



2025-2026 Formative Assessment Grant Final Report Guidance

Each corporation/non-public school that received a distribution from the 2025-2026 Formative Assessment Grant is required to submit a [2025-2026 Formative Assessment Grant Final Report](#) to the Indiana Department of Education (IDOE) verifying its use of funds.

Personnel responsible for the use and reporting of funds must review this document in its entirety prior to completing the final report.

Corporations/non-public schools must follow the instructions embedded in the final report form. This report will be completed at the corporation level for public schools and the school level for non-public and Choice schools. The designee submitting the final report will receive an emailed receipt of entered responses upon completion.

Corporations/non-public schools must complete and submit the final report form **by 11:59 p.m. ET on June 30, 2026**. If a final report is submitted and requires an amendment, contact IDOE's [Office of Student Assessment](#).

Allowable Uses of Funds

Funds from the Formative Assessment Grant may be spent in the following ways:

- Approved mathematics assessment programs ([see Appendix A](#)).
- Approved English/language arts assessment programs ([see Appendix A](#)).
- Approved universal reading screeners. Diagnostic assessments for dyslexia are not included in this grant. ([see Appendix A](#)).
- Professional development and implementation support for and provided by selected, approved assessment programs offered through the program vendor.

Fiscal Responsibility

The Formative Assessment Grant is made available through taxpayer dollars and must be utilized with fidelity. Corporations/non-public schools must carefully plan the use of grant dollars to ensure students are best supported. Corporations/non-public schools are encouraged to utilize all provided funds to the fullest extent possible, as funds cannot be encumbered for future use. Any funds that remain unused must be returned by the close of the fiscal year. Unused funds can be returned beginning January 12, through June 30, 2026. IDOE encourages corporations/non-public schools to return unused funds as soon as spending determinations have been made.

Returning Unspent Funds

Corporations and non-public schools must return all unused funds to IDOE by the end of the fiscal year, June 30, 2026, using the process indicated below. Corporations/non-public schools may now begin the process of returning unused funds if they are prepared to do so.

Early return of funds may be appropriate in circumstances such as:

- All invoices for the current year have already been paid.
- A corporation/non-public school received funds but did not utilize them for any approved assessments.
- Funds from prior school years were mistakenly retained and need to be returned.

Corporations and non-public schools are encouraged to review financial records and determine whether an early return is applicable. Corporations/non-public schools must have documentation locally on file to confirm how funds were spent to confirm used and unused funds for the 2025-2026 school year.

To confirm the total allocation received for the 2025-2026 school year, corporations/non-public schools should check their Automated Clearing House (ACH) deposit with a deposit message of "FY25 Remediation Testing 3028-3199."

If unused funds are not returned to IDOE by June 30, 2026, applicants for the 2026-2027 formative assessment grant funds may not receive disbursement until unused funds are returned.

- ☐ Complete the [final report form](#) and indicate the amount of funds being returned.
- ☐ Send a check for the amount being returned to IDOE with a corresponding memo to the following address:

IN Dept of Education, Office of School Finance
100 N Senate Ave. IGCN 9th Floor
Indianapolis, IN 46204

- ☐ The signed and dated memo should be on school letterhead and must include:
 - ☐ Corporation/non-public school name and number;
 - ☐ The subject line "2025-2026 Formative Assessment Grant Unused Funds;"
 - ☐ The amount of funds being returned; and
 - ☐ The reason for returning funds.

Corporations/non-public schools that submit a signed and dated memo without requested information will be contacted and asked to submit a corrected memo. Checks will not be approved for deposit until IDOE receives a correct memo.

For support and assistance related to Indiana's Formative Assessment Grant, contact IDOE's [Office of Student Assessment](#).