



## 2021-2022 ILEARN Rescore Request Guidance

Pursuant to Indiana Code 20-32-5.1-13, the Indiana Department of Education (IDOE) outlined a rescore request process for open-ended items appearing on ILEARN 3-8 and Biology assessments. Building principals must follow these guidelines when facilitating the rescoring of student responses following each ILEARN test administration.

Three ILEARN rescore request windows will occur this school year to support each ILEARN assessment. Preliminary results will be available in the Online Reporting System (ORS) coinciding with the opening of each rescore request window:

Assessment(s)	Test Window	Rescore Request Window
ILEARN Biology ECA*	November 29 - December 16, 2021	January 24 - February 4, 2022
ILEARN Biology ECA*	February 7-24, 2022	April 4-15, 2022
ILEARN 3-8	April 18 – May 13, 2022	May 16 - June 3, 2022
ILEARN Biology ECA*	April 18 – May 20, 2022	May 16 - June 3, 2022

### Rescore Request Process

#### Responsibilities for Corporations and Schools

Schools are legislatively required to communicate their locally managed rescore request process to **all** parents of students who tested. Schools may edit this [parent letter template](#), or draft their own message. IDOE strongly recommends schools communicate their local process to parents ahead of the defined rescore request window.

The Corporation Test Coordinator (CTC) must designate the building principal or another building-level administrator who will meet with individual parents to facilitate the local rescore process. The designee will assume the “Principal” user role in CAI’s Test Information Distribution Engine (TIDE) and submit any rescore requests on behalf of parents.

IDOE strongly recommends that each Principal designee reviews Cambium Assessment, Inc. (CAI’s) on-demand “Request an Item Rescore” training module to better understand the mechanics of requesting rescoring in TIDE. This training module will post to the [Indiana Assessment Portal](#) in fall 2022.

The school must accommodate parent requests to visit the school and discuss assessment results, view student response images, and/or request rescoring. The school must also remind each parent that requesting rescoring may result in a decreased score for their student.



# Indiana Department of Education

Dr. Katie Jenner, Secretary of Education

The Principal designee must require a parent to sign a non-disclosure agreement (NDA) before allowing the parent to view secure test content in TIDE. The Principal designee can download the NDA from TIDE and must keep all signed parent NDAs on file locally and maintain security of all test content at all times. Test content cannot be shared in a virtual environment or over the telephone. Decisions to request rescoring should be informed by review of the item, the student's response, and the rubric(s) used to score the item.

## Responsibilities for Parents

Upon receipt of the school's invitation to participate in their local rescore request process, a parent should contact the school to arrange a visit to the school only if they wish to discuss and/or view their child's response images. Each parent must sign an NDA before discussing and viewing secure test content in TIDE. Parents may not discuss or share test content with anyone.

## Additional Information

- Review of secure information **cannot** be conducted remotely (e.g., online meeting, telephone), per Indiana policy guidance.
- All items, responses, scoring rubrics, and all related content (e.g., passages, stimuli) are secure materials and must not be discussed outside of the rescore request process, nor may they be shared, distributed, or duplicated in any way.
- All open-ended operational items, including those that may yield a condition code, are eligible for rescoring.
- A rescore request may only be submitted one time for each item. TIDE does not allow multiple rescore requests for the same item for a single student.
- Once submitted, a rescore request cannot be reversed and the item image will no longer be visible in TIDE.
- Rescore requests can only be submitted in TIDE during the defined rescore window.
- A school may submit rescore requests for a student whose parent does not come to the school after first receiving the parent's approval.
- **Pursuant to Indiana Code: ILEARN rescore requests may result in an increased or decreased scale score.**
- **Items and responses will *not* be available for review by schools or parents outside of the defined rescore request window.** Items are secure content and will remain in the item pool for possible use in future test administrations.
- Each corporation and non-public school will receive a rescore report on July 1, 2022 reflecting all properly submitted rescore requests.