Indiana Historic Preservation Review Board Minutes  
July 29, 2009  
Indiana Government Conference Center  
Conference Room A  
402 West Washington Street  
Indianapolis, Indiana 46204

Board members present: Robert E. Carter, Jr.; Vice Chairman John Newman; William Selm; Don Cochran and Richard Butler.

Staff members present: DHPA Director, Dr. James Glass, Paul Diebold, Frank Hurdis, Karie Brudis, Holly Tate, Amy Walker, Chad Slider, Miriam Widenhofer, Cathy Draeger, Adrienne Schmetzer, David Duval, Shawn Niemi, and Ryan Berger of DHPA and Susan Judy, DNR Admin Pool


Call to Order
Chairman Robert E. Carter Jr. convened the meeting at 1:40 pm. in the Indiana Government Conference Center, Conference Room A.

Minutes from the April 22, 2009 board meeting were approved. A motion to approve was made by Don Cochran and seconded by William Selm.
Chairman Carter called for the Division Director's Report from Dr. Glass.

Division Director's Report:
I. Governor's Award for Preservation of Historic Places
Glass announced a new Governor's award to go along with existing Governor's awards for the Outstanding Contributions to the Preservation of Indiana's Historic Records and the Award for Excellence in the Teaching of History. The new award will recognize each year an outstanding grass roots effort that has preserved a historic place in the state or contributed to preservation in Indiana Communities. Called the Governor's Award for Preservation of Historic Places, it too will be handed out on Indiana Statehood Day on December 11th in the Statehouse by the Lieutenant Governor. Award Criteria and applications can soon be found on the Division of Historic Preservation and Archaeology's website.

II. Hoosier Heritage Day at the 2009 Indiana State Fair
August 13, 2009 has been established as Hoosier Heritage Day at the Indiana State Fair. DHPA is sponsoring expanded trolley tours of the rich history and architecture of the fairgrounds, as well as many diverse and interesting demonstrations, presentations and displays of historical and new benefits and concerns. There will be some 50 activities between 9:00 A.M. and 10:00 P.M. on August 13.

III. Courthouse Preservation Advisory Commission
The Courthouse Preservation Advisory Commission has met twice and provided timely technical assistance to the Jefferson County Commissioners when the historic courthouse in Madison burned in May. The Commission is developing its plans for offering additional technical assistance to counties, education on the preservation of historic courthouses for county officials and general
public, and preparing a report for the General Assembly on the value of historic courthouses and needs for preservation. The next meeting will be Wednesday, September 30 at 1:30.

IV. Archaeology Month 2009

Plans are well underway for celebrating Archaeology Month 2009 in September. Amy Johnson, our Senior Archaeologist and Outreach Coordinator has been coordinating efforts to schedule 16 single day and four multi-day educational events during the month. Our Archaeology Team is also producing and distributing posters and selling T-shirts under this year's theme, “Ancient Artistry.” A copy of the draft poster design was given to each board member.

National Register Applications

(Nominations were taken out of order to accommodate audience members wishing to speak before the Review Board)

Paul Diebold, DHPA, gave the staff comments. Virginia Shields spoke in support of the application. A motion to approve was made by Richard Butler and seconded by William Selm. The motion passed.

2. Howard School, 4555 East County Road 750 South, Brownsburg, Boone County (2123)
Paul Diebold gave the staff comments. William Selm asked “How many one room school houses in Indiana are listed?” Paul responded that 20-25 are actually on the register. William Coan with the Howard School restoration group spoke. They plan to make the school a museum in the near future and support the nomination. A motion to approve was made by John Newman and seconded by William Selm. The motion passed.

3. Orleans Historic District, roughly bound by Wilson Street on the north, Franklin Street on the east, Harrison Street on the south and Fourth Street on the west, Orleans, Orange County (2137)
Paul Diebold gave the staff comments. A motion to approve was made by Richard Butler and seconded by John Newman with a comment about thoroughness of the research and how it could be an example to future nominations. The motion passed.

4. Dixie (stern wheel paddleboat), North Webster Park, 400 block of S. Dixie Dr., North Webster, Kosciusko County (1911)
Paul Diebold gave the staff comments. William Selm asked if the Dixie is a ship or a boat. It was decided it was a paddleboat. John Newman made a motion to approve that was seconded by William Selm. The motion passed.

5. Bridge Street Bridge carries Bridge Street over the St. Joseph River, Elkhart, Elkhart County (1928)
Paul Diebold gave the staff comments. John Newman commented about terminology used on section 8 page 5. A motion to approve was made by Richard Butler and seconded by Donald Cochran. The motion passed.

6. Thompson-Ray House, 407 E. Main Street, Gas City, Grant County (2108)
Frank Hurdis gave the staff comments. William Selm commented on the lack of information on architect Hiram Elder. Hurdis explained that the narrative contained what little has been discovered to date about Elder. A motion to approve was made by William Selm and seconded by Donald Cochran. The motion passed.
7. Pinhook Methodist Church and Cemetery, 8001 State Road 2, LaPorte vicinity, LaPorte County (2125). Paul Diebold gave the staff comments. William Selm questioned the use of the term “territory” on Section 8 page 8 instead of “township”. A motion to approve was made by John Newman and seconded by Richard Butler. The motion passed.

8. Morningside Historic District, roughly bounded by east side of Washington, west side of Jefferson, 47th, and 48th Streets, Gary, Lake County (2126). Paul Diebold gave the staff comments. A motion to approve was made by Donald Cochran and seconded by Richard Butler. The motion passed.

9. Ripley County Courthouse, 115 N. Main Street, Versailles, Ripley County (2141). Paul Diebold gave the staff comments. John Newman made some editorial comments on some typographical errors he found. A motion to approve was made by Richard Butler and seconded by John Newman. The motion passed.

State Certificates of Approval
(State Certificates of Approval were taken out of order to accommodate audience members wishing to speak before the Review Board)

1. Application by the Indiana DNR, Division of State Parks and Reservoirs for a certificate of approval to alter the Richard Lieber Memorial by installing a drainage system and disassembling and reconstructing the stone retaining wall in Turkey Run State Park, Parke County. Chad Slider and Cathy Draeger of DHPA, gave the staff comments. The project was explained and recommended for approval with conditions. Ben Clark, Historic Preservation Officer, State Parks & Reservoirs, asked questions about the recommended archaeological conditions. Vicki Basman, Chief Interpreter, State Parks & Reservoirs, thanked the Review Board for allowing the altering of the memorial for needed modifications. A motion to approve was made by John Newman and seconded William Selm. The motion passed.

2. Application by the Indiana DNR, Division of State Parks and Reservoirs for a certificate of approval to alter by installing miscellaneous interpretive signs at Mounds State Park, Madison County. Cathy Draeger, DHPA, gave the staff comments and explained the project. James Davis, Property Manager, Mounds State Park, spoke stating signage has already been fabricated and proposes a sign at the visitors' center to comply with archaeological condition 1. Don Cochran made a motion to approve the application with revisions and Richard Butler seconded. The motion passed.

Grant Evaluation Criteria and Priorities for FY2010 Historic Preservation Fund Grants
A notice of the availability of the draft priorities for the Historic Preservation Fund Matching Grants Program was mailed on May 26 to more than 700 individuals, organizations, and agencies on the DHPA’s Grants Mailing List. This letter directed our constituents to the DHPA’s website to review the proposed grant evaluation criteria, the grant program guidelines, and the sliding scale funding recommendations and requested that any written comments be submitted to our office no later than Friday, July 17.

The HPF criteria are largely the same as those used in Fiscal Year 2009, which the staff believes continue to work extremely well. Most of the proposed changes are minor, and most of them are simply intended to provide clarification or refinement of the criteria. I will briefly reiterate the changes proposed in your packet and describe the public comments received.
Administrative
In the Administrative category, the criterion dealing with Principal Investigators (on page 3 of your packet) was greatly overhauled to better instruct applicants as to what type of information to provide in the grant application and to overcome potential procurement problems that are often encountered on subgrant projects. All other revisions of the Administrative criteria are clarifications intended to provide better instructions to applicants so as to elicit better responses and ease the staff review of proposals.

Architectural & Historical
In the Architectural & Historical category, a new 16-point criterion (on page 6 of your packet) was added to encourage projects that will result in preparation of historic context studies, particularly for a short list of topics considered by the DHPA staff to be top priorities. Another new criterion, worth 8 points (on page 7 of your packet), was added to promote projects that will study, promote, nominate, and/or protect historic designed cultural landscapes. The list of priority counties for survey was updated as was the list of priority historic districts for National Register nomination.

All other revisions in the Architectural & Historical criteria are clarifications intended to provide better instructions to applicants so as to elicit better responses in grant proposals.

Archaeological
In the Archaeological category, clarification was provided (on page 12 of your packet) to clearly describe what types of projects would be eligible to apply for the more advantageous 70/30 funding ratio and what types of projects must apply for the 50/50 funding ratio. A new 16-point criterion was added (also on page 12 of your packet) to give preference to projects that consist entirely of Phase I survey activities. The point values of several criteria were adjusted to give greater or lesser emphasis to particular types of projects. The list of Goals and Objectives was updated. All other revisions in the Archaeological criteria are clarifications intended to provide better instructions to applicants and to promote proper understanding of the primary focus of the criteria.

Acquisition and Development
In the Acquisition & Development category (beginning on page 19 of your packet), all revisions are clarifications intended to provide better instructions to applicants to give greater emphasis to projects that are “shovel ready” and do not require procurement of professional services for the preparation of design documents.

Grant Program Guidelines
In the Grant Program Guidelines (beginning on page 22 of your packet), only minor changes were incorporated to clarify meanings, update the minimum wage rate, and revise the sliding scale percentages in response to the routine bi-annual review of three-year funding demand trends.

Public Comments
Two public comments were received prior to the deadline; both dealt with Architectural & Historical criterion #2 (on page 6 of your packet), specifically the inclusion of the wording Allen County excluding the City of Fort Wayne on the list of priority counties for survey. Comments from the City of Fort Wayne Historic Preservation Office and ARCH, Inc., the local preservation not-for-profit organization, encouraged consideration of the survey of Allen County as a whole and provided a good justification for this change. DHPA staff recognize and agree with the local reasoning that changing boundaries between the City and County by virtue of on-going City annexations is highly problematic for the survey, confusing for users of the Interim Report, and has resulted in small pockets of properties not being picked up in either of the last City and County surveys.
However, given that Allen County represents the combination of the state's largest county and second largest city, it would be impossible to survey the entire county in one grant cycle, so a multi-year survey is planned. Allowing the first phase of survey to begin in 2010, before the DHPA is ready to launch its entirely electronic survey system in 2011, would mean that the resulting Allen County survey records would be partly in paper and partly in electronic format. This situation is not acceptable to the DHPA.

However, to properly prepare for this large multi-year survey and subsequent publication, the DHPA believes that a survey planning option is necessary in this grant cycle only for Allen County. Such a survey planning project would allow adequate time for developing a local survey methodology using the new electronic data gathering equipment, accounting for all of the listed, previously identified, and newly identified historic districts, estimating the total number of survey sites expected to be documented, and procuring and testing the electronic tablet PC equipment. Conducting all of these activities under a planning grant will help ensure that the City of Fort Wayne would truly be ready to undertake the first phase of survey in the spring of 2011 without any start-up delays if grant funding is awarded at that time.

The DHPA staff has had extensive internal discussion of this plan and believes that the best revision of A&H Category criterion #2 should read as follows:

Projects that will survey one of the following priority counties: Bartholomew, Warren. Projects that propose a comprehensive planning program and necessary preparations to initiate the phased survey of Allen County beginning as early as 2011; however, no actual survey field work would be allowed as part of the planning project. No other counties will be considered for survey at this time.

The Grants staff has communicated these proposed changes of the draft criteria language back to the City of Fort Wayne Historic Preservation Office and ARCH, Inc. and has received favorable written responses from both of these entities endorsing and praising this newly proposed language. An additional comment from ARCH, Inc. gives the DHPA praise for including the Miami Indians of Indiana as a context study topic under A&H criterion #3 (found on pages 6 and 7 of your packet). Through their work with the Miami, ARCH believes that such a project may be ready to move forward in the near future and applauds the DHPA for including the Miami as a context study topic in this brand new criterion.

No further public comments were received. John Newman made a motion to approve the HPF Grants, Donald Cochran seconded, motion approved.

Properties Listed in, Rejected by, or Removed from the National Register since the last Notification

- Polk Street Terraces Historic District, 404-422 & 437-455 Polk Street, Gary, Lake County (1946)
- Jackson-Monroe Terraces Historic District, 404-423 Jackson Street and 408-426 Monroe Street
- American Sheet & Tin Mill Apartment Building, 633 West 4th Avenue, Gary, Lake County (2011)
- USS LST 325, docked at 840 LST Drive, Evansville, Vanderburgh County (2083)
- Gibson Company Building, 433-447 N. Capitol Avenue, Indianapolis, Marion County (2096)
- Traders Point Hunt Rural Historic District, roughly bounded by SR 334, I-865, Old Hunt Club Road and CR 850 E, Zionsville vicinity, Boone County (2085)
- Traders Point Eagle Creek Rural Historic District, roughly bounded by I-865, I-465 and Lafayette Road, Indianapolis vicinity, Marion and Boone Counties (2105)
- HCS Motor Car Company, 1402 North Capitol Avenue, Indianapolis, Marion County (2091)
John Newman raised a question concerning the need for a database for biographical data on local architects and designers. Frank Hurdis replied that a notebook is kept and updated as information becomes available and could be put into a database when time permits.

**Set date for the next meeting**

Proposed date: October 28, 2009, IGCS, Conference Room A, 1:30 p.m. (EDT).

Dr. Glass made a suggestion for confirming Board Members for meetings.

**Suggested procedure:**

- Distribute schedule of meetings to board members and by email to those not present and ask them to check schedules and place board meetings on dates indicated.
- Send list of dates again to Board members in January of each year, as a reminder.
- Ask at the end of each meeting for confirmation of board members’ attendance at the next meeting.
- Ask members when board packets are placed on-line 3 weeks before each meeting to let staff know if there is any conflict in attendance, so we can take steps to ensure a quorum.

Indiana Historic Preservation Review Board Meeting Dates for 2010. All dates are Wednesdays.

- January 27, 2010
- April 28, 2010
- July 28, 2010 (may be in Whiting, Indiana)
- October 27, 2010

All are in Conference room “A”, unless otherwise noted above
All are reserved for a starting time of 1:30 PM to 4:45 PM.

**Deadline for receipt of Certificate of Approval applications**
Friday, September 18, 2009, 4:45 p.m. (EDT)

Chairman Carter asked for a motion to adjourn. John Newman made the motion, Donald Cochran seconded, motion approved.

The meeting was adjourned 2:50 p.m. (EDT)