under the contract reside, and a school bus operated under the contract is under the supervision and direction of the governing body.

**IC 20-27-6-4 Parents supplemental transportation contract; contents**

Sec. 4. A parents' supplemental transportation contract must include the following:

(1) The type of school bus equipment to be furnished by the School bus driver, including a provision that the contract incorporate by reference any equipment requirements prescribed by the committee.

(2) Incorporation by reference of the safety, training, and inspection requirements of the committee and the state.

(3) The amount of liability and property damage insurance required to be furnished by the school bus driver. The amount of insurance must be commensurate with insurance furnished by a school bus driver operating under a transportation contract with a school corporation.

(4) Any other relevant information necessary to advise the parties of the terms and conditions of the contract.

**IC 20-27-6-5 Parents supplemental transportation contract; school bus driver prerequisites**

Sec. 5. Before a school bus driver may enter into a parents'

Supplemental transportation contract, the school bus driver must meet the following prerequisites:

- (1) The school bus driver must meet all physical requirements required of school bus drivers by the committee, including the requirements under IC 20-27-8-1.
- (2) The school bus driver must obtain the physical fitness certificate required of all school bus drivers by IC 20-27-8-4.
- (3) The school bus driver must have a valid public passenger chauffeur's license issued by the bureau of motor vehicles.
- (4) The school bus driver must meet any additional requirements required by the contracting parents.

#### **IC 20-27-6-6 Parents supplemental transportation contract; substitute driver requirements**

Sec. 6. A substitute school bus driver may not operate a school bus unless the substitute school bus driver meets the standards required by IC 20-27-8-1 or any other committee requirements for substitute school bus drivers.

#### **IC 20-27-6-7 Parents supplemental transportation contract; use of school buses**

Sec. 7. (a) Except as provided in subsections (b) and (d), a school bus operating under a parents' supplemental transportation contract may only be used for the following purposes:

- (1) Transportation of eligible students to and from school.
- (2) Transportation of eligible students and necessary adult chaperones to and from an activity that is sponsored, controlled, supervised, or participated in by the governing body of the school corporation.
- (3) Transportation of students to and from a:
  - (A) youth baseball activity;
  - (B) 4-H club activity;
  - (C) junior achievement activity;
  - (D) Boy Scout activity;
  - (E) Girl Scout activity;
  - (F) Campfire activity; or
  - (G) recreational activity approved or sponsored by a political subdivision.

(b) Except as provided in subsection (c), the following conditions apply to a school bus operating under a parents' supplemental transportation contract that is used for a purpose described in subsection (a):

- (1) Students may not be accompanied by more than four (4) adult sponsors or chaperones per school bus.
- (2) Transportation must originate from a point within the geographical limits of the school district served by the affected school bus driver.
- (3) The group to be transported shall be residents of the affected school district.
- (4) Transportation may not exceed one hundred (100) highway miles from point of origin.

(c) Subsection (b) does not apply if transportation can be furnished by a common carrier of passengers that operates under the jurisdiction of the department of state revenue. If transportation is furnished by a common carrier of passengers that operates under the jurisdiction of the department of state revenue, IC 20-27-9-3(b) applies.

(d) A school bus operating under a parents' supplemental transportation contract may be used for the following purposes:

- (1) Travel to and from a garage or repair area for maintenance or repair.
- (2) Transportation requested by a governmental authority during a local, state, or national emergency.
- (3) Transportation of an agricultural worker engaged in cultivating, producing, or harvesting crops under IC 20-27-9-10.
- (4) Travel to a school bus driver's residence or parking facility following an authorized use described in this section.
- (5) Transportation of a senior citizen under IC 20-27-9-2.

#### **IC 20-27-6-8 Violation**

Sec. 8. A person who knowingly, intentionally, or recklessly violates this chapter commits a Class C misdemeanor.

## **Chapter 7. School Bus Inspection and Registration**

#### **IC 20-27-7-1 Annual inspection of buses**

Sec. 1. The state police department shall annually inspect all special purpose buses and school buses, including those operated by a nonpublic school to transport students. The inspection of a school bus must determine whether the school bus complies with the safety requirements prescribed for school bus construction and equipment in the rules of the committee.

#### **IC 20-27-7-2 Inspection time**

Sec. 2. The owner of a school bus or special purpose bus shall present the school bus or special purpose bus for the inspection required under section 1 of this chapter at the date, time, and place designated by the state police department.

#### **IC 20-27-7-3 Certificate of inspection**

Sec. 3. If the inspection required under section 1 of this chapter reveals that a school bus meets all safety requirements, the inspecting officer shall attach to the bus a certificate of inspection and document the certification in the state police department's school bus inspection data base. Except as provided in sections 5 through 7 of this chapter, a certificate of inspection issued under this section is valid until September 30 of the school year following the school year for which the certificate is issued.

**IC 20-27-7-4 Certificate of inspection display**

Sec. 4. A school bus may not be used to transport passengers unless a valid certificate of inspection issued under section 3 of this chapter is displayed as viewed from the outside on the lower left corner of the windshield of the school bus. However, if the left corner position obstructs the school bus driver's view, the inspection sticker may be positioned on the bottom of the windshield so as to minimize the obstruction to the school bus driver's view.

**IC 20-27-7-5 Certificate of inspection upon transfer of ownership**

Sec. 5. A school bus that is sold or has the ownership transferred to a new owner must be presented for an inspection under section 2 of this chapter before the school bus may be used to transport passengers. If the school bus meets the requirements specified under section 3 of this chapter, the state police department shall issue a new certificate of inspection for the school bus. A certificate of inspection issued under this section is valid until September 30 of the school year following the school year for which the certificate is issued.

**IC 20-27-7-6 Inspection of buses older than 12 years**

Sec. 6. In addition to the inspection required under section 1 of this chapter, a school bus that was manufactured at least twelve (12) years before the year for which a certificate of inspection is being sought must be presented for inspection not less than five (5) months nor more than seven (7) months after the inspection required under section 1 of this chapter is completed. If the school bus meets the requirements specified in section 3 of this chapter, the state police department shall issue a new certificate of inspection for the school bus. A certificate of inspection issued for a school bus described in this section is valid for seven (7) months after the date the certificate is issued.

**IC 20-27-7-7 Certificate of inspection after damage by accident**

Sec. 7. If a school bus has received damage in an accident that has put the school bus out of service because of passenger safety concerns, the school bus must be presented for an inspection under section 2 of this chapter before the school bus may be used to transport passengers. If the school bus meets the requirements specified in section 3 of this chapter, the state police department shall issue a new certificate of inspection for the school bus. A certificate of inspection issued under this section is valid until September 30 of the school year following the school year for which the certificate is issued.

**IC 20-27-7-8 Inspection requirements**

Sec. 8. The inspection of a special purpose bus shall consist of an inspection to determine the existence and condition of the vehicle's:

- (1) brakes;
- (2) lights (headlamps, tail lamps, brake lights, clearance lights, and turn signals);
- (3) steering and suspension;
- (4) exhaust systems;
- (5) general body condition; and
- (6) tires.

**IC 20-27-7-9 Bus maintenance**

Sec. 9. A school bus or special purpose bus must be maintained to meet the minimum standards set forth by the committee when transporting passengers.

**IC 20-27-7-10 Temporary certificate of inspection due to material defect**

Sec. 10. If the inspection of a special purpose bus or a school bus performed under this chapter reveals any material defect that renders the school bus unsafe and in noncompliance with any safety requirements established by the committee or with the safety requirements of this chapter, the inspecting officer shall issue a temporary certificate of inspection for the special purpose bus or school bus. The following apply to a temporary certificate of inspection issued under this section:

- (1) The certificate shall be displayed as viewed from the outside in the lower left corner of the windshield of the special purpose bus or school bus. However, if the left corner position obstructs the driver's view, the temporary certificate of inspection may be positioned on the bottom of the windshield so as to minimize the obstruction to the driver's view.
- (2) The certificate is valid for thirty (30) days.

**IC 20-27-7-11 Temporary certificate of inspection; repair**

Sec. 11. Upon being issued a temporary certificate of inspection under section 10 of this chapter, the owner of a special purpose bus or school bus shall have the special purpose bus or school bus repaired to meet the minimum standards under this chapter. After having the special purpose bus or school bus repaired to meet the minimum standards under this chapter, the owner of the special purpose bus or school bus shall present the special purpose bus or school bus for an inspection under section 2 of this chapter.

**IC 20-27-7-12 Certificate of inspection after repair**

Sec. 12. If after being repaired under section 11 of this chapter a special purpose bus or school bus meets the minimum standards under this chapter, the state police department shall issue a certificate of inspection under section 3 of this chapter.

### **IC 20-27-7-13 Out-of-service order and certificate; issuance**

Sec. 13. If:

- (1) after being repaired under section 11 of this chapter a special purpose bus or school bus does not meet the minimum standards under this chapter; or
  - (2) a special purpose bus or school bus does not comply with the safety requirements for school bus construction and equipment established by the rules of the committee and the noncompliance is a serious safety critical violation, as determined by the committee;
- the state police department shall issue an out-of-service order and certificate for the special purpose bus or school bus. The driver of the special purpose bus or school bus at the time of the inspection shall be notified of the out-of-service order and a copy shall be made available on the Internet web site of the state police department for the governing body of the school corporation that controls the operation of the special purpose bus or school bus.

### **IC 20-27-7-14 Display of out-of-service certificate**

Sec. 14. An out-of-service certificate issued under section 13 of this chapter shall be displayed as viewed from the outside in the lower left corner of the windshield of the special purpose bus or school bus for which the certificate is issued. However, if the left corner position obstructs the driver's view, the out-of-service certificate may be positioned on the bottom of the windshield so as to minimize the obstruction to the driver's view. The out-of-service certificate may be removed only by the state police department following an inspection that verifies that the special purpose bus or school bus meets the minimum standards under this chapter.

### **IC 20-27-7-14.5 Prohibition of use of special purpose bus or school bus until defects are corrected**

Sec. 14.5. After:

- (1) an out-of-service order and an out-of-service certificate have been issued under section 13 of this chapter; and
  - (2) the out-of-service certificate has been displayed or positioned as set forth in section 14 of this chapter;
- the affected special purpose bus or school bus may not be used to transport passengers until all defects have been corrected.

### **IC 20-27-7-15 Out-of-service order; appeal**

Sec. 15. (a) An out-of-service order may be appealed to the committee not more than five (5) days after service of the order.

(b) Not more than ten (10) days after an appeal, the committee shall review the order and decide the matter.

(c) The committee may:

- (1) uphold;
- (2) modify; or
- (3) set aside:

the order.

(d) While an out-of-service order is appealed, the order remains in full force until set aside or modified by the committee.

### **IC 20-27-7-16 Repealed IC 20-27-7-17 Registration fee**

Sec. 17. A school bus driver shall be charged the same annual registration fee for a school bus that is operated under:

- (1) a transportation contract with a school corporation; or
- (2) a parents' supplemental transportation contract.

### **IC 20-27-7-18 Registration fee exemption**

Sec. 18. (a) A school corporation that owns a school bus or a

Special purpose bus and uses the school bus or special purpose bus to transport students is exempt from the payment of the annual registration fee for the school bus or special purpose bus. On application by a school corporation, the commissioner of motor vehicles shall furnish registration number plates for exempted vehicles without charge. Application for registration of exempted vehicles shall be:

- (1) made whenever a newly acquired school bus or special purpose bus requires a registration number plate;
- (2) made whenever a registration number plate is transferred from one (1) school bus or special purpose bus owned by the school corporation to another school bus or special purpose bus owned by the school corporation;
- (3) made in the name of the school corporation that owns the school bus or special purpose bus to be registered; and
- (4) signed by the proper official of the school corporation.

(b) An owner other than a school corporation that owns a school bus or a special purpose bus and uses the school bus or special purpose bus to transport students is not exempt from annual registration under IC 9-18.1-3 or payment of the annual registration fee for school buses.

### **IC 20-27-7-19 Violation**

Sec. 19. A person who knowingly, intentionally, or recklessly violates this chapter commits a Class C misdemeanor.

## Chapter 8. School Bus Drivers

### IC 20-27-8-1 School bus drivers and monitors; standards

Sec. 1. (a) An individual may not drive a school bus for the transportation of students or be employed as a school bus monitor unless the individual satisfies the following requirements:

- (1) Is of good moral character.
- (2) Does not use intoxicating liquor during school hours.
- (3) Does not use intoxicating liquor to excess at any time.
- (4) Is not addicted to any narcotic drug.
- (5) Is at least:
  - (A) twenty-one (21) years of age for driving a school bus; or
  - (B) eighteen (18) years of age for employment as a school bus monitor.
- (6) In the case of a school bus driver, holds a valid public passenger chauffeur's license or commercial driver's license issued by the state or any other state.
- (7) Possesses the following required physical characteristics:
  - (A) Sufficient physical ability to be a school bus driver, as determined by the committee.
  - (B) The full normal use of both hands, both arms, both feet, both legs, both eyes, and both ears.
  - (C) Freedom from any communicable disease that:
    - (i) may be transmitted through airborne or droplet means; or
    - (ii) requires isolation of the infected person under 410 IAC 1-2.3.
  - (D) Freedom from any mental, nervous, organic, or functional disease that might impair the person's ability to properly operate a school bus.
  - (E) This clause does not apply to a school bus monitor. Visual acuity, with or without glasses, of at least 20/40 in each eye and a field of vision with one hundred fifty (150) degree minimum and with depth perception of at least eighty percent (80%) or forty-eight (48) seconds of arc or less angle of stereopsis.

(b) This subsection applies to a school bus monitor. Notwithstanding subsection (a)(5)(B), a school corporation or school bus driver may not employ an individual who is less than twenty-one (21) years of age as a school bus monitor unless the school corporation or school bus driver does not receive a sufficient number of qualified applicants for employment as a school bus monitor who are at least twenty-one (21) years of age. A school corporation or school bus driver shall maintain a record of applicants, their ages, and their qualifications to show compliance with this subsection.

### IC 20-27-8-2 School bus driver driving summary

Sec. 2. (a) Before a school corporation enters into a:

- (1) contract with a school bus driver; or
- (2) fleet contract under IC 20-27-5; the school corporation shall obtain, at no fee from the bureau of motor vehicles, a copy of the school bus driver's driving summary for the last seven (7) years as maintained by the bureau of motor vehicles or the equivalent agency in another state.

(b) To obtain a copy of the school bus driver's driving summary as required under subsection (a), the school corporation shall provide the bureau of motor vehicles with the following information:

- (1) The school bus driver's name.
- (2) The school bus driver's Social Security number.
- (3) Any other information required by the bureau of motor vehicles.

### IC 20-27-8-3 Consumption or possession of controlled substance; offense

Sec. 3. (a) As used in this section, "controlled substance" has the meaning set forth in IC 35-48-1.

(b) An individual who is a school bus driver and who knowingly and intentionally:

- (1) consumes a controlled substance or an intoxicating liquor within six (6) hours before:
  - (A) going on duty; or
  - (B) operating a school bus; or
- (2) consumes or possesses a controlled substance or an intoxicating liquor while on duty or while operating a school bus; commits a Class A misdemeanor.

(c) It is a defense in a prosecution under this section if a controlled substance is consumed or possessed in accordance with a medical prescription issued by an Indiana physician to the individual who consumes or possesses the controlled substance.

### IC 20-27-8-4 School bus driver; physical examination certificate

Sec. 4. An individual who is or intends to become a school bus driver must obtain a physical examination certificate stating that the individual possesses the physical characteristics required by section 1(a)(7) of this chapter. The certificate shall be made by an individual who is registered in the Federal Motor Carrier Safety Administration's National Registry of Certified Medical Examiners after the certified medical examiner has conducted a physical examination of the school bus driver or prospective school bus driver. The school corporation shall determine how the certified medical examiner who is to conduct the physical examination is chosen and who must pay for the physical examination.

**IC 20-27-8-5 School bus driver; public passenger chauffeur license; physical examination timing**

Sec. 5. (a) When an individual holds a contract to serve or is serving as a school bus driver at the time the individual obtains a public passenger chauffeur's license, the individual shall undergo the physical examination required by section 4 of this chapter at about the same time as the individual acquires the chauffeur's license. The certificate of examination and qualification shall be filed not more than seven (7) days after the examination.

(b) When an individual executes a contract to drive a school bus or begins serving as a school bus driver after obtaining a public passenger chauffeur's license, the individual may not drive a school bus unless:

- (1) the individual files a certificate of a physical examination made at the time the individual last secured a public passenger chauffeur's license; or
- (2) if a certificate was not made at the time of the prior examination or is unobtainable, the individual undergoes a new physical examination and files a certificate from that examination.

**IC 20-27-8-6 School bus driver; additional physical examination**

Sec. 6. A governing body may, at any time, require a school bus driver operating a school bus for the school corporation to submit to a physical examination by an Indiana physician selected by the corporation. The school corporation shall pay the cost of an examination under this section.

**IC 20-27-8-7 Transportation or fleet contract; compensation**

Sec. 7. When a school bus driver operates under a transportation or fleet contract, the compensation for the school bus driver or fleet contractor is determined and fixed by the contract on a per diem basis for the number of days on which:

- (1) the calendar of the school corporation provides that students are to attend school;
- (2) the driver is required by the school corporation to operate the bus on school related activities; and
- (3) inservice training is required by statute or authorized by the school corporation, including the safety meeting workshops required under section 9 of this chapter.

**IC 20-27-8-8 School bus driver employment contract; compensation**

Sec. 8. The compensation of a school bus driver who is employed by a school corporation on a school year basis under an employment contract shall be fixed in the employment contract.

**IC 20-27-8-9 Annual safety meeting; attendance required**

Sec. 9. A school bus driver, including a school bus driver who drives a bus for a nonpublic school, shall attend an annual safety meeting or workshop. A safety meeting or workshop may not exceed two (2) days in any one (1) calendar year.

**IC 20-27-8-10 Preservice school bus driver safety experience and education requirements**

Sec. 10. (a) An individual who does not have at least thirty (30) days experience in driving a school bus during the three (3) year period immediately preceding the effective date of the individual's assignment as a school bus driver for a public or nonpublic school that is accredited by the state board within Indiana shall satisfactorily complete a preservice school bus driver safety education training course. The course may not exceed forty (40) hours.

(b) Course attendance must be completed:

- (1) before the assignment of an individual required to take the course as a school bus driver; or
- (2) if immediate assignment is necessary, upon the completion of the next scheduled course following the assignment.

(c) The secretary of education shall provide instructors, adequate meeting facilities, registration forms, a uniform course of instruction, and all other necessary materials for the preservice school bus driver safety education meetings.

**IC 20-27-8-10.5 Special purpose bus driver safety plan**

Sec. 10.5. (a) Not later than September 1, 2009, the department shall:

- (1) develop;
- (2) provide to the general assembly and the public; and
- (3) implement; a plan to promote safe driving practices for drivers of special purpose buses.

(b) The plan developed under subsection (a) must provide clear, concise information concerning statutes and rules that affect special purpose buses and special purpose bus drivers.

(c) The department shall update the plan developed under subsection (a) as necessary.

(d) The department shall distribute the plan developed under subsection (a) in the most cost effective manner, as determined by the department.

**IC 20-27-8-11 Annual safety meeting; time and place**

Sec. 11. The committee shall fix the date, time, and place for the annual safety meetings or workshops.

**IC 20-27-8-12 Conduct of annual safety meeting**

Sec. 12. The committee and the superintendent of the state police department shall provide instructors, adequate meeting facilities, and all other necessary facilities for the annual school bus driver safety meetings or workshops. The committee and the state police superintendent shall also prepare and furnish a uniform course of instruction to be used in the meetings or workshops.

**IC 20-27-8-13 Annual safety meeting; registration**

Sec. 13. (a) The committee shall provide a uniform system for the registration of school bus drivers who are required to attend the annual safety meetings or workshops. This registration system must do the following:

- (1) Accurately reflect the attendance of each school bus driver at each session of the annual meeting or workshop.
- (2) Provide a registration form indicating the school bus driver's name and legal address, and the name of the school the school bus driver represents.

(b) The secretary of education shall supervise registration of school bus drivers at the annual safety meetings or workshops.

**IC 20-27-8-14 Annual safety meeting; nonattendance**

Sec. 14. If a school bus driver for a school corporation fails or refuses to attend a school bus driver meeting or workshop, the governing body of the school corporation shall deduct one (1) day's compensation for each day of absence.

**IC 20-27-8-15 School bus driver training certification**

Sec. 15. (a) The driver of a school bus for a public or nonpublic

School that is accredited by the state board shall have in the school bus driver's possession, while transporting passengers, a certificate that states the school bus driver has:

- (1) enrolled in or completed a course in school bus driver safety education as required under sections 9 and 10 of this chapter; or
- (2) operated a school bus at least thirty (30) days during the three (3) year period preceding the effective date of the school bus driver's employment.

(b) A certificate of enrollment in or completion of the course or courses in school bus driver safety education shall be prescribed by the committee and completed by the designated representative of the committee.

(c) A driver of a school bus who fails to complete the school bus driver safety education course or courses, as required, shall be reported by the person who conducted the course to the committee and to the school corporation where the school bus driver is employed or under contract.

(d) A driver of a school bus who fails to complete the school bus driver safety education course or courses, as required, may not drive a school bus within Indiana while transporting a student.

(e) The department may at any time order the revocation of a driver's certificate of completion of the school bus driver safety education training due to:

- (1) fraudulent completion of the annual safety meeting or workshop required under section 9 of this chapter; or
- (2) circumstances endangering the safe transportation of students, including the following:
  - (A) Permanent revocation for a:
    - (i) conviction for a felony or for a Class A misdemeanor that endangers the safety or safe transportation of a student; or
    - (ii) positive drug or alcohol test result that does not fall under the return to duty policy of the employing school corporation.
  - (B) A two (2) year revocation for a conviction for a Class B misdemeanor that endangers the safety or safe transportation of a student.
  - (C) A one (1) year revocation for a:
    - (i) conviction for a Class C misdemeanor; or
    - (ii) judgment for a Class A infraction; that endangers the safety or safe transportation of a student.
  - (D) A six (6) month revocation for a judgment for a Class B or Class C infraction that endangers the safety or safe transportation of a student.

**IC 20-27-8-16 Violation**

Sec. 16. Except as provided in section 3(b) of this chapter, a person who knowingly, intentionally, or recklessly violates this chapter commits a Class C misdemeanor.

**Chapter 9. Use of School Buses****IC 20-27-9-1 Generally**

Sec. 1. (a) This section does not apply to the use of school buses owned and operated by:

- (1) a nonpublic school; or
- (2) a nonprofit agency with primary responsibility for the habilitation or rehabilitation of individuals with a developmental or physical disability.

(b) Except as provided under sections 2 through 15 of this chapter, a person may not operate or permit the operation of a school bus on a highway in Indiana for a private purpose or a purpose other than transportation of eligible students to and from school.

**IC 20-27-9-2 Persons 65 years of age or older**



Sec. 2. The governing body of a school corporation may allow, by written authorization, the use of a school bus or a special purpose bus for the transportation of adults at least sixty-five (65) years of age or adults with developmental or physical disabilities.

### **IC 20-27-9-3 School and other activities**

Sec. 3. (a) The governing body of a school corporation may allow, by written authorization, the use of a school bus for transportation of eligible students and necessary adult chaperones or of adults to and from an activity that is sponsored, controlled, supervised, or participated in by the governing body. The number and qualifications of adult chaperones under this section may be determined by the governing body.

(b) The governing body may allow, by written authorization, the use of a school bus for transportation of students and necessary adult chaperones to and from an educational or recreational activity approved or sponsored by a political subdivision if:

- (1) the transportation originates from a place within the geographical limits of the school corporation served by the affected bus;
- (2) the persons transported are Indiana residents; and
- (3) the trip does not involve more than two hundred (200) miles of travel out of state.

### **IC 20-27-9-4 Transportation; chaperones**

Sec. 4. (a) The governing body of a school corporation may, by written authorization, allow the use of a school bus for transportation:

- (1) of preschool children who attend preschool offered by the school corporation or under a contract entered into by the school corporation to and from the preschool facility site; and
- (2) subject to the geographic and residency requirements set forth in section 3(b) of this chapter, of preschool children and necessary adult chaperones to and from an educational or recreational activity approved or sponsored by the governing body for the preschool children.

(b) The number and qualifications of adult chaperones under Subsection (a)(2) may be determined by the governing body.

### **IC 20-27-9-5 Use of special purpose bus**

Sec. 5. (a) A special purpose bus may be used:

- (1) by a school corporation to provide regular transportation of a student between one (1) school and another school but not between the student's residence and the school;
- (2) to transport students and their supervisors, including coaches, managers, and sponsors to athletic or other extracurricular school activities and field trips;
- (3) by a school corporation to provide transportation between an individual's residence and the school for an individual enrolled in a special program for the habilitation or rehabilitation of persons with a developmental or physical disability, and, if applicable, the individual's sibling;
- (4) to transport homeless students under IC 20-27-12; and
- (5) by a school corporation to provide regular transportation of an individual described in section 4 or 7 of this chapter between the individual's residence and the school; and
- (6) to transport students to career and technical education programs under IC 20-27-12.1.

(b) The mileage limitation of section 3 of this chapter does not apply to special purpose buses.

(c) The operator of a special purpose bus must be at least twenty-one (21) years of age, be authorized by the school corporation, and meet the following requirements:

(1) Except as provided in subdivision (2)(B) and in addition to the license required under this subdivision, if the special purpose bus has a capacity of less than sixteen (16) passengers, the operator must hold a valid:

- (A) operator's;
- (B) chauffeur's;
- (C) public passenger chauffeur's; or
- (D) commercial driver's;

license.

(2) If the special purpose bus:

- (A) has a capacity of more than fifteen (15) passengers; or
- (B) is used to provide transportation to an individual described in subsection (a)(3) or (a)(5);

the operator must meet the requirements for a school bus driver set out in IC 20-27-8.

(d) A special purpose bus is not required to be constructed, equipped, or painted as specified for school buses under this article or by the rules of the committee.

(e) An owner or operator of a special purpose bus, other than a special purpose bus owned or operated by a school corporation or a nonpublic school, is subject to IC 8-2.1.

### **IC 20-27-9-6 Groups and organizations**

Sec. 6. (a) In addition to the exemptions granted in this chapter and notwithstanding section 16 of this chapter, a school corporation may allow a school bus operated under a fleet or transportation contract and not owned in whole or in part by a public agency to be used for the transportation of a group or an organization for any distance, if that group or organization agrees to maintain the condition of the school bus and to maintain order on the school bus while in use.

- (b) When authorizing transportation described in subsection (a), the school corporation shall require the owner of the school bus to:
- (1) obtain written authorization of the superintendent of the contracting school corporation;
  - (2) clearly identify the school bus with the name of the sponsoring group; and
  - (3) provide proof to the superintendent and the sponsoring group of financial responsibility, as required by IC 9-25 for the transportation.
- (c) The governing body of a school corporation may allow, by written authorization, the use of a school bus owned in whole or in part by the school corporation for the transportation needs of a nonprofit organization exempt from federal taxation under Section 501(c)(3) through 501(c)(7) of the Internal Revenue Code.

#### **IC 20-27-9-7 Developmental disability**

- Sec. 7. (a) As used in this section, "developmental disability" has the meaning set forth in IC 12-7-2-61.
- (b) A special education cooperative operating under IC 36-1-7, IC 20-35-5, or IC 20-26-10 or a school corporation may enter into an agreement with an agency or organization serving persons with a developmental disability in which a school bus or special purpose bus used by the special education cooperative or school corporation may be used to transport persons with a developmental disability who are at least two (2) years of age to and from programs for persons with a developmental disability.
- (c) An increased cost of transportation for persons with a developmental disability shall be borne by the persons transported or the state supported agency serving persons with a developmental disability. However, a person with a developmental disability may not be required to pay for transportation provided under this section if the required payment is contrary to law.

#### **IC 20-27-9-8 Employee meetings**

Sec. 8. The governing body of a school corporation may use a school bus to transport school employees to and from a meeting that is authorized or required for the employees either locally or by the state. This includes a meeting conducted by the school corporation.

#### **IC 20-27-9-9 Public emergency**

Sec. 9. The governing body of a school corporation may allow the use of a school bus during a local, state, or national emergency when requested by any governmental authority.

#### **IC 20-27-9-10 Agricultural workers**

- Sec. 10. (a) The governing body of a school corporation may allow the use of a school bus for the transportation of agricultural workers engaged in cultivating, producing, or harvesting crops.
- (b) A school bus used under this section may transport only the school bus driver, a supervisor or foreman, students, and enrolled college or university students.
- (c) When a school bus is used to transport agricultural workers, a sign shall be displayed on the front and on the rear of the school bus. The sign must carry the words "Agricultural Workers" in letters at least four (4) inches in height. These signs may be removed or covered whenever the school bus is not being used to transport agricultural workers.
- (d) Notwithstanding any other provision of this article or IC 9, if a school bus:
- (1) is:
    - (A) registered as a school bus; and
    - (B) in compliance with all safety and equipment related requirements for a school bus; in a state other than Indiana;
  - (2) while in Indiana is used solely to transport agricultural workers employed to detassel corn; and
  - (3) is operated in accordance with subsection (e); the out-of-state school bus may be operated for not more than sixty (60) days in a calendar year in Indiana without meeting the inspection and safety requirements of this article.
- (e) Before operating a school bus described in subsection (d), an individual must:
- (1) be licensed to operate a school bus in:
    - (A) the state in which the school bus is registered; or
    - (B) Indiana; and
  - (2) annually give written notice to the committee at least ten (10) days before the school bus is operated in Indiana of the:
    - (A) jurisdiction in which the school bus has been registered and inspected for safety and equipment related requirements;
    - (B) approximate dates that the school bus will be operated in Indiana; and
    - (C) license plate number of the school bus.

#### **IC 20-27-9-11 Day care center and nonprofit agency; use of school bus**

- Sec. 11. (a) As used in this section, "day care center" means an institution operated primarily for the purpose of providing:
- (1) care;
  - (2) maintenance; or
  - (3) supervision and instruction; to children who are less than six (6) years of age and are separated from their parent for more than four (4) hours but less than twenty-four (24) hours a day for at least ten (10) consecutive workdays.
- (b) A:
- (1) day care center; or
  - (2) nonprofit agency with primary responsibility for the habilitation or rehabilitation of persons with a developmental or physical disability; may own, operate, lease, or contract for a school bus that meets the color, equipment, and other requirements of the committee.

- (c) The school bus must be used only for the purpose of transporting:
  - (1) persons in the care of the day care center or agency; and
  - (2) supervisors of those persons; to and from educational, social, recreational, or occupational functions.
- (d) If an entity described in subsection (b) acquires:
  - (1) a school bus; or
  - (2) the use of a school bus; authorized under subsection (b), each driver of the school bus authorized by the entity must comply with the requirements imposed upon persons transporting students under IC 20-27-8 in order to be certified by the department as a school bus driver.

#### **IC 20-27-9-12 Child care center; transportation**

Sec. 12. (a) As used in this section, "child care center" means a nonresidential building where at least one (1) child receives child care from a provider licensed under IC 12-17.2-4:

- (1) while unattended by a parent;
  - (2) for regular compensation; and (3) for more than four (4) hours but less than twenty-four (24) hours in each of ten (10) consecutive days per year, excluding intervening Saturdays, Sundays, and holidays.
- (b) This subsection does not apply to a person with a developmental or physical disability who is provided transportation by a school corporation by means of a special purpose bus as provided in section 5(a)(3) of this chapter. An individual or entity who transports children in the care of a:
- (1) preschool operated by a school corporation;
  - (2) public elementary school; or
  - (3) public secondary school; on a public highway (as defined in IC 9-25-2-4) within or outside Indiana shall transport the children only in a school bus. However, a special purpose bus may be used for transportation of the children to activities other than regular transportation between the residences of the children and the school.
- (c) An individual or entity that transports children in the care of a child care center on a public highway (as defined in IC 9-25-2-4) within or outside Indiana in a vehicle designed and constructed for the accommodation of more than ten (10) passengers shall transport the children only in a school bus or special purpose bus.

- (d) The operator of a:
- (1) school bus that transports children as required under subsection (b) or (c) must meet the requirements of IC 20-27-8; and
  - (2) special purpose bus that transports children as required under subsection (b) or (c) must meet the requirements of section 5(c) of this chapter.
- (e) This section does not prohibit the use of a public transportation system for the transportation of children if the motor carriage used is designed to carry at least twenty (20) passengers.
- (f) This section does not prohibit a:
- (1) preschool operated by a school corporation;
  - (2) public elementary school;
  - (3) public secondary school; or
  - (4) child care center;

from contracting with a common carrier for incidental charter bus service for nonregular transportation if the carrier and the carrier's motor coach comply with the Federal Motor Carrier Safety Regulations as prescribed by the United States Department of Transportation Federal Highway Administration.

- (g) Notwithstanding section 17 of this chapter, a person who violates this section commits a Class B infraction.

#### **IC 20-27-9-12.5 Use of vehicle other than school bus under contract before July 1, 2001**

Sec. 12.5. If a person described in IC 20-9.1-5-6.6 (as added by P.L.278-2001, before its repeal, now codified at section 12 of this chapter) has contracted for the use of a vehicle other than a school bus (as defined in IC 20-9.1-1-5, before its repeal, now codified at IC 20-27-2-8) or a special purpose bus (as defined in IC 20-9.1-1-4.5, as amended by P.L.278-2001, before its repeal, now codified at IC 20-27-2-10) before July 1, 2001, the person may continue to use the vehicle to transport children until the contract expires.

#### **IC 20-27-9-13 Travel for repair and maintenance**

Sec. 13. The governing body of a school corporation may allow its school buses to travel to and from a garage or repair area for maintenance or repair.

#### **IC 20-27-9-14 Proof of financial responsibility**

Sec. 14. The governing body of a school corporation that authorizes the operation of a school bus under sections 1 through 13 of this chapter shall file proof of financial responsibility as required by IC 9-25.

#### **IC 20-27-9-15 Responsibility for funds from transportation**

Sec. 15. The governing body of a school corporation shall have sole control of and shall account for all funds received for the transportation of students and the transportation of other groups authorized by sections 1 through 14 of this chapter.

#### **IC 20-27-9-16 Bus not used to transport students; modification required**

Sec. 16. (a) Except as provided in subsection (b), whenever a school bus is purchased for and is being used for any purpose except to transport students, the purchaser shall:

- (1) remove the flasher lights;
- (2) remove the stop arm; and
- (3) paint the bus any color except the national standard school bus chrome yellow.

(b) Whenever a school bus is purchased for use, and is being used, as a church bus (as defined in IC 9-13-2-24), the purchaser:

- (1) may retain the flasher lights if the purchaser renders the flasher lights inoperable;
- (2) may retain the stop arm if the purchaser renders the stop arm inoperable; and
- (3) shall paint the bus any color except the national standard school bus chrome yellow.

#### **IC 20-27-9-17 Violation**

Sec. 17. Except as provided in this article, a person who knowingly, intentionally, or recklessly violates this chapter commits a Class C misdemeanor.

## **Chapter 10. School Bus Safety**

### **IC 20-27-10-0.5 Annual review of school bus routes and school bus safety policies; information on Internet web site**

Sec. 0.5. (a) On or before September 1, 2019, and each September 1 thereafter, each school corporation, charter school, and accredited nonpublic school that provides transportation for students must review the school's school bus routes and school bus safety policies to improve the safety of students and adults.

(b) The state school bus committee, in consultation with the department, shall develop and post on the department's Internet web site school bus safety guidelines or best practices. The guidelines or best practices must include procedures to be taken to ensure that students do not enter a roadway until approaching traffic has come to a complete stop.

(c) In addition to the requirements under subsection (b), the department, in consultation with the department of transportation, shall include on the department's Internet web site information on how an individual or school may petition to reduce maximum speed limits in areas necessary to ensure that students are safely loaded onto or unloaded from a school bus.

### **IC 20-27-10-1 Loading conveniences**

Sec. 1. To promote safety in school bus operations, school corporations shall cooperate with the civil divisions of local and state government to provide necessary loading and unloading conveniences as an accessory to public streets and highways. The cost of providing these conveniences shall be paid by the civil divisions of government.

### **IC 20-27-10-2 Discipline on school bus**

Sec. 2. When students are being transported on a school bus, the students are under the supervision, direction, and control of the school bus driver and are subject to disciplinary measures by the school bus driver and the governing body of the school corporation.

### **IC 20-27-10-3 Capacity of school bus**

Sec. 3. A governing body may not require a school bus driver to transport students for whom a regular seat is not available in the school bus.

### **IC 20-27-10-4 Violation**

Sec. 4. A person who knowingly, intentionally, or recklessly violates this chapter commits a Class C misdemeanor.

## **Chapter 11. Transportation Costs**

### **IC 20-27-11-1 Transportation of rural charter and nonpublic school students**

Sec. 1. (a) If a student who attends:

- (1) a nonpublic school located in a school corporation; or
- (2) a charter school located in a rural school corporation; resides on or along the highway constituting the regular route of a public school bus, the governing body of the school corporation shall provide transportation for the nonpublic or charter school student on the school bus.

(B) The transportation provided under this section must be from the home of the nonpublic or charter school student or from a point on the regular route nearest or most easily accessible to the home of the nonpublic or charter school student to and from the nonpublic or charter school or to and from the point on the regular route that is nearest or most easily accessible to the nonpublic or charter school from which the student can walk to and from the nonpublic or charter school.

### **IC 20-27-11-2 Transportation cost; student living on state owned property**

Sec. 2. (a) Except as provided in subsection (b), a student who resides on state owned property and attends a public school away from the student's residence shall be furnished transportation in a public school bus to and from the student's residence and the public school the student attends. Expenses for the transportation shall be paid out of the state general fund, without further appropriation, on allowance by the state superintendent.

(b) This section does not apply to students who reside on property owned by Indiana University, Purdue University, Ball State University, or Indiana State University.

### **IC 20-27-11-3 Transportation cost; high school student**

Sec. 3. (a) If a school corporation does not maintain or operate a high school and a high school student who resides in the school corporation is transferred to attend a high school in a contiguous school corporation, the governing bodies of the school corporations may enter into an agreement for the transportation of the student.

(b) The agreement under subsection (a) must specify that the transportation shall be provided by the receiving school corporation and that the costs of transportation shall be paid by the transferring school corporation out of the school corporation's special school funds. The costs of transportation shall be calculated from the per capita cost for each student transported and shall be mutually agreed upon by both governing bodies. Payment of transportation charges shall be made at the same time and in the same manner as payments of transfer tuition are made for transferred students.

### **IC 20-27-11-4 Transportation cost; contracts**

Sec. 4. The governing body of a school corporation that transfers a student to another school corporation may contract with the receiving corporation for the provision of transportation costs for the transferred student.

## **Chapter 12. Transportation of Homeless Students**

### **IC 20-27-12-0.1 Repealed**

### **IC 20-27-12-0.3 "Foster care"**

Sec. 0.3. As used in this chapter, "foster care" has the meaning set forth in IC 31-9-2-46.7.

### **IC 20-27-12-1 "Original school corporation"**

Sec. 1. As used in this chapter, "original school corporation" refers to a school corporation in which a homeless student's school of origin is located.

### **IC 20-27-12-2 "School of origin"**

Sec. 2. As used in this chapter, "school of origin" means the school:

- (1) that a homeless student attended when the student last had a permanent residence; or
- (2) in which the homeless student was last enrolled.

### **IC 20-27-12-3 "Transitional school corporation"**

Sec. 3. As used in this chapter, "transitional school corporation" refers to a school corporation in which a homeless student temporarily stays.

### **IC 20-27-12-4 Transportation of homeless student to school of origin; agreement between school corporations; shared responsibility**

Sec. 4. (a) If a homeless student temporarily stays in the homeless student's original school corporation but outside the attendance area for the school of origin, the original school corporation shall provide transportation for the homeless student from the place where the homeless student is temporarily staying to the school of origin.

(b) If:

(1) a homeless student's school of origin is located in a school corporation in which the homeless student does not temporarily stay; and

(2) the homeless student does not elect to attend a school located in the school corporation in which the homeless student is temporarily staying;

the original school corporation and the transitional school corporation shall enter into an agreement concerning the responsibility for and apportionment of the costs of transporting the homeless student to the school of origin.

(c) If the original school corporation and the transitional school corporation are unable to reach an agreement under subsection (b), the responsibility for transporting the homeless student to the school of origin is shared equally between both school corporations, and the cost of transporting the homeless student to the school of origin is apportioned equally between both school corporations.

### **IC 20-27-12-5 Vehicles used to transport homeless students and students in foster care**

Sec. 5. (a) This section applies to homeless students and students in foster care.

(b) A school corporation may use the following types of vehicles in transporting a student to a school of origin:

(1) If more than seven (7) students are being transported to schools in the same school corporation, a special purpose bus must be used to transport the students.

(2) If seven (7) or fewer students are being transported to schools in the same school corporation, an appropriate vehicle may be used to transport the students.

(c) The driver of a vehicle used to transport students to a school of origin under subsection (b) must meet the qualifications set forth in IC 20-27-9-5(c).

## **Chapter 12.1. Transportation of Students for Career and Technical Education Training**

### **IC 20-27-12.1-1 Repealed**

#### **IC 20-27-12.1-2 "Career and technical education"**

Sec. 2. As used in this chapter, "career and technical education" has the meaning set forth in IC 20-20-38-1.

#### **IC 20-27-12.1-3 Transportation of students for career and technical education training**

Sec. 3. (a) A school corporation may use the following types of vehicles in transporting a student to and from a career and technical education program:

- (1) If more than seven (7) students are being transported to or from a career and technical education program, a special purpose bus must be used to transport the students.
- (2) If seven (7) or fewer students are being transported to or from a career and technical education program, an appropriate vehicle may be used to transport the students.

(b) The driver of a vehicle used to transport students to or from career and technical education programs under subsection (a) must meet the qualifications set forth in IC 20-27-9-5(c).

## **Chapter 13. Termination of Transportation; Waiver**

#### **IC 20-27-13-1 "Eligible student"**

Sec. 1. As used in this chapter, "eligible student" means an individual who in any part of a school year:

- (1) is enrolled in a school corporation;
- (2) has legal settlement in the school corporation;
- (3) attended school in the school corporation's taxing district; and
- (4) is not required by federal or state law to receive transportation services to and from school.

#### **IC 20-27-13-2 Applicability**

Sec. 2. This chapter applies to a school corporation that carried out a general program in at least one (1) school year beginning after June 30, 2010, to provide transportation to and from school for eligible students.

#### **IC 20-27-13-3 Program to provide transportation required under certain circumstances**

Sec. 3. Except as provided in section 7 of this chapter, a school corporation described in section 2 of this chapter shall carry out a program to provide transportation to and from school for all eligible students in any part of a school year beginning after June 30, 2012, unless the governing body of the school corporation:

- (1) approves the termination of the transportation program; and
- (2) provides public notice of the date after which the transportation will no longer be provided under the transportation program; at least three (3) years before the date after which the transportation will no longer be provided under the transportation program.

#### **IC 20-27-13-4 Minimum distance**

Sec. 4. Transportation provided in a transportation program required under section 3 of this chapter may be limited by the school corporation's governing body to children residing a minimum distance from a school if the governing body includes facts in the resolution setting the minimum distance that demonstrate that each child residing less than the minimum distance from the school can safely walk to and from the school unattended by an adult during the regular hours that the child would ordinarily be coming to or from the school.

#### **IC 20-27-13-5 Transportation to and from school**

Sec. 5. Transportation provided under a transportation program required under section 3 of this chapter may be limited by the school corporation's governing body to providing transportation to school immediately before the beginning of an instructional day (as described in IC 20-30-2-2) and from school immediately after the end of an instructional day (as described in IC 20-30-2-2) without additional accommodations for participation in extracurricular activities.

#### **IC 20-27-13-6 Transportation in accordance with applicable law**

Sec. 6. Transportation provided under a transportation program required under section 3 of this chapter must be otherwise in accordance with applicable law.

#### **IC 20-27-13-7 Petition for waiver**

Sec. 7. (a) A school corporation may petition the department in writing to waive the requirement imposed by section 3 of this chapter.

(b) A petition under subsection (a) must:

- (1) demonstrate that the waiver request was approved by the governing body for the school corporation;

- (2) describe the transportation services that will be provided to students who are required by federal or state law to receive transportation services to and from school;
- (3) present a written plan that provides for the safe movement of eligible students to and from school; and
- (4) include any other information required by the department.

**IC 20-27-13-8 Public hearing on waiver petition**

Sec. 8. If a petition complies with section 7 of this chapter, the department shall conduct a public hearing on the petition in the district served by the school corporation after giving notice of the public hearing under IC 5-3-1.

**IC 20-27-13-9 Granting of waiver**

Sec. 9. If, based on the information contained in the petition and provided in the public hearing or otherwise made available to the department, the department determines that the plan presented by the school corporation, with or without revisions required by the department:

- (1) will protect the safety of eligible students enrolled in the school corporation; and
- (2) is otherwise in accordance with applicable law;

the department may waive the requirements imposed by section 3 of this chapter.

**IC 20-27-13-10 Terms and conditions imposed on waiver; failure to comply**

Sec. 10. The department may condition a waiver under section 9 of this chapter on the terms and conditions specified by the department. If a school corporation fails to comply with a term or condition of a waiver or the department discovers facts that indicate that the school corporation's plan:

- (1) is not protecting the safety of eligible students enrolled in the school corporation; or
- (2) is not otherwise in accordance with applicable law;

the department may issue an order under IC 4-21.5-3 or an emergency or temporary order under IC 4-21.5-4 specifying the actions that must be taken by the school corporation to correct the deficiency. The order may suspend or terminate the waiver granted under section 9 of this chapter beginning on the date specified by the department.

## Title 20, Article 35

### Chapter 8. Transfer and Transportation of Students With Disabilities

**IC 20-35-8-2 Transportation for individualized education program; rules on limitations; liability for costs; transportation by appropriate vehicle**

Sec. 2. (a) The state board shall adopt rules under IC 4-22-2 to establish limits on the amount of transportation that may be provided in the student's individualized education program. Unless otherwise specially shown to be essential by the child's individualized education program, in case of residency in a public or private facility, these rules must limit the transportation required by the student's individualized education program to the following:

- (1) The student's first entrance and final departure each school year.
- (2) Round trip transportation each school holiday period.
- (3) Two (2) additional round trips each school year.

(b) If a student is a transfer student receiving special education in a public school, the state or school corporation responsible for the payment of transfer tuition under IC 20-26-11-1 through IC 20-26-11-4 shall pay the cost of transportation required by the student's individualized education program.

(c) If a student receives a special education:

- (1) in a facility operated by:
  - (A) the state department of health;
  - (B) the division of disability and rehabilitative services; or
  - (C) the division of mental health and addiction;
- (2) at the Indiana School for the Blind and Visually Impaired; or
- (3) at the Indiana School for the Deaf;

the school corporation in which the student has legal settlement shall pay the cost of transportation required by the student's individualized education program. However, if the student's legal settlement cannot be ascertained, the state board shall pay the cost of transportation required by the student's individualized education program.

(d) If a student is placed in a private facility under IC 20-35-6-2 in order to receive a special education because the student's school corporation cannot provide an appropriate special education program, the school corporation in which the student has legal settlement shall pay the cost of transportation required by the student's individualized education program. However, if the student's legal settlement cannot be ascertained, the state board shall pay the cost of transportation required by the student's individualized education program.

(e) A student's individualized education program may allow for the student's transportation by appropriate vehicle. The state board shall adopt rules under IC 4-22-2 governing transportation of students by appropriate vehicle.

# **Title 20, Article 50**

## **Chapter 3. Transportation of Students in Foster Care**

### **IC 20-50-3-1 Application**

Sec. 1. This chapter applies after June 30, 2009.

### **IC 20-50-3-1.1 "Foster care"**

Sec. 1.1. As used in this chapter, "foster care" has the meaning set forth in IC 31-9-2-46.7.

### **IC 20-50-3-2 "Original school corporation"**

Sec. 2. As used in this chapter, "original school corporation" means the school corporation in which the school of origin of a student in foster care is located.

### **IC 20-50-3-3 "School of origin"**

Sec. 3. As used in this chapter, "school of origin" means the school:

- (1) that a student in foster care attended when the student last had a permanent residence; or
- (2) in which a student in foster care was last enrolled.

### **IC 20-50-3-4 "Transitional school corporation"**

Sec. 4. As used in this chapter, "transitional school corporation" means the school corporation in which a student in foster care temporarily stays.

### **IC 20-50-3-5 Transportation of students in foster care**

Sec. 5. (a) If a student in foster care temporarily stays in the student's original school corporation but outside the attendance area of the student's school of origin, the original school corporation shall provide transportation for the student from the place where the student is temporarily staying to the school of origin and from the school of origin to the place where the student is temporarily staying.

(b) If:

- (1) the school of origin of a student in foster care is located in a school corporation other than the school corporation in which the student is temporarily staying;
- (2) transportation of the student in foster care is in the best interest of the student; and
- (3) the student does not elect to attend a school located in the school corporation in which the student in foster care is temporarily staying;

the original school corporation and the transitional school corporation shall enter into an agreement concerning the responsibility for and apportionment of the costs of transporting the student to and from the school of origin.

(c) If the original school corporation and the transitional school corporation described in subsection (b) are unable to reach an agreement under subsection (b), the responsibility for transporting the student in foster care to and from the school of origin is shared equally between both school corporations, and the cost of transporting the student to and from the school of origin is apportioned equally between both school corporations.

# **Title 9, Article 21**

## **Traffic Regulation**

## **Chapter 5. Speed Limits (selected)**

### **IC 9-21-5-14 Maximum speed of school buses and special purpose buses; violation**

Sec. 14. (a) A person may not operate a school bus or a special purpose bus at a speed greater than:

- (1) sixty (60) miles per hour on a federal or state highway; or
- (2) forty (40) miles per hour on a county or township highway.

(b) If the posted speed limit is lower than the absolute limits set in this section or if the absolute limits do not apply, the maximum lawful speed of a bus is the posted speed limit.

(c) A person who knowingly or intentionally exceeds a speed limit set forth in subsection (a) or (b) commits a Class C misdemeanor.

## **Chapter 12. School Buses; Fire and Emergency Vehicles (selected)**

### **IC 9-21-12-1 Arm signal device; duty to obey; presumption**

Sec. 1. (a) A person who drives a vehicle that:

- 1) meets or overtakes from any direction a school bus stopped on a roadway or a private road and is not stopped before reaching the school bus when the arm signal device specified in IC 9-21-12-13 is in the device's extended position; or
- (2) proceeds before the arm signal device is no longer extended;



commits a Class A infraction.

(b) In addition to any other penalty imposed under this section, the court may suspend the person's driving privileges:

(1) for ninety (90) days; or

(2) if the person has committed at least one (1) previous offense under this section or IC 9-21-8-52(b), for one (1) year.

(c) This section is applicable only if the school bus is in substantial compliance with the markings required by the state school bus committee.

(d) There is a rebuttable presumption that the owner of the vehicle involved in the violation of this section committed the violation. This presumption does not apply to the owner of a vehicle involved in the violation of this section if the owner routinely engages in the business of renting the vehicle for periods of thirty (30) days or less.

### **IC 9-21-12-2 Repealed**

### **IC 9-21-12-3 Divided highways; vehicles approaching school bus; duty to use caution**

Sec. 3. On a highway divided into two (2) or more roadways by:

(1) leaving an intervening space that is unimproved and not intended for vehicular travel;

(2) a physical barrier; or

(3) a dividing section constructed to impede vehicular traffic; and

if the school bus is on the opposite side of the traffic barrier, the person who drives an approaching vehicle need not stop and may proceed with due caution for the safety of children boarding or leaving the school bus.

### **IC 9-21-12-4 Design and operation of school buses; rules; adoption**

Sec. 4. (a) The state school bus committee established by IC 20-27-3-1 shall adopt and enforce rules that are consistent with this chapter to govern the design and operation of all school buses used for the transportation of school children that are:

(1) owned and operated by a school corporation; or

(2) privately owned and operated under contract with a school corporation;

in Indiana. Rules adopted under this section shall by reference be made a part of a contract between a private school bus company and a school corporation.

(b) Each school corporation, the school corporation's officers and employees, and every person employed under contract by a school district is subject to the rules adopted under this section.

### **IC 9-21-12-5 Railroad crossings; duty to stop**

Sec. 5. (a) This section does not apply to the following:

(1) A street railway grade crossing within a business or residence district.

(2) Abandoned or unused railroad grade crossings that are:

(A) designated by the Indiana department of transportation under IC 8-6-15-2; and

(B) marked with a "tracks out of service" sign that complies with the requirements of IC 8-6-15-3.

(b) A person who drives:

(1) a motor vehicle, not including a school or private bus, carrying passengers for hire;

(2) a school or private bus that is carrying passengers; or

(3) a vehicle carrying explosive substances or flammable liquids as a cargo or part of a cargo;

shall, before crossing at grade a track of a railroad, stop the vehicle not more than fifty (50) feet and not less than fifteen (15) feet from the nearest rail of the railroad.

(c) While stopped in accordance with subsection (b), the person shall do the following:

(1) Listen through an open window or door.

(2) Look in both directions along the track for an approaching train or other on-track equipment and for signals indicating the approach of a train or other on-track equipment.

(3) Not proceed until the person can proceed safely.

After stopping, the person shall cross only in a gear of the vehicle so there will be no necessity for changing gears while traversing the crossing. The person who drives the vehicle may not shift gears while crossing the track or tracks.

(d) If a police officer or traffic control signal directs traffic to proceed at a railroad crossing, the person who drives a vehicle subject to this section shall proceed in accordance with the instructions of the police officer or traffic control signal.

(e) Except as provided in subsection (f), a person who violates this section commits a Class C infraction.

(f) A person who knowingly or intentionally violates subsection (b)(2) commits a Class B misdemeanor.

### **IC 9-21-12-10 Violation of provisions relating to design and operation of school buses; breach of contract**

Sec. 10. A person who violates section 4 of this chapter commits breach of contract.

### **IC 9-21-12-13 School bus; arm signal device**

Sec. 13. (a) Except:

(1) as provided in subsection (b); or

(2) when a school bus is stopped at an intersection or another place where traffic is controlled by a traffic control device or a police officer;

whenever a school bus is stopped on a roadway or a private road to load or unload a student, the driver shall use an arm signal device, which must be extended while the bus is stopped.

(b) The governing body of a public school may authorize a school bus driver to load or unload a student at a location off the roadway that the governing body designates as a special school bus loading area. The driver is not required to extend the arm signal device when loading or unloading a student in the designated area.

(c) A school bus driver who knowingly or intentionally violates subsection (a) commits a Class C misdemeanor.

#### **IC 9-21-12-14 School bus; directional signal**

Sec. 14. Before a driver changes the direction of a school bus, the driver shall use a directional signal to indicate the change at least one hundred (100) feet before the driver turns. A school bus driver who knowingly or intentionally violates this section commits a Class C misdemeanor.

#### **IC 9-21-12-15 School bus; flashing lights**

Sec. 15. (a) The driver of a school bus shall use flashing lights as prescribed by the state school bus committee to give adequate warning that the school bus is stopped or about to stop on the roadway or the private road to load or unload a student.

(b) A school bus driver who knowingly or intentionally violates subsection (a) commits a Class C misdemeanor.

#### **IC 9-21-12-15.5 School bus; daytime running lights**

Sec. 15.5. Whenever a school bus is in operation and transporting passengers, the driver of a school bus shall have the daytime running lights illuminated at all times.

#### **IC 9-21-12-16 Forward area of school bus off limits to children**

Sec. 16. (a) When a school bus is in motion, students are prohibited from occupying any space forward of a vertical plane drawn through the rear of the driver's seat and perpendicular to the longitudinal axis of the bus. Every school bus must:

(1) be marked with a line or otherwise equipped in order to indicate the prohibited area to students; and

(2) have clearly posted, at or near the front of the bus, a sign stating that it is a violation of Indiana law for a school bus to be operated with any students occupying the prohibited area.

(b) A school bus driver who knowingly or intentionally violates this section commits a Class C misdemeanor.

#### **IC 9-21-12-18 School bus and special purpose bus; obstruction of emergency exits and doors; driver penalties; employer penalties**

Sec. 18. (a) Whenever a school bus or special purpose bus is transporting passengers, the school bus or special purpose bus emergency escape exits, doors, emergency exit windows, roof exits, and service doors must be free of any obstruction that:

(1) inhibits or obstructs an exit; or

(2) renders the means of exit hazardous.

(b) A driver who knowingly operates a school bus or special purpose bus in violation of subsection (a) commits a Class C misdemeanor.

(c) A person who knowingly directs a driver to operate a school bus or special purpose bus in violation of subsection (a) commits a Class C misdemeanor.

#### **IC 9-21-12-19 School bus and special purpose bus; end of trip inspection**

Sec. 19. (a) A person who operates a school bus or a special purpose bus shall visually inspect each seat within the interior of the school bus or special purpose bus at the end of a trip during which students or passengers are transported to determine that no student or passenger has remained on the school bus or special purpose bus.

(b) The visual inspection required under subsection (a) must be conducted:

(1) at the conclusion of each trip during which students or passengers are transported; and

(2) before the operator exits the school bus or special purpose bus.

(c) A student or passenger is considered to have been left on a school bus or special purpose bus if:

(1) the operator has reached the end of a trip during which students or passengers are transported and exited the school bus or special purpose bus; and

(2) the student or passenger remains inside the school bus or special purpose bus.

(d) A school bus or special purpose bus owner shall report all instances of a student or passenger being left on the school bus or special purpose bus to the superintendent or the superintendent's designee immediately after the incident occurred.

(e) The superintendent or the superintendent's designee shall report all instances of a student or passenger being left on the school bus or special purpose bus to the department of education not later than five (5) working days after the incident occurred.

#### **IC 9-21-12-20 School bus; loading and unloading students**

Sec. 20. (a) Except as provided in subsection (b), when a school bus is operated on a:

(1) U.S. route or state route, the driver may not load or unload a student at a location that requires the student to cross a roadway unless no other safe alternatives are available; and

(2) street or highway other than a U.S. route or state route, the driver shall load and unload a student as close to the right-hand curb or edge of the roadway as practicable.

(b) Subsection (a)(1) does not apply to a location on a U.S. route or state route that is within the boundary of a city or town.

#### **IC 9-21-12-20.5 Presentation of school bus route to governing body**

Sec. 20.5. (a) As used in this section, "elementary school":

(1) has the meaning set forth in IC 20-18-2-4; and

(2) includes public elementary schools and state accredited nonpublic elementary schools that voluntarily become accredited under IC 20-31-4.1.

(b) As used in this section, "governing body" has the meaning set forth in IC 20-18-2-5.

(c) If a school bus driver must load or unload an elementary school student at a location that requires the student to cross a roadway that is a U.S. route or state route as described in section 20(a)(1) of this chapter, the superintendent or the superintendent's designee shall present the school bus route described in this subsection to the governing body for approval.

#### **IC 9-21-12-21 Petitioning county council or township board; reimbursement for certain equipment; documentation**

Sec. 21. (a) As used in this section, "qualified school district" refers to:

(1) a school corporation (as defined in IC 20-18-2-16(a));

(2) a charter school (as defined in IC 20-24-1-4); or

(3) a nonpublic school with at least one (1) employee.

(b) A qualified school district may purchase, install, and operate equipment described in 575 IAC 1-9-14. If a qualified school district purchases or uses equipment described in 575 IAC 1-9-14 to enforce section 1 of this chapter, the qualified school district, with the approval of the governing body (or the equivalent for a charter school or nonpublic school with at least one (1) employee), may petition the county council or a township board (in a county having a consolidated city) to receive funding for reimbursement only in an amount sufficient to pay in full for equipment described in 575 IAC 1-9-14. Once the cost of the equipment described in 575 IAC 1-9-14 has been paid in full, the qualified school district may no longer receive funds from the county or, if applicable, the township, for this purpose. A qualified school district shall provide documentation to the county council or, if applicable, the township board, necessary for the county council or township board to determine the amount of the total cost for equipment described in 575 IAC 1-9-14.

## **Title 9, Article 19**

### **Motor Vehicle Equipment**

#### **Chapter 13. School Bus Design and Equipment (selected)**

##### **IC 9-19-13-1 State school bus committee rules; contracts for pupil transportation; school district officers and employees**

Sec. 1. The state school bus committee established by IC 20-27-3-1 shall adopt and enforce rules under IC 4-22-2 not inconsistent with this chapter to govern the design and operation of all school buses used for the transportation of school children when owned and operated by a school corporation or privately owned and operated under contract with an Indiana school corporation. The rules must by reference be made a part of such a contract with a school corporation. Each school corporation, officer and employee of the school corporation, and person employed under contract by a school district is subject to those rules.

##### **IC 9-19-13-2 Misconduct of school corporation officers or employees**

Sec. 2. An officer or employee of a school corporation who:

(1) violates any of the rules, including those required by IC 20-27-3-6.5, adopted by the state school bus committee concerning the design and operation of school buses; or

(2) fails to include an obligation to comply with those rules in a contract executed by the officer or employee on behalf of a school corporation;

is guilty of misconduct and subject to removal from office or employment.

##### **IC 9-19-13-3 Failure by contract operators to comply with rules; breach of contract**

Sec. 3. A person operating a school bus under contract with a school corporation who fails to comply with any of the rules, including those required by IC 20-27-3-6.5, adopted by the state school bus committee concerning the design and operation of school buses is guilty of breach of contract. The contract may be canceled after notice and hearing by responsible officers of the school corporation.

##### **IC 9-19-13-4 Equipment required**

Sec. 4. A bus used to transport school children must be equipped as follows:

(1) At least two (2) signal lamps mounted as high and as widely spaced laterally as practicable, capable of displaying the front two (2) alternately flashing red lights located at the same level, and having sufficient intensity to be visible at five hundred (500) feet in normal sunlight.

(2) As required by the state school bus committee under IC 20-27-3-4.

(3) As required by IC 20-27-9.

# Selected Additional Statutes

## (Texting, Stop Arm Violation, Highway & Street, Sexual Offender, School Bus Trespass)

### **IC 9-21-8-59 Use of telecommunications device while operating a moving motor vehicle**

Sec. 59. (a) Except as provided in subsections (b) and (c), a person may not hold or use a telecommunications device while operating a moving motor vehicle.

(b) A telecommunications device may be used in conjunction with hands free or voice operated technology.

(c) A telecommunications device may be used or held to call 911 to report a bona fide emergency.

(d) A police officer may not, without the consent of the person:

- (1) confiscate a telecommunications device for the purpose of determining compliance with this section;
- (2) confiscate a telecommunications device and retain it as evidence pending trial for a violation of this section; or
- (3) extract or otherwise download information from a telecommunications device for a violation of this section unless:
  - (A) the police officer has probable cause to believe that the telecommunications device has been used in the commission of a crime;
  - (B) the information is extracted or otherwise downloaded under a valid search warrant; or
  - (C) otherwise authorized by law.

(e) The bureau may not assess points under the point system for a violation of this section occurring before July 1, 2021.

### **IC 9-13-2-177.3 "Telecommunications device"**

Sec. 177.3. (a) "Telecommunications device", for purposes of IC 9-21-8, IC 9-25-4-7, IC 9-24-11-3.3 (before its repeal), and IC 9-24-11-3.7, means an electronic or digital telecommunications device. The term includes a:

- (1) wireless telephone;
- (2) personal digital assistant;
- (3) pager; or
- (4) text messaging device.

(b) The term does not include:

- (1) amateur radio equipment that is being operated by a person licensed as an amateur radio operator by the Federal Communications Commission under 47 CFR Part 97; or
- (2) a communications system installed in a commercial motor vehicle weighing more than ten thousand (10,000) pounds.

### **IC 9-21-8-49 Violations; Class C infraction; exceptions**

Sec. 49. (a) Except as provided in sections 35, 50, 52, 55, 56, and 58 of this chapter, a person who violates this chapter commits a Class C infraction.

(b) Except as provided in sections 35, 50, 52, 55, 56, 58, and 59 of this chapter, a person who violates this chapter in a manner that results in bodily injury to a person commits a Class A infraction.

### **IC 9-21-8-52 Reckless driving; passing a school bus with extended stop arm; penalty; license suspension**

Sec. 52. (a) A person who operates a vehicle and who recklessly:

(1) drives at such an unreasonably high rate of speed or at such an unreasonably low rate of speed under the circumstances as to:

- (A) endanger the safety or the property of others; or
- (B) block the proper flow of traffic;

(2) passes another vehicle from the rear while on a slope or on a curve where vision is obstructed for a distance of less than five hundred (500) feet ahead;

(3) drives in and out of a line of traffic, except as otherwise permitted; or

(4) speeds up or refuses to give one-half (1/2) of the roadway to a driver overtaking and desiring to pass;

commits a Class C misdemeanor. However, the offense is a Class A misdemeanor if it causes bodily injury to a person.

(b) A person who operates a vehicle and who recklessly passes a school bus stopped on a roadway or a private road when the arm signal device specified in IC 9-21-12-13 is in the device's extended position commits a Class A misdemeanor. However, the offense is a Level 6 felony if it causes bodily injury to a person, and a Level 5 felony if it causes the death of a person.

(c) If an offense under subsection (a) results in damage to the property of another person, it is a Class B misdemeanor and the court may recommend the suspension of the current driving license of the person convicted of the offense described in subsection (a) for a fixed period of not more than one (1) year.

(d) If an offense under subsection (a) causes bodily injury to a person, the court may recommend the suspension of the driving privileges of the person convicted of the offense described in this subsection for a fixed period of not more than one (1) year.

(e) In addition to any other penalty imposed under subsection (b), the court may suspend the person's driving privileges:

- (1) for ninety (90) days; or
- (2) if the person has committed at least one (1) previous offense under this section or IC 9-21-12-1, for one (1) year.

**IC 9-13-2-73 Highway or street**

Sec. 73. "Highway" or "street" means the entire width between the boundary lines of every publicly maintained way when any part of the way is open to the use of the public for purposes of vehicular travel. The term includes an alley in a city or town.

**IC 9-13-2-157 Roadway**

Sec. 157. (a) Except as provided in subsection (b), "roadway" means that part of a highway improved, designed, or ordinarily used for vehicular travel.

(b) As used in IC 9-21-12-13, "roadway" means the part of a highway that is improved, designed, or ordinarily used for vehicular travel. The term does not include the sidewalk, berm, or shoulder, even if the sidewalk, berm, or shoulder is used by persons riding bicycles or other human powered vehicles.

**IC 35-42-4-14 Unlawful entry of school property by a serious sex offender**

Sec. 14. (a) As used in this section, "serious sex offender" means a person required to register as a sex offender under IC 11-8-8 who is:

- (1) found to be a sexually violent predator under IC 35-38-1-7.5; or
- (2) convicted of one (1) or more of the following offenses:
  - (A) Child molesting (IC 35-42-4-3).
  - (B) Child exploitation (IC 35-42-4-4(b) or IC 35-42-4-4(c)).
  - (C) Possession of child pornography (IC 35-42-4-4(d) or IC 35-42-4-4(e)).
  - (D) Vicarious sexual gratification (IC 35-42-4-5(a) and IC 35-42-4-5(b)).
  - (E) Performing sexual conduct in the presence of a minor (IC 35-42-4-5(c)).
  - (F) Child solicitation (IC 35-42-4-6).
  - (G) Child seduction (IC 35-42-4-7).
  - (H) Sexual misconduct with a minor (IC 35-42-4-9).

(b) A serious sex offender who knowingly or intentionally enters school property commits unlawful entry by a serious sex offender, a Level 6 felony.

(c) It is a defense to a prosecution under subsection (b) that:

- (1) a religious institution or house of worship is located on the school property; and
- (2) the person:

(A) enters the school property or other entity described in IC 35-31.5-2-285(1)(A) through IC 35-31.5-2-285(1)(D) when classes, extracurricular activities, or any other school activities are not being held:

- (i) for the sole purpose of attending worship services or receiving religious instruction; and
- (ii) not earlier than thirty (30) minutes before the beginning of the worship services or religious instruction; and

(B) leaves the school property not later than thirty (30) minutes after the conclusion of the worship services or religious instruction.

**IC 35-43-2-2 Criminal trespass; denial of entry; denial by posting with purple marks; permission to enter; exceptions**

Sec. 2. (a) As used in this section, "authorized person" means a person authorized by an agricultural operation to act on behalf of the agricultural operation.

(b) A person who:

•••

(10) knowingly or intentionally enters or refuses to leave the polls (as defined in IC 3-5-2-39) or chute (as defined in IC 3-5-2-10) after having been prohibited from entering or asked to leave the polls or chute by a precinct election officer (as defined in IC 3-5-2-40.1) or a law enforcement officer acting on behalf of a precinct election officer;

commits criminal trespass, a Class A misdemeanor. However, the offense is a Level 6 felony if it is committed on a scientific research facility, on a facility belonging to a public utility (as defined in IC 32-24-1-5.9(a)), on school property, or on a school bus or the person has a prior unrelated conviction for an offense under this section concerning the same property. The offense is a Level 6 felony,

for purposes of subdivision (8), if the property damage is more than seven hundred fifty dollars (\$750) and less than fifty thousand dollars (\$50,000). The offense is a Level 5 felony, for purposes of subdivision (8), if the property damage is at least fifty thousand dollars (\$50,000).

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## IC 34 – 28 and IC 35 – 50

### **IC 35-50-3-2 Class A Misdemeanor**

Sec. 2. A person who commits a Class A misdemeanor shall be imprisoned for a fixed term of not more than one (1) year; in addition, he may be fined not more than five thousand dollars (\$5,000).

### **IC 35-50-3-3 Class B Misdemeanor**

Sec. 3. A person who commits a Class B misdemeanor shall be imprisoned for a fixed term of not more than one hundred eighty (180) days; in addition, he may be fined not more than one thousand dollars (\$1,000).

### **IC 35-50-3-4 Class C Misdemeanor**

Sec. 4. A person who commits a Class C misdemeanor shall be imprisoned for a fixed term of not more than sixty (60) days; in addition, he may be fined not more than five hundred dollars (\$500).

### **IC 34-28-5-4 Maximum judgments**

Sec. 4. (a) A judgment of up to ten thousand dollars (\$10,000) may be entered for a violation constituting a **Class A infraction**.

(b) A judgment of up to one thousand dollars (\$1,000) may be entered for a violation constituting a **Class B infraction**.

(c) A judgment of up to five hundred dollars (\$500) may be entered for a violation constituting a **Class C infraction**.

(d) A judgment of up to twenty-five dollars (\$25) may be entered for a violation constituting a **Class D infraction**.

## **Office of School Transportation Policy for School Bus Driver Certification**

July 2021

The 1977 Indiana General Assembly enacted Public Law 123 mandating the training and certification of school bus drivers. In conjunction with the Indiana State School Bus Committee the following policy statement is used by the Office of School Transportation to implement the training and certification requirements of the statute.

### **Training Requirements**

Current requirements for certification consist of pre-service classroom instruction, on-bus observation, and behind-the-wheel operation of a school bus. The observation and behind-the-wheel segments are performed under the supervision of an Indiana certified school bus driver and are completed in cooperation with the school corporation or employer. The observation and behind-the-wheel segments are documented in a manner acceptable to the school corporation or employer and reported to the Office of School Transportation electronically in DOE Online. (<https://doeonline.doe.in.gov/>) By statute, the training provided by the Department of Education may not exceed forty (40) hours. However, each school corporation or employer is encouraged to supplement these requirements with local policy philosophies and procedures.

The training requirements may be completed in any sequence. However, when a trainee is performing any school bus driving function they must possess a Certificate of Enrollment and an appropriate driver's license.

Preservice classes are conducted throughout Indiana and scheduled by the Office of School Transportation. The class schedule is available at [www.in.gov/doe/school-operations/transportation/school-bus-driver-training](http://www.in.gov/doe/school-operations/transportation/school-bus-driver-training)

### **Certificate of Enrollment**

#### **Purpose**

The certificate of enrollment, commonly called a 'blue card', is a temporary training card authorizing the school bus driver trainee to transport passengers while completing the certification process. Statute requires the certificate to be valid and in the driver trainee's possession when transporting passengers. A driver trainer is considered a passenger and the trainee must possess a valid certificate of enrollment to operate the school bus. The certificate is used in conjunction with a commercial driver's license or public passenger chauffeur license.

#### **Obtaining a Certificate of Enrollment**

The certificate is issued by the Office of School Transportation in two ways:

- (a) at the school corporation or employer's request, prior to the trainee attending a pre-service class; or
- (b) issued to the trainee at a pre-service class.

A certificate requested by the school corporation or employer must include:

- (a) the trainee's legal name as it appears on their driver's license;
- (b) the last four digits of the trainee's social security number; and
- (c) the school corporation or employer's name, address, city, and zip code.

The request may be by mail, facsimile, or E-mail. Telephone requests cannot be accommodated.

#### **Expiration**

The certificate of enrollment is valid for **one year** from the date of issue. No extensions will be granted, if the certificate of enrollment expires a new one can be requested but this will restart the entire certification process. All other training, driving, and observation time will become null and void.

#### **Previously Certified Driver**

A previously certified school bus driver is eligible for a one-time only enrollment certificate. It is valid for 90 days from the date of issue. The request must be in writing from the school corporation or employer. For reinstatement of the standard certificate refer to: Standard Certificate, Failure to Attend Annual Safety Meeting.

## Standard Certificate

### Purpose

The standard certificate, commonly called a 'yellow card', indicates completion of the training requirements, replaces the enrollment certificate, and also authorizes the driver to transport passengers. State statute requires the certificate to be valid and in the driver's possession when transporting passengers. It is used in conjunction with a commercial driver's license or public passenger chauffeur license.

### Obtaining a Standard Certificate

A trainee must complete the pre-service class, the on-bus observation, and behind-the-wheel operation hours to receive a Standard Certificate.

The observation and behind-the-wheel operation requirements are four (4) and eight (8) hours respectively. The hours must be supervised by an Indiana certified school bus driver and documented in any manner selected by the school corporation or employer. The observation and behind-the-wheel hours must be submitted electronically in DOE Online by the school corporation or employer not later than the one year anniversary of the issuance of the trainee's Certificate of Enrollment.

### Expiration and Renewal

Standard certificates expire on December 31<sup>st</sup> of each calendar year. A driver who attends a pre-service class prior to June 30<sup>th</sup> of the same year the driver receives a Standard Certificate is required to attend the annual safety meeting for the year the Standard Certificate is received. A driver who completes a pre-service class after June 30<sup>th</sup> will be issued a standard certificate valid through December 31<sup>st</sup> of the next calendar year.

Every school bus driver, including a driver trainee with an enrollment certificate, is required by state statute to attend the annual safety meeting. Attendance at this meeting satisfies the in-service requirement of statute and when applicable re-news the driver's standard certificate for the next calendar year. The standard certificate for each driver is printed by the school corporation or employer shown in the office's database.

A driver may renew the standard certificate for the following calendar year by completing the annual safety meeting in the method chosen by the school corporation or employer.

### Failure to Attend Annual Safety Meeting

Notwithstanding the penalty provided in I.C. 20-27-8-14, annual safety meeting; nonattendance; penalty, a person may re-instate the standard certificate by completing the annual safety meeting program, providing the certificate has not been expired for more three consecutive years.

A driver is not allowed to attend the pre-service class to re-instate the standard certificate.

A person who has failed to attend the annual safety meeting for three consecutive years is required to complete all training requirements for certification. Refer to: Training Requirements and Certificate of Enrollment.

There is no waiver available from the State School Bus Committee or the Office of School Transportation.

### Grandfathering

Previous experience may be substituted in lieu of training requirements. To be eligible a person must have a minimum of 30 days school bus driving experience in Indiana for a public or non-public school accredited by the State Board of Education. The experience must be within the three years immediately preceding the effective date of the person's assignment as a school bus driver.

Direct inquires to the Office of School Transportation.

Persons with school bus driving experience in agencies, not-for-profit organizations, or out-of-state employers are not eligible.



## Contacting the Office

Mail: Indiana Department of Education  
Office of School Transportation  
Indiana Government Center North, 9<sup>th</sup> Floor  
100 N. Senate Avenue  
Indianapolis, IN 46204

Telephone: 317-232-0890

E-mail: [sts\\_support@doe.state.in.us](mailto:sts_support@doe.state.in.us)

Internet: [http:// www.in.gov/doe/school-operations/transportation/](http://www.in.gov/doe/school-operations/transportation/)

## Indiana Code References

- I.C. 20-27-8-9 Annual Safety Meeting; Attendance Required
- I.C. 20-27-8-10 Preservice School Bus Driving Safety Education Training Course
- I.C. 20-27-8-11 Annual Safety Meeting; Time and Place
- I.C. 20-27-8-12 Annual Safety Meeting; Responsibility To Conduct
- I.C. 20-27-8-13 Annual Safety Meeting; Registration
- I.C. 20-27-8-14 Annual Safety Meeting; Non-attendance; Penalty
- I.C. 20-27-8-15 Training Certification
- I.C. 20-27-9-11 Use of School Buses; Day Care Centers; Developmentally and Physically Disabled Persons
- I.C. 20-5-2-7 Policy Mandate for Criminal History Information of Non-Certified and Contracted Employees

## Policy Notification Statement

It is the policy of the Indiana Department of Education not to discriminate on the basis of race, color, religion, sex, national origin, age, or disability, in its programs, activities, or employment policies as required by the Indiana Civil Rights Law (I.C. 22-9-1), Title VI and VII (Civil Rights Act of 1964), the Equal Pay Act of 1973, Title IX (Educational Amendments), Section 504 (Rehabilitation Act of 1973), and the Americans with Disabilities Act (42 USCS ss 12101, .).

Inquiries regarding compliance by the Indiana Department of Education with Title IX and other civil rights laws may be directed to the Human Resources Director, Indiana Department of Education, 115 W. Washington Street, South Tower, Suite 600, Indianapolis, IN 46204-3420, or by telephone to 317-232-6610, or the Director of the Office for Civil Rights, U.S. Department of Education, 111 North Canal Street, Suite 1053, Chicago, IL 60606-7204 — **Dr. Katie Jenner, Secretary of Education.**

## Disclaimer

This booklet is provided for information only as a courtesy from the Office of School Transportation and should not be relied upon for legal advice or counsel.

Every effort has been made to ensure that this booklet is a complete and accurate reference; however, the booklet is a compilation of selected statutes and policies relating to school transportation and school buses, and the Office of School Transportation cannot guarantee that it includes every statute or policy that might be considered important by every user. The materials published herein are complete and up-to-date to a specific point in time; further research to ensure the continued effectiveness of particular provisions must be done by the user.