

# ELDT Pre-service School

## Bus Driver Safety Education Training Courses

### 2022 – 4<sup>th</sup> Quarter

Time Schedule for 4-day class:  
Day One 12:00 p.m. to 4:30 p.m.  
Days Two and Three 7:30 a.m to 4:30 p.m.  
Day Four - 7:30 a.m. to 12:00 p.m.

**All classes shall be limited to 50 attendees except where noted.**

Preservice Class registration will be done on-line by the employer.

To register your driver(s), click the registration link to the far right of the class information on our website and you will be routed to the class enrollment form. **Please complete a form for each driver that will be attending the class.**

The website link is as follows:

<https://www.in.gov/doe/school-operations/transportation/school-bus-driver-training/>

As many classes fill early, it is important to cancel a driver if they are not going to attend so another driver may take their place. If you need to cancel one or more drivers for a class, please contact Lisa Callihan at (317) 232-1377 or by email at [llcallihan1@doe.in.gov](mailto:llcallihan1@doe.in.gov) (link sends e-mail) as soon as possible. If you are exchanging one driver attendee for another, please let Lisa know, as the class sign in sheets will be pre-populated with the registered driver's name and information. If there are changes to the class, we will contact the employer to communicate the changes. Classes will be closed once the class has filled to capacity or three business days prior to the first day of class.

A confirmation letter will be emailed for each driver registered in the class. The letter will have important information and links to class materials that should be printed out and brought to the class. Please forward the letter and class materials to each attending driver.

If you wish to begin training prior to the selected class, you can request a Certificate of Enrollment (blue card) at any time. Otherwise, the card will be issued at the class. The request must be made by email and include the trainee's name as it is to appear on the certificate and the last four (4) digits of their social security number. Please email your request to Lisa Callihan at [llcallihan1@doe.in.gov](mailto:llcallihan1@doe.in.gov) (link sends e-mail).

If you have any questions concerning the Preservice Classes or registration, please contact Lisa Callihan at (317) 232-1377 or via email at [llcallihan1@doe.in.gov](mailto:llcallihan1@doe.in.gov) (link sends e-mail).

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- Days Two and Three 7:30 a.m to 4:30 p.m.
- Day Four - 7:30 a.m. to 12:00 p.m.

[Preservice Handouts](#)

Date	Location	Notes
<b>All blue highlighted classes are Tuesday, Wednesday, Thursday, Friday</b>		
<b>Yellow highlighted classes are Monday, Tuesday, Wednesday, Thursday</b>		
<b>Fourth Quarter</b>		
October 4, 5, 6, 7	<b>Southwest Allen County Schools</b> Transportation Facility Conference Room 4814 Homestead Road Fort Wayne, Indiana 46814	Park at Aboite Elementary parking lot (5004 Homestead Rd) and walk to the south end of the colored brick building and enter door 2.
October 11, 12, 13, 14	<b>Bartholomew Consolidated Schools</b> 1260 N Marr Rd Columbus, Indiana 47201	
October 18, 19, 20, 21	<b>Carmel Clay Schools</b> Educational Services Center PMR Room 5201 E. Main St Carmel, IN 46033	
November 1, 2, 3, 4	<b>East Central Education Service Center</b> Ivy Tech Building 705 West 21 <sup>st</sup> Street Connersville, IN 47331	Enter the double doors to the Work One area and then proceed to the end of the hallway, turn left and the training room will be the last room on the left.
November 15, 16, 17, 18	<b>Carmel Clay Schools</b> Educational Services Center PMR Room 5201 E. Main St Carmel, IN 46033	

November 29, 30, Dec 1, 2	<b>East Allen County Schools</b> The Crossing 909 Main Street New Haven, IN 46774	On and off street parking.
December 6, 7, 8, 9	<b>MSD North Posey</b> North Posey Jr. High Mass Learning Center (enter Door 7) 5900 High School Rd. Poseyville, IN 47633	
December 13, 14, 15, 16	<b>Michigan City Area Schools</b> MCAS Administration Building. 408 S Carroll Ave Michigan City Indiana 46360	
December 19, 20, 21, 22	<b>C Area – this is a Monday – Thursday class!!!</b>	