



Guidance for Partial Community Eligibility Provision (CEP) and Non-CEP Districts

This guidance is for districts that operate CEP at some, but not all, school buildings, or do not operate CEP at all. Indiana's summer EBT program, Indiana SUN Bucks, is a benefit program for households to receive funds for food for school-aged children when school is not in session. Households receive \$120 for each eligible child to use at grocery stores where EBT is accepted. Students who attend a school that operates the National School Lunch Program (NSLP) and qualify for free or reduced price meals will automatically receive this benefit. Eligibility for free or reduced price meals must be established annually.

How SUN Bucks Works

For those attending a NSLP operating school that is not fully CEP, the \$120 annual SUN Bucks benefit will be automatically sent to households identified as directly certified via participation in SNAP, TANF, and some income-based Medicaid, and to those who have been approved for eligibility based on a meal benefit application. The benefit card will be mailed to the address that the school has on file for the household. IDOE will gather that information from each district's Data Exchange (DEX) enrollment report annually.

School Responsibilities

- **Students Eligible via Direct Certification:** Direct certified students are eligible for SUN Bucks. Please identify those who are eligible within the DEX enrollment report by Wednesday, May 1. Those that automatically qualify for SUN Bucks do not need to complete an application. Schools can use the *Eligible for SUN Bucks* letter template to inform households that they qualify for SUN Bucks.
- **Students Not Currently Eligible for Benefits:** Schools should communicate with households that are not direct certified that they need to apply for SUN Bucks in order to qualify. Schools may utilize the *Notice to Apply* letter template to notify each household that is not eligible for meal benefits that they can apply using the [SUN Bucks application](#).
- Please note that households who apply using the school's meal benefit application before Wednesday, May 1, can be processed and included in the enrollment report for automatic eligibility.

How You Can Help

Help inform the community about SUN Bucks via newsletters and social media. See the [communications toolkit](#) for more information.