

Addendum No. 1

**For Project No. ENG2503743161
REHAB LIFT STATIONS
TURKEY RUN STATE PARK
Parke County**

ISSUED FROM: Engineering Division Dept. Natural Resources

ISSUE DATE: March 20, 2025

BID DATE: April 8, 2025

FOR AGENCY: Department of Natural Resources

The information contained in this Addendum shall become a part of the basic plans and specifications the same as if original incorporated therein. The original plans and specifications shall remain in their entirety, except as modified by this Addendum. The items herein shall supersede information in the specifications and on the plans.

ITEM No. 1: GENERAL

- A. Attached, please find a copy of the pre-bid meeting sign-in sheet and pre-bid meeting agenda with a summary of the discussion and clarifications.

ITEM No. 2: CONSTRUCTION PLANS

N/A

ITEM No. 3: SPECIFICATIONS

- A. SECTION 01 00 00 - GENERAL REQUIREMENTS, PART I – GENERAL, 1.01 DESCRIPTION: Sunset Point Lift Station – Base Bid: Delete item #6 - New debris basket and rail system.

- B. SECTION 01 23 00 – ALTERNATES, PART 1 – GENERAL. 1.02
DESCRIPTION: A. ALTERNATES: Alternate Number 1: West Campground Lift Station: Delete item #6 - New debris basket and rail system. Add new item #6 – Provide transducer with backup float system in lieu of float system noted item #4. Integrate with new control panel.
- C. SECTION 01 23 00 – ALTERNATES, PART 1 – GENERAL. 1.02
DESCRIPTION: A. ALTERNATES: Add Alternate Number 3: West Campground Lift Station, as follows:
1. Provide new concrete structural slab with offset aluminum lid (match existing size to greatest extent possible) to accommodate access to lift station and a separate aluminum lid sized for access to the debris basket and rail system. Size slab for existing structure. Connect to existing structure as required and grout gaps to prevent water and dirt infiltration.
 2. Provide new debris basket and rail system, including brackets, fasteners, associated mounting hardware, and basket. Basket and all rails and new hardware shall be type 304 stainless-steel. (Note: The existing lift station does not currently have a debris basket and rail system).
 - a. Rail Length: As required.
 - b. Basket Size: As required.

END OF ADDENDUM

State Form 21208R4

DAPW-118

PRE-BID MEETING
Lift Stations Rehab
Turkey Run State Park
DEPARTMENT OF NATURAL RESOURCES
STATE OF INDIANA

Public Works Project No. ENG2503743161

Requisition No:

8121 Park Rd, Marshall, IN 47859

Date: **March 20, 2025 @ 9:30 am EST**

Meeting Location: Park Office

(39.883767, -87.201707)

- A. Attendee Sign-in:
- B. Welcome, Introductions, Project Contacts:
1. Access to site:
 - a. Property Manager: Chris Newcomb; Cnewcomb@dnr.in.gov
 - b. Assistant Property Manager: Tanner Snell
 - c. Office Phone: (765) 590-6009
 2. Document Questions:
 - a. Michael Johnson; 317-233-1101; MicJohnson1@dnr.in.gov. Please submit all questions via email for design team distribution as needed
 3. Code Administrator / Construction Contact:
 - a. Greg Peterson: 317-6708250; GrePeterson@dnr.in.gov
- C. Bidding and Contract Requirements:
1. Project is estimated at \$150,000 or above
 2. Notice to Bidders
 - a. Secured Electronic Bid Submission via email to Public Works Division Email Bid Box
 - b. Bids received until 2:31 PM (Indianapolis Time) April 8, 2025.
 - c. Microsoft Teams Live Event Bid Opening at 3:00 PM (Indianapolis Time) April 8, 2025.
 3. Bids shall be taken from Prime Contractors pre-qualified by the Public Works Certification Board in the following classification/s: 1623.03 Sewers and/or Water Lines or 1623.04 Sewer Maintenance and Rehabilitation. Prequalification by the Certification Board is required for this project prior to bid opening. Reference the following link for more information
<https://www.in.gov/idoa/state-property-and-facilities/public-works/certification-board/contractors-and-sub-contractors/>
 4. Reference the Notice to Bidders for links and complete information.
 5. Per the Instructions to Bidders, Work by Contractor, "The Contractor shall perform a minimum of 15% of the value of the work..." (DAPW 30)
 6. **Participation Goals: 7% MBE, 5% WBE and 3% IVOSB**
 - a. The Indiana Department of Administration ("IDOA") in its commitment to Minority and Women's Business Enterprise ("MBE/WBE") and Indiana Veteran Owned Small Business ("IVOSB") participation in the state's procurement and contracting process, expects prime contractors to solicit MBE, WBE, and IVOSB subcontractors for competitive bids in the areas of construction, professional services, and goods and

services. This policy outlines the steps necessary for subcontractor participation that is subject to IDOA purchasing authority.

- b. Please see Part “K” Reference Information links and attachments for additional information.
 7. Each contractor must submit with their bid a written plan for a program to test the contractor's employees for drugs (DAPW 150A)
 8. Reference Bidding and Contract Requirements for detailed instructions.
- D. Document Overview
1. Specifications: Project Locations:
 - a. Sunset Point Lift Station – Base Bid
 - b. West Campground Lift Station – Alternate #1
 - c. Newby Gulch Lift Station – Alternate #2
- E. Allowances:
1. A Remediation Allowance of \$2000.00 shall be included in the Base Bid as a separate item in the Schedule of Values adding up to the total bid price.
 2. If any portion of the remediation allowance is not used during the project, that portion will revert to the owner and will not be included in the contractor's final payment.
- F. Alternates:
- a. West Campground Lift Station – Alternate #1
 - b. Newby Gulch Lift Station – Alternate #2
- G. Project Schedule:
1. Contracting phase should be expected to take at least 30-60 days to complete
 3. Project Completion: 120 days from the date of the contract
 4. Normal work hours 8:00 am – 4:00 pm and as adjusted by Property Manager
- H. Site Restrictions:
1. Maintain Owner's Site Access and Parking – Note: Pavement and related gravel areas shall be repaired and returned to its current condition at the end of the project.
 3. Temporary Field Office Not Anticipated
 4. Contractor Staging Areas
 5. Deliveries
 6. Dumpsters
 7. Site Security
- I. Project Approvals:
1. Local Building Permits not required
- J. Bidding Documents:
1. DNR Engineering Website – Division of Engineering Home Page:
<https://www.in.gov/dnr/engineer/>
 2. DNR Engineering Website – DNR Project Bidding Information Page:
<https://www.in.gov/dnr/engineer/2908.htm>
 3. Subscribe to receive email updates when the Engineering Bid Page is updated:
https://public.govdelivery.com/accounts/INDNR/subscriber/new?topic_id=INDNR_16
- K. Reference Information:
1. IDOA Certification board: <https://www.in.gov/idoa/state-property-and-facilities/public-works/certification-board/>

2. Bidder ID #: <https://www.in.gov/idoa/procurement/supplier-resource-center/requirements-to-do-business-with-the-state/bidder-profile-registration/>
3. W-9 & Direct Deposit: The successful bidder will be required to complete the Automated Direct Deposit Authorization Agreement & W-9 Form. Please reference the Auditor of State website for additional information: <https://www.in.gov/auditor/>.
4. Please reference the attached DNR Vendor Registration Help Sheet for additional information.
5. <https://www.in.gov/idoa/mwbe/files/MBE,-WBE,-and-IVOSB-Participation-Policy-4-21.pdf>
6. <https://www.in.gov/idoa/mwbe/files/MWBE-Revised-Goals-Policy-6-21.pdf>
7. <https://www.in.gov/idoa/mwbe/minority-and-womens-business-enterprises/laws-and-policies/>
8. <https://www.in.gov/idoa/mwbe/indiana-veteran-business-program/>
9. <https://www.in.gov/idoa/mwbe/minority-and-womens-business-enterprises/participation-goals/>

L. Q & A

M. Site Tour

Discussion and Conclusions:

1. Q: Does the scope of work require new horizontal piping to be provided between the lift station and valve pit? A: No.
2. Q: What if pump and panel lead times require more than the allotted contract duration time of 120 days? A: The contract end date can be adjusted as needed with a no cost time extension request to accommodate delivery times.
3. The impact of tariffs is unknown. Cost implications resulting from tariffs shall be the responsibility of the Contractor.
4. Vehicle access to the Sunset Point Lift Station was noted as being potentially difficult. DNR Property staff will remove and reinstall the adjacent split rail fencing as needed to help accommodate truck access to the project site, and will also remove nearby scrub brush.
5. Due to the anticipated impact on future pump removal, installation of a new debris basket and rail system did not appear to be feasible at the Sunset Point Lift Station. It will be deleted from the base bid project scope.
6. It was noted that installation of a new debris basket and rail system appeared to be feasible at the Newby Gulch Lift Station.
7. Due to concerns about the need to modify the existing lid system to accommodate installation of a new debris basket and rail system at the West Campground Lift Station, it will be deleted from the project scope and priced as Alternate #3.
8. Since a new control panel will be provided at the West Campground Lift Station, it was recommended that a transducer with backup float system be utilized rather than a standard float system.
9. The valve box at the West Campground Lift Station is currently buried under fallen tree debris. Access to this hatch is not currently required.

Thank you for supporting the Department of Natural Resources!

DNR is committed to the wise use of the state's resources *and* our tax dollars.

As directed by State of Indiana procurement laws and Indiana Department of Administration (IDOA) policy, all entities ("suppliers") conducting business with DNR must be registered before we can finalize a solicitation award, create a purchase order, execute a contract, or make a payment.

WE GET IT: Doing business with the State can seem overwhelming. Assistance is available through IDOA's **Vendor and Supplier Resource Center** at <https://www.in.gov/idoa/3106.htm>.

You'll also find registration forms and links, as well as detailed information on State bidding opportunities, purchasing terminology, supplier responsibilities, technical support, and more.

Communicating with DNR is easy. Because DNR divisions and properties make their own procurement decisions, communicating directly with them about your products and services is best. Contact information is available on DNR's website at <https://www.in.gov/dnr/>.

Additionally, the DNR Division of Purchasing is happy to distribute electronic information on your behalf. Feel free to email your request to DNRPurchase@dnr.in.gov.

REGISTRATIONS TO BE A STATE SUPPLIER

1. State Comptroller, formerly the Auditor of State

Required for all suppliers, payments, and dollar amounts.

Complete the two forms listed below to create a new account, update an inactive account, or modify information on an existing account (e.g. address, bank account, business name). Submit completed forms and a copy of a voided check to your DNR contact person.

- ***Request for Taxpayer Identification Number and Certification*** (IRS W-9, October 2018)
- ***Automated Direct Deposit Authorization Agreement*** (State Form 47551; R7/5-18)
- Copy of Voided Check

2. IDOA Bidder Profile

Required for purchases costing \$1,500 or more and creation of a purchase order, grant, or contract, even if not technically "bidding" for anything. Upon registration, suppliers receive a unique ID which allows DNR to select them for purchase orders and payments. Suppliers can also complete information in their Bidder Profile to identify to the State what kind of business they are or products they sell.

3. Secretary of State (SOS) Business Registration

Except for Sole Proprietorships and General Partnerships, suppliers must register per IC 23-1-49-1 for purchases costing \$1,500 or more and creation of a purchase order, grant, or contract. Suppliers may not need to register for a one-time purchase.

Indiana businesses are likely already registered. Out-of-state suppliers may need to register and/or secure an Indiana agent. Initial registration costs \$90, with a \$30 fee every two years to remain current. Contact the SOS for detailed advice.

4. Tax Clearances

DNR cannot issue a purchase order to or execute an agreement with a supplier who owes taxes to the State of Indiana. Suppliers must be current with all tax payments to the Indiana Department of Revenue (<https://www.in.gov/dor/>) and the Indiana Department of Workforce Development (<https://www.in.gov/dwd/>). DNR cannot provide tax-related information or advice.

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Parke County, IN

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NAME	COMPANY	E-MAIL	PHONE
1 Michael Johnson	IDNR	MicJohnson1@dnr.in.gov	317-233-1101
2 Terry Robinson	Lawyer Excavation	Terry.Robinson@lawyerexcavation.com	(812) 528-8323
3 Mad Day	Lawyer Excavations	Nad.day@lawyerexcavation.com	
4 Greg Peterson	IDNR	gregpeterson@dnr.in.gov	317-670-8250
5 Tom Coath	ICA	TOM.COATH@ICAMIDWEST.COM	765-726-1697
6 Chris Newcomb	ICM	CRNEWCOMB@dnr.in.gov	765-590-6009
7 Steve Gott	SKK	sgott@skkequipment.com	812-886-0243
8 Dave Morris	WWTP of TR	DMorris@DNR.IN.GOV	
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