



# Indiana Department of Education

Dr. Katie Jenner, Secretary of Education

## (SCHOOL OR LEA LETTERHEAD)

### LEA McKinney-Vento ELIGIBILITY NOTIFICATION

Notification of homeless or unaccompanied youth eligibility for enrollment, school selection, transportation, and/or other McKinney-Vento services

Date Submitted:

Submitted to:

To be Completed by the LEA

Person Completing Form:

Title:

School Name:

LEA:

In compliance with the McKinney-Vento Homeless Assistance Act, reauthorized in 2015 by Title IX, Part A of the Every Student Succeeds Act (42 U.S.C. § 11431 et seq.), this written notice of denial of enrollment, school selection, transportation eligibility, and/or other McKinney-Vento eligible services is provided to (please provide names for the following):

Parent, Guardian, Unaccompanied Youth, or Advocate Name:

Student or Students Name(s):

#### Explanation and Description of Reason(s) for Denial

After reviewing the request to enroll, transport, or provide additional McKinney-Vento eligible services for the above student(s), the request is denied for the following reason(s) as described in the spaces below (please provide an explanation in the spaces provided of how the school reached its decision regarding this claim using the following guided questions):

Guided Questions:

Explanation or Description of Action/Activity

What action was proposed, and what was the rationale for this proposal?

What action was refused, and what was the rationale for this refusal?

What other options did the school consider?

Why were other options rejected?



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What, if any, were the other factors relevant to the school's decision?

Include a detailed description of all related information regarding each of the following:

- fact finding sessions
- witness interviews
- documented investigation of eligibility through child/youth best interest
  - child/youth remains in the school of origin
  - impact of mobility on achievement, education, health, and safety

What are the key dates related to this challenge that should be considered in the resolution of this dispute?

## "Your Right to Appeal" Disclaimer

You have the right to appeal this decision by contacting your local educational agency (LEA) McKinney-Vento Liaison. Until the Indiana Department of Education makes a final decision regarding your appeal, the above-named student will be allowed to attend the school of choice, and the school will provide transportation and other McKinney-Vento eligible services upon request.

You may provide either written or verbal reasons for your appeal of this decision using the [Parent McKinney-Vento Eligibility Appeal Form](#). The LEA McKinney-Vento liaison for your district/school will document all verbal appeals.

\_\_\_\_\_  
**School or LEA Administrator/Authorizer**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**LEA McKinney-Vento Liaison**

\_\_\_\_\_  
**Date**