

ELDT Pre-service School

Bus Driver Safety Education Training Courses

2023 – 4th Quarter

Time Schedule for 3-day class: Days One and Two 7:30 a.m. to 4:30 p.m. Day Three - 7:30 a.m. to 12:00 p.m.
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All classes shall be limited to 50 attendees except where noted.

Preservice Class registration will be done on-line by the employer.

To register your driver(s), click the registration link to the far right of the class information on our website and you will be routed to the class enrollment form. **Please complete a form for each driver that will be attending the class.**

The website link is as follows:

<https://www.in.gov/doe/school-operations/transportation/school-bus-driver-training/>

As many classes fill early, it is important to cancel a driver if they are not going to attend so another driver may take their place. If you need to cancel one or more drivers for a class, please contact Lisa Callihan at (317) 232-1377 or by email at lcallihan1@doe.in.gov (link sends e-mail) as soon as possible. If you are exchanging one driver attendee for another, please let Lisa know, as the class sign in sheets will be pre-populated with the registered driver's name and information. If there are changes to the class, we will contact the employer to communicate the changes. Classes will be closed once the class has filled to capacity or three business days prior to the first day of class.

A confirmation letter will be emailed for each driver registered in the class. The letter will have important information and links to class materials that should be printed out and brought to the class. Please forward the letter and class materials to each attending driver.

If you wish to begin training prior to the selected class, you can request a Certificate of Enrollment (blue card) at any time. Otherwise, the card will be issued at the class. The request must be made by email and include the trainee's name as it is to appear on the certificate and the last four (4) digits of their social security number. Please email your request to Lisa Callihan at lcallihan1@doe.in.gov (link sends e-mail).

If you have any questions concerning the Preservice Classes or registration, please contact Lisa Callihan at (317) 232-1377 or via email at lcallihan1@doe.in.gov (link sends e-mail).

- Days One and Two 7:30 a.m to 4:30 p.m.
- Day Three - 7:30 a.m. to 12:00 p.m.

[Preservice Handouts](#) – Scroll down to the preservice handouts.

Date	Location	Notes
All blue highlighted classes are Wednesday, Thursday, Friday		
Yellow highlighted classes are Tuesday, Wednesday, Thursday		
Fourth Quarter		
October 4, 5, 6	Southwest Allen County Schools Transportation Facility Conference Room 4814 Homestead Road Fort Wayne, Indiana 46814	Park at Aboite Elementary parking lot (5004 Homestead Rd) and walk to the south end of the colored brick building and enter door 2.
October 11, 12, 13	MSD Warren County Williamsport Learning Center 408 E State Road 28 Williamsport, Indiana 47993	
October 18, 19, 20	MSD Lawrence Township Transportation Facility 10410 E. 52 nd St Indianapolis, Indiana 46235	
October 25, 26, 27	Rush County Schools Administration Building 330 W. 8th Street Rushville, Indiana 46173	Enter the main door, students will need to be buzzed in.
October 30 – November 10	Nation Conferences, Election Day Veteran's Day Holidays – No Classes	
November 15, 16, 17	South Madison Community School Corporation Central Administrative Office 203 South Heritage Way Pendleton, Indiana 46064	

November 21 – 25	Thanksgiving Week – No Classes	
November 29, 30, Dec 1	<p>Southwest Allen County Schools</p> <p>Transportation Facility</p> <p>Conference Room</p> <p>4814 Homestead Road</p> <p>Fort Wayne, Indiana 46814</p>	<p>Park at Aboite Elementary parking lot (5004 Homestead Rd) and walk to the south end of the colored brick building and enter door 2.</p>
December 6, 7, 8	<p>South Knox School Corporation</p> <p>South Knox Elementary School</p> <p>6078 E State Rd 61</p> <p>Vincennes, Indiana 47591</p>	<p>Park in the lot in front of the elementary school facing highway 61.</p>
December 13, 14, 15	<p>Incandescent Transportation Solutions</p> <p>Bethel Congregation Church of God & Christ</p> <p>815 Michigan Street</p> <p>Hammond, Indiana 46320</p>	<p>Enter on west side of building and go to basement.</p>
December 20, 21, 22	<p>Lawrenceburg Community Schools</p> <p>Ivy Tech Building</p> <p>50 Walnut/500 Industrial Dr.</p> <p>Lawrenceburg, Indiana 47025</p>	
December 27, 28, 29	<p>Franklin Township Community School Corp.</p> <p>Carver Technology and Education Center</p> <p>6141 South Franklin Road</p> <p>Indianapolis, Indiana 46259</p>	