

Indiana Department of Natural Resources – Division of Forestry Training Center Usage Guidelines & Rates

As you enter the Division of Forestry's Training Center today, it's hard to believe that as recently as 2011 it was just an old storage building. Nestled in the middle of Morgan-Monroe State Forest, this beautifully renovated facility now features state of the art technology surrounded by warm Indiana native hardwood paneling. The Training Center is available for rental by any organization or agency whose mission is related to the management and conservation of Indiana's natural resources.

- A main conference room with seating capacity of 110 (chairs only) or 65 with tables—the room is equipped with a projector and big screen, audio, and cables capable of handling most multimedia presentations.
- Two smaller conference rooms, one with a conference table that seats 12, the other with open space that can be used for other purposes such as displays.
- Two breakout rooms for small group meetings (4-6 people).
- Ten dorm rooms each with a set of bunk beds, desk, chairs and armoire; (bedding is not provided).
- Bathrooms with shower facilities.
- Full kitchen with stove, refrigerator, microwave, sink, dishwasher, icemaker, set of pots & pans, coffee service and a coffee pot (no food is provided).
- Small kitchenette in foyer (conference room break area) with sink, microwave and coffee maker.
- Laundry facilities
- Commons/dining area with tables & chairs, couches, Blue-Ray and big screen (No TV service).
- Blue-Ray players, big screen monitors with computer connections, and Wi-Fi through building.
- The facility is ADA accessible.

Rates and Reservations

The Training Center is available for rental by any organization or agency whose mission is related to the management and conservation of Indiana's natural resources. **Use of the facility is restricted to trainings or meetings – no social get-togethers.**

- Full Day rental (8 a.m. to 5 p.m.), no overnight stay -- \$200
 - o No charge to divisions of Department of Natural Resources or when DNR is a co-sponsor.
 - o Excessive cleaning fee -- \$100.
 - o Includes use of all rooms except dorm rooms.

- Overnight rental (8 a.m. first day to 5 p.m. second day) -- \$300.
 - o No charge to DNR divisions.
 - o Excessive cleaning fee -- \$100.
 - o Includes use of entire building.

ALL PARTIES WILL BE REQUIRED TO SIGN A USE AGREEMENT.

User groups will need to arrange for own meals.

Will deliver to Training Center/Forestry:

- Gray Brothers Cafeteria and Catering -- 317-831-7234
- Squealers Barbeque -- 317-834-8888

Carry out/pick up required:

- Kroger Martinsville -- 765-342-7152
- Subway Martinsville --765-342-8039
- Sgt. Peppers Chicken/Catering -- 765-349-9199
- Pizza Hut Martinsville -- 765-342-7146
- Chili's Martinsville -- 765-349-8227

All reservations must be made through the Morgan-Monroe/Yellowwood State Forest Property Manager, 765-792-4654.