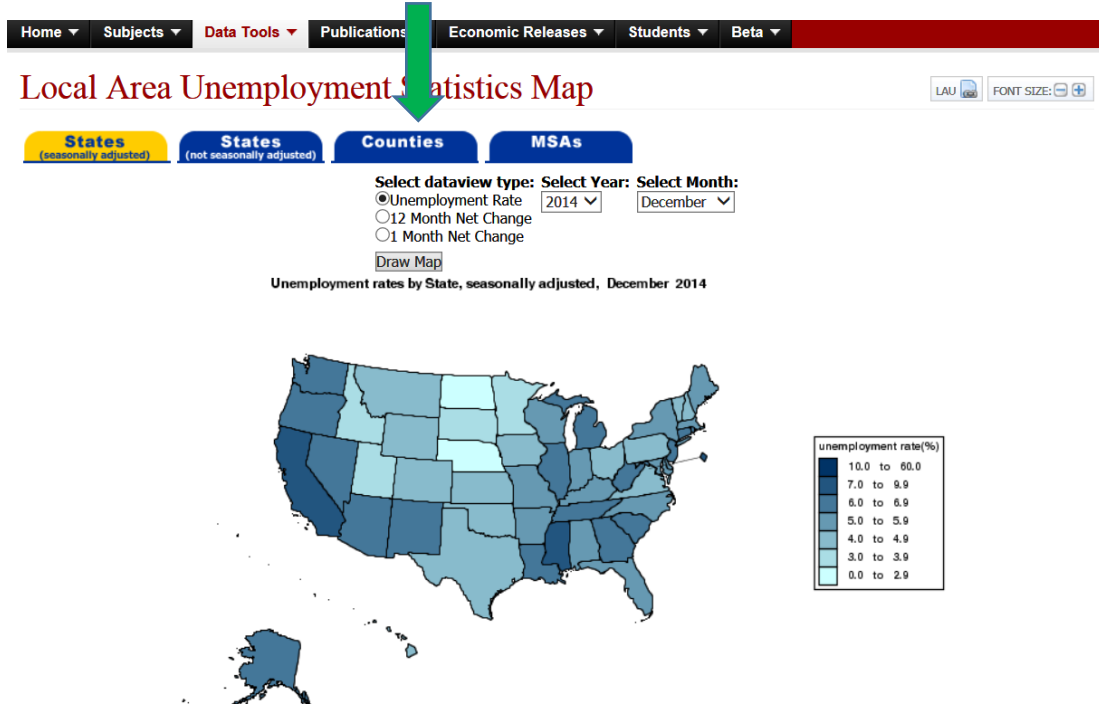


# How to Use Unemployment Data to Apply for a Provision 2 Extension

Step 1: Go to <http://data.bls.gov/map/>

Step 2: On webpage, click on the COUNTIES tab.

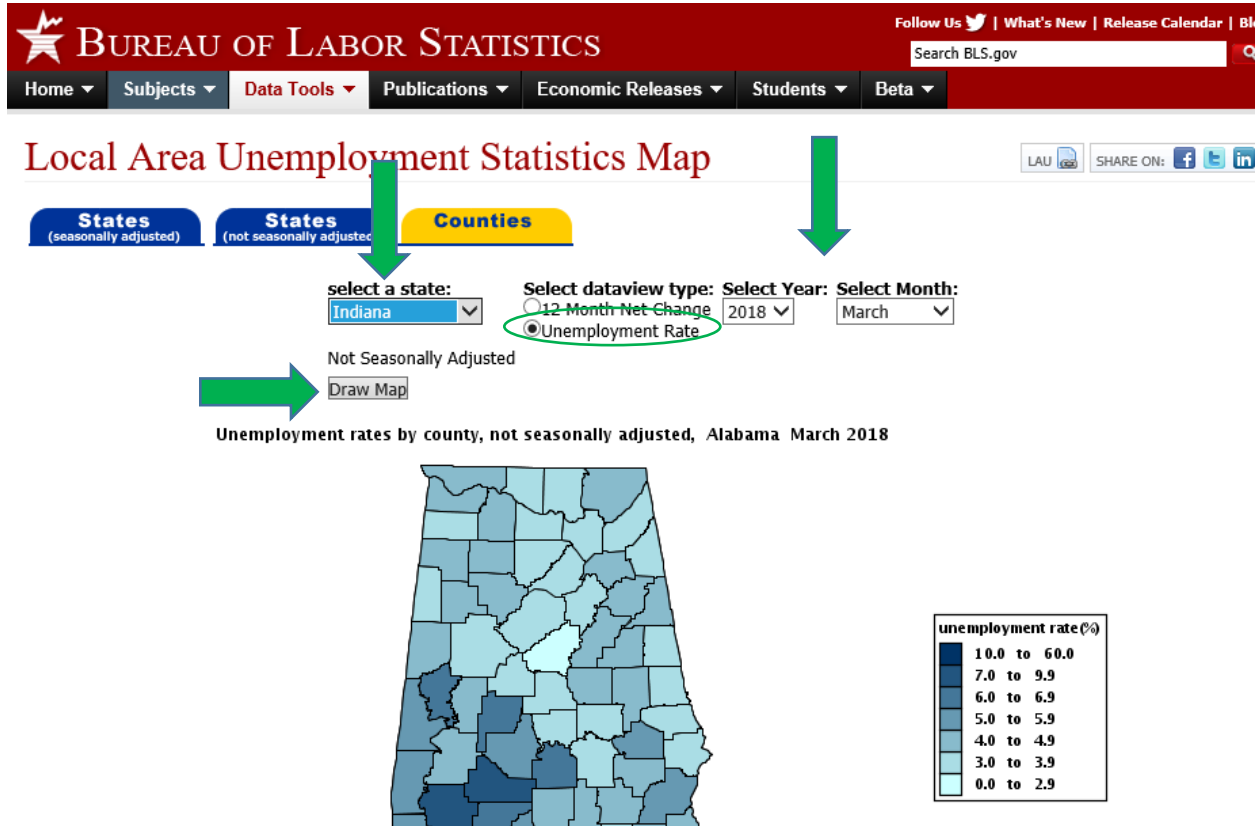


Step 3: Using the dropdown, select Indiana.

Step 4: Using the dropdowns to the right, select the year and month of the current school year (this should be your last non-base year). Choose the same month from your base year and last non-base year to compare unemployment rates.

*For example: If you choose unemployment data from November of your last non-base year, you must use unemployment data from November of your base year.*

Step 5: Click DRAW MAP.



Step 6: Find your county and the unemployment percentage.

Step 7: Print the page for your records and for the backup documentation you are required to submit with the Provision 2 Extension Calculation Worksheet.

**States** (seasonally adjusted)   **States** (not seasonally adjusted)   **Counties**

select a state:    Select dataview type:  12 Month Net Change    Unemployment Rate   Select Year:    Select Month:

Not Seasonally Adjusted

Unemployment rates by county, not seasonally adjusted, Indiana March 2018

When you place your cursor on a county, its name will appear along with the statistic for that county.

Map Title: Unemployment rates by county, not seasonally adjusted  
Map Type: Indiana county Map  
Month/Year: March/2018

County	March 2018
Adams County	2.5
Allen County	3.0
Bartholomew County	2.5
Benton County	3.4

Step 8: Repeat the process but change the selected year to your base year. Make sure you do not change the month used.