



School Nutrition Programs

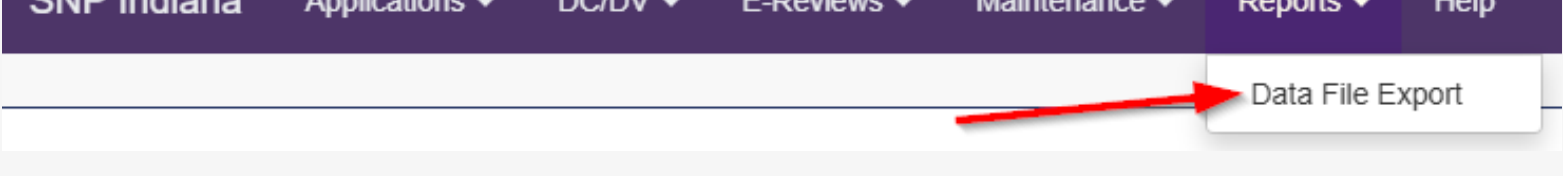
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This weekly newsletter from the Indiana Department of Education (IDOE) is dedicated to providing education, training, and technical assistance opportunities to school nutrition professionals, helping to ensure seamless operations for those participating in the U.S. Department of Agriculture's (USDA's) Child Nutrition Programs. If you are the food service contact for your school or facility, please be certain that everyone on your team has access to this important information.

Tip of the Week

Helpful Tools: Data Exports in CNPweb

To export information from CNPweb as an Excel file, click *Reports* on the purple ribbon in CNPweb (**not** the Reports tab in the Sponsor Summary) and select *Data File Export*. This will open a list of reports that can be exported for the selected program year. You can retrieve data from previous years by selecting a past program year. Available reports include several Food Distribution Program summary reports, a State Match Allocation report, options for claims payment totals, as well as Summer Food Service Program (SFSP) site information, if applicable.



Important Updates

Wabash Foodservice Closure

The Indiana Department of Education (IDOE) received confirmation that Wabash Foodservice is closing and is no longer taking USDA Foods orders or making deliveries to schools in region 5 in the southern portion of the state. IDOE has expanded its relationship with VanEerden to include the impacted region. VanEerden will now be the distributor for regions 1-5. IDOE is updating the state assigned warehouse regions from Wabash to VanEerden.

IDOE is working with VanEerden to physically transfer the USDA Foods from Wabash Foodservice to them as quickly as possible. IDOE is also working with our IT vendor to make the appropriate updates in CNPweb. In the meantime, Wabash school sponsors in region 5 should not place any additional orders until further notice. USDA Foods allocations for all school sponsors in CNPweb will pause until all transfers are completed. Current Van Eerden school sponsors that have USDA Foods products listed under the inventory tab may place orders for those items. Deliveries for all Van Eerden school sponsors will resume by mid-January 2026. Additional information will be shared when orders and deliveries can resume.

Updated Micropurchase and Simplified Acquisition Thresholds

The micro-purchase and simplified acquisition thresholds (SAT) have been updated by USDA. The micro-purchase threshold is now \$15,000, and the SAT is \$350,000. These updates are the result of the final rule titled [Federal Acquisition Regulation: Inflation Adjustment of Acquisition-Related Thresholds](#).

Farm to School

Indiana Food Day Video Highlight: Popcorn!

In celebration of Indiana Food Day this year, IDOE created an educational video to highlight how popcorn gets from the field to bowl, featuring Carroll County's Poppin' Cobs farm. Check out the video [here](#) to show your students all the fun and work involved in producing popcorn!

USDA Foods

Direct Delivery “Order By” Reminder

As a reminder, schools must place USDA Foods Direct Delivery (Brown Box) orders in CNPweb by 10 a.m. ET the Monday of the week prior to the delivery period that your school would like to receive the delivery. Due to a system glitch, CNPweb has been allowing schools to place orders past this deadline. IDOE is working to fix this issue. However, any orders or edits after the 10 a.m. ET deadline cannot be honored and could result in an extreme delay in receiving the order. After the deadline, the delivery period will default to the next available delivery period for your area and a new order must be placed by your school.

Food Distribution Program Moving to PrimeroEdge

Early next year, the Food Distribution Program (FDP) will move from the CNPweb system to a new system in PrimeroEdge. The tentative roll out will be in mid to late January 2026, beginning with the annual pre-order forecast survey. IDOE will provide more details and training information as we get closer to the roll out period.

DOD Fresh Fruits and Vegetables Program

As a reminder, schools must enter their DOD Program receipts into the [FFAVORS](#) within two calendar days after the produce is delivered to your school.

USDA Foods Cancellations for SY 2025-2026

100309 Canned Carrots (Entire School Year)
100256 Frozen Strawberry Cups (January - September 2026)

USDA Foods Recipe Ideas

Use your USDA Foods [peanut butter](#) for this [homemade peanut butter and jelly bombs](#) recipe or use your [American, shredded cheddar](#) or [frozen mozzarella](#) cheeses for this [breakfast uncrustable](#) recipe. These recipes may need to be adjusted to meet serving sizes and meal patterns.



Procurement

Updated Monthly Reconciliation Form

IDOE has updated the new [USDA Foods Monthly Reconciliation Report Form](#). The updated form includes clearer instructions and a signature page. If you already completed the previous form without the signature, please go to the link above and complete the signature page. This form is required during a procurement review for schools that contract with a Food Service Management Company (FSMC) and is a valuable tool for recording USDA Foods activities and transactions. This form can be found on both the [Procurement](#) webpage, under forms, templates and examples, and the [Forms and Checklists](#) webpage.

Training and Webinar Opportunities

In-Person Training: Meal Patterns & Offer vs. Serve (OVS)

IDOE is excited to offer in-person training for school nutrition professionals on breakfast and lunch meal patterns and OVS. This training is geared toward menu planners, but all are welcome.

All participants must register in advance.

- Thursday, December 11, from 1 to 3 p.m. ET at MSD of Martinsville (389 E. Jackson Street, Martinsville, IN 46151) [Register here](#).

Upcoming Webinars

- Verification Summary Report (VSR) Repeat Session, January 8, 2026, at 2 p.m.
- January Coffee Break Webinar Series
 - Thursday, January 15 Point of Sale Best Practices,
 - Thursday, January 22 Pre-Kindergarten Meal Service Best Practices
 - Thursday, January 29 Alternate Breakfast Serving Methods Best Practices

Read more about these topics and register [here](#).

Please note: Artificial Intelligence (AI) netetakers must be disabled when attending an online training webinar or meeting hosted by IDOE's School and Community Nutrition team.

Reminders

Verification Summary Report (VSR)

Now that the traditional verification period has ended, sponsors must complete the VSR. The VSR can be found under the Reports tab in CNPweb and is available once the October claim has been submitted. All sponsors must complete the VSR, including residential facilities and schools operating Community Eligibility Provision (CEP) at all buildings. Reports are due by January 15, 2026. Instructions by operation type can be found below.

- [Schools - Regular or Partial CEP Claiming](#)
- [Schools - CEP Claiming](#)
- [Residential Facility - with Day Students](#)
- [Residential Facility - No Day Students](#)

Upcoming Dates



Thursday, December 11	Meal Pattern and OVS Training in Martinsville
Friday, December 19	Smart Snacks Exempt Fundraiser Survey Closes



Additional Resources

[School Nutrition Programs Calendar](#)
[IDOE's Nutrition Webpage](#)
[CNPweb](#)