

Applicants for grant assistance must provide responses to the categorical evaluation criteria AND the Administrative Priorities in their grant proposals. Both sets of evaluation criteria and the Historic Preservation Fund (HPF) grant program guidelines are being provided for public review and comment. Please provide any comments to the DHPA Grants Staff by Monday, April 8, 2024. All public comments received will be presented at the meeting of the State Historic Preservation Review Board on April 17, 2024.

All public comments must be received in writing. Send comments by e-mail to skennedy@dnr.IN.gov, or by mail to DHPA Grants Staff, 402 W. Washington St., Room W274, Indianapolis, IN 46204.

DRAFT FY2025 ACQUISITION AND DEVELOPMENT PRIORITIES

(Proposed changes are indicated in **bold type** or ~~strikethrough~~)

Instructions: Provide complete but concise answers for each of the priority statements below. Please be as specific as possible in your answers, and explain exactly how the proposed project will meet the priority issues. Most projects will adequately address one or more priorities, while only partially addressing others, and will be scored accordingly. No project will address every priority statement. When a proposed project does not address a specific priority, mark "NA" as the response.

PRIORITY LEVELS FOR DEVELOPMENT PROJECTS AND WORK ITEMS:

High Priority Work Items / Projects:

- ❖ Stabilization of an endangered National Register-listed property
- ❖ Preservation of an endangered National Register-listed property
- ❖ Rehabilitation of an endangered National Register-listed property
- ❖ Restoration of an endangered National Register-listed property

Middle Priority Work Items / Projects:

- ❖ Preservation of a non-endangered National Register-listed property
- ❖ Rehabilitation of a non-endangered National Register-listed property
- ❖ Restoration of a non-endangered National Register-listed property
- ❖ Utilities upgrades and energy conservation measures for a National Register-listed property
- ❖ Preservation or restoration of interior features of high cultural or artistic value at a National Register-listed property

Low Priority Work Items / Projects:

- ❖ Acquisition of a National Register-listed property
- ❖ General interior rehabilitation of a National Register-listed property
- ❖ Other non-urgent rehabilitation activities at a National Register-listed property
- ❖ Undertakings for improvement of functionality and life-safety at a National Register-listed property

Ineligible/Unallowable Work Items / Projects:

- ❖ New construction
- ❖ Landscaping (other than grading necessary to correct drainage problems)
- ❖ Directional and/or interpretive signage
- ❖ Museum exhibits
- ❖ Any priority work items or projects at a property that is NOT National Register-listed
- ❖ Any proposed project where the current OR future phases of rehabilitation activities indicate alterations of the interior and/or exterior that would be incompatible with the Secretary of the Interior's Standards for Rehabilitation (see Appendix B).

Max.
Score:

Priority will be given to:

20 pts

1. Projects that provide a detailed description of all activities. *Include some history of the property and/or the project, the current or planned use of the property, the current conditions and reasons for undertaking the project, why it is important, and what will be accomplished and how the project would benefit the local community and/or State. Note: projects consisting entirely of “High Priority” work items will receive a maximum of twenty (20) points; projects consisting entirely of “Middle Priority” work items will receive a maximum of twelve (12) points; projects consisting entirely of “Low Priority” work items will receive a maximum of six (6) points. Projects consisting of a mix of High, Middle, and/or Low Priority work items will receive a maximum of fourteen (14) points.*

20 pts

2. Projects that will assist properties that are vacant, partially vacant, and/or severely threatened. *State whether the property is vacant or partially vacant, give a percentage of occupancy, and list which areas are occupied and unoccupied. Describe in detail the current building (or feature) conditions and how the building (or feature) is threatened.*

20 pts

3. Projects that will assist local preservation and community revitalization efforts, and/or heritage corridor or heritage tourism development. *Explain how this project fits into any existing community revitalization, heritage corridor development, or heritage tourism plans and/or will help achieve long-range preservation and revitalization goals for the community. Describe how this project will stimulate other local revitalization projects, expand local heritage tourism opportunities, or otherwise improve the preservation and revitalization activities of the area in which the property is located. Attach documentation to this proposal (such as the cover page and excerpts of any plans or planning documents) that explicitly mention, identify, or describe the property as a local heritage resource. Proposals that do not submit documentation will receive a maximum of fourteen (14) points.*

16 pts

4. Projects that are feasible in technological and practical terms, meet the applicable “Secretary of the Interior’s Standards for the Treatment of Historic Properties,” and have adequate planning documents already in place. ~~Please contact the DHPA to obtain a current copy of the Standards or if you need further information regarding the requirements.~~
 - *List and describe the work items that will be addressed in the project (e.g., masonry rehabilitation, roof replacement, window repair, etc.) and explain how the activity conforms to the “Secretary of the Interior’s Standards.” (<https://www.nps.gov/orgs/1739/secretary-standards-treatment-historic-properties.htm>)*
 - *Describe any existing planning documents for the proposed work, such as feasibility studies, schematic design drawings, or architectural construction plans and specifications, and submit these documents with the grant proposal.*
 - *Describe any project methodology that considers sustainability and/or environmental practices in the scope of work (for example: cool roof materials). See NPS guidance for more information: <https://www.nps.gov/tps/standards/rehabilitation/guidelines/index.htm>.*

*Due to the ~~short~~ timeframe of the HPF grant cycle, ~~priority consideration~~ **maximum points** will be given to those projects that are “shovel ready” and have appropriate planning documents already prepared by the applicant and submitted with this proposal. Maximum points will be awarded **ONLY** to those projects that have sufficient planning documents in place to begin the project **AND** submit them for review with the grant proposal. Progressively reduced points will be awarded to:*

- ~~Projects that have appropriate schematic plans in place AND submit them with the grant proposal,~~
- ~~Projects that do not require plans,~~
- ~~Projects that refer to some planning documents but do not submit them with the grant proposal,~~
- ~~Projects that have no planning documents in place at all.~~

- 12 pts 5. Projects whose budgets include only construction work, and do not include ANY ~~costs~~ **architect or design fees** for the preparation of plans and specifications, the acquisition of a property, or grant administration. *Using the costs listed on the budget form included in this proposal, state the percentage of the project budget that will go toward actual construction work, the preparation of plans and specifications (architectural design fees), personnel or grant administration, or other line-item costs. Maximum points will be awarded to projects that are entirely devoted to construction work, and that have appropriate plans and specifications already in place. Reduced points will be awarded to projects that include ANY costs for architectural or engineering design fees, property acquisition, and/or grant administration in the grant project budget.*
- 12 pts 6. Projects that will assist under-represented (minority- or disadvantaged-related) **resources**. *Describe how the property to be assisted with grant funds (not the applicant organization) specifically relates, either historically or currently, to groups considered to be disadvantaged or minorities in terms of ethnic background, language, culture, religion, socio-economic conditions, gender, etc.*
- 12 pts. 7. Properties that have received less than ~~\$50,000~~ **\$150,000** total grant assistance from any DHPA-sponsored or DHPA-administered funding program within the last five annual grant cycles (consider only funding awards made in ~~2019-2023~~ **2020-2024**). *List the grant cycle(s) in which funding was received and specify the dollar amount for each year and a total for the last five years. In addition to funding for preservation/rehabilitation work, this includes non-construction grant funding such as that awarded for the preparation of feasibility studies or plans and specifications and conducting archaeological investigations on the property. Properties that have received total grant funding of \$150,000 or more in the last five (5) years will not score any points; properties that have received grant funding totaling less than ~~\$50,000~~ **\$150,000** in the last five years will score up to ten (10) points on a proportional basis; properties that have not received any grant assistance in the last five (5) years will score twelve (12) points.*
- 12 pts 8. Projects that will contribute to meeting the State's preservation goals and objectives. *Refer to the goal, objective, and strategy statements listed in the Indiana's Cultural Resources Management Plan, which is available on-line at: <https://www.in.gov/dnr/historic-preservation/files/hp-indiana-cultural-resources-management-plan-2020-2026.pdf>. Describe how the proposed project will help meet the State's identified goals, objectives, and strategies for preservation of cultural resources.*
- 10 pts 9. Projects that will involve the rehabilitation or restoration of endangered historic resource types and/or resources with profound reuse challenges, **including but not limited to**: former jails, hospitals or county welfare institutions, schools, Carnegie libraries, bridges, industrial buildings, rural resources, historic designed landscapes, Underground Railroad-related resources, historic theaters and opera houses, fraternal lodge buildings, ~~former~~ religious structures, etc. *Describe the resource and the factors that make it qualify as an example of an endangered resource type; thoroughly explain any particular reuse challenges.*
- 8 pts 10. Projects that will provide workers with training or experience in an historic trade, skill, or craft that often is needed in preservation projects but is less commonly available today, and/or may otherwise be presented as a public demonstration project. *Describe the trade, skill, or craft that will be included as a part of the project, and give a detailed explanation of how any training components will be implemented. Also explain how a qualified tradesperson will be identified and retained to supervise the activity. Examples of historic trades, skills, and crafts include but are not limited to: repair and rehabilitation of historic windows, the installation of slate or wood roofing, fabrication and installation of copper flashing and guttering, repair and replication of decorative plaster, repair and replication of decorative woodwork, and advanced preservation technology including historically appropriate energy conservation, etc.*
- 6 pts 11. Projects that will assist properties that have been designated as National Historic Landmarks, or are listed in the National Register of Historic Places due to national significance. *State whether or not the property is a National Historic Landmark (NHL) and describe its architectural and historical significance. Note that listing in the National Register is a requirement for HPF funding, but very*

*few properties are designated as NHLs or listed because of national significance. Check the National Register nomination to verify the level of significance of the property. *Also note that NHL properties require additional technical review by the National Park Service and the applicant should plan accordingly in the timetable.*

0 pts

12. Please submit any long-range schematic planning documents that have been prepared for future phases of rehabilitation. *Although this criterion does not offer additional points, submission of planning documents provides the DHPA with the opportunity to review planned rehabilitation activities to determine compatibility or potential conflict with the applicable Secretary of the Interior's Standards. In cases of potential conflict, the DHPA will attempt to resolve any such issues prior to considering a funding offer and the execution of a protective covenant.*
- *If funding is awarded and invested in the subject property, both grant-assisted activities and any future rehabilitation efforts within the covenant period must meet the Secretary of the Interior's Standards for Rehabilitation under the terms of a federally required protective covenant that must be placed on the property.*
 - ~~Grant awards of \$25,000 or less require a protective covenant to be in force for a period of five (5) years;~~
 - *Grant awards of ~~\$25,001~~ up to \$50,000 require a protective covenant to be in effect for a period of ~~ten (10)~~ five (5) years;*
 - *Grant awards of ~~\$50,001 to \$75,000~~ greater than \$50,000 require a protective covenant to be in effect for a period of ~~fifteen (15)~~ ten (10) years.*
 - *If the subject property has no long-range planning documents in place, or an end use and future phases of rehabilitation have not been identified, please indicate that this is the case.*
 - *If the subject property is already occupied and the current use of the building is not expected to change in the near future, please indicate that this is the case.*
 - *Please note: ~~ALL~~ Applicants (or the property owner) must sign and submit the Covenant Acknowledgment Form as part of this grant proposal.*

148 Points Possible