

Date:3/22/2024

Addendum No. 1

**For Project No. ENG2403730319
Lincoln Amphitheatre Improvements
Lincoln State Park
Spencer County**

ISSUED FROM: Engineering Division Dept. Natural Resources

ISSUE DATE: March 22, 2024

BID DATE: April 11, 2024

FOR AGENCY: Department of Natural Resources

The information contained in this Addendum shall become a part of the basic plans and specifications the same as if original incorporated therein. The original plans and specifications shall remain in their entirety, except as modified by this Addendum. The items herein shall supersede information in the specifications and on the plans.

ITEM No. 1: GENERAL

- A. Attached, please find a copy of the pre-bid meeting sign-in sheet and pre-bid meeting agenda with a summary of the discussion and clarifications.
- B. Attached questions, clarifications, and additions to the drawings and specifications.

State Form 21208R4

DAPW-118

Re: Lincoln Amphitheatre
Phase 3&4 – Amphitheatre Improvements
Lincoln City, IN
Project #: LA23102
DNR Project #: ENG2403730319

3-22-2024

ADDENDUM #1

This addendum is to become a part of the Contract Documents and shall be properly acknowledged and dated on the Bid Form by the Bidding Contractor.

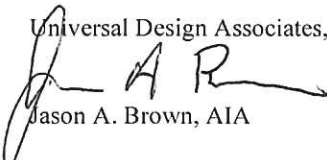
Relative to the drawing revisions to be included as Addendum #1: Note that all revised sheets were already included with the set of drawings that were provided when the general contractor invite letters were sent out. Also, the revised drawings were already included in the drawing set that will be uploaded to the DNR's website. The following is a list of the revised drawing items:

1. Sheet C0.0 – The main points of contact were added to make it easier for the General Contractors to reach out.
2. Sheet S6 – The foundation plan for the Secondary Bleacher “C” was revised. The typical secondary bleacher façade wall detail was also added.
3. Sheet S7 – The foundation plan for the Secondary Bleacher “D” was revised.
4. Sheet A3 – Clarification notes on the matching stone veneer were added and now reference the detail found on sheet A9
5. Sheet A9 – The typical stone veneer on concrete wall detail was added to the sheet.
6. Sheet Alt. 3,4,7-A1 – Finish floor elevation information was added to the sheet along with clarification to the Alternate Bids 7a & 7b. The desired seating count was also added to the sheet.
7. Sheet Alt. 3,4,7-A2 – Finish floor elevation information was added to the sheet along with clarification to the Alternate Bids 7a & 7b. The desired seating count was also added to the sheet.
8. Sheet Alt. 3,4,7-A3 – Clarification to the Alternate Bids 7a & 7b were added.
9. Sheet Alt. 5 – C1 – The entire sheet was revised.
10. Sheet Alt. 5,6,8 – A1 – The entire sheet was revised.
11. Sheet Alt. 5,6,8 – A2 – The entire sheet was revised.
12. Sheet Alt. 5,6,8 – A3 – The entire sheet was revised.
13. The bleacher specification section #133416 was added to the specifications. (It is not included in this Addendum #1 because it was already included in the Spec book that will be uploaded to the DNR's website.)

The following are items from the pre-bid conference held March 21st, 2024.

14. See the pre-bid conference meeting minutes and sign in sheet attached.
15. Retainage will be 3%
16. Asphalt and concrete debris is to be removed by the General Contractor.
17. Unused topsoil is to remain on site and stored at the DNR's boneyard.
18. Damaged asphalt is to be patched by the G.C.
19. General contractors will have full access to the rear of the facility for base bid work on the viewing decks. The owner's show schedule has been provided in the specifications for coordination.
20. Viewing deck “B” was highlighted as the preferred scope to start before “A”. This viewing deck “B” will set the position for viewing deck “A”.
21. Work will need to be coordinated with the DNR in areas where tree removal is required. The DNR will have to perform their bat survey before they remove the trees. The general contractor is still responsible for the stump removal as indicated on the plans.
22. Marc & the DNR will collect and move the museum items prior to construction start.

Universal Design Associates, Inc.


Jason A. Brown, AIA



Lincoln Amphitheatre
Phase 3 & 4 – Amphitheatre Improvements
Lincoln City, Indiana



PRE-BID CONFERENCE MINUTES

Thursday, March 21, 2024
10:00 A.M. CST / 11:00 A.M. EST

a.) **INTRODUCTION:**

Owner: State of Indiana, Indiana Department of Natural Resources
Director: Marc Steczyk
Property Manager: Joe Compton, Indiana Department of Natural Resources
Architect/Engineer: Universal Design Associates, Inc.

b.) **PROJECT DESCRIPTION:**

The work consists of base bid and alternates for various Amphitheatre Improvements and other miscellaneous work as called for in the plans and specifications.

c.) **PROJECT LOCATION:**

15032 E. County Road 1500, Lincoln City, IN 47552

d.) **BID REQUIREMENTS: UDA mentioned that the formal “Notice to Bidders” should be posted soon. UDA will help notify the G.C.’s when this occurs.**

Thursday, April 11, 2024 at 1:31 P.M. EST (Indianapolis Time)

• Bids

- a. Secured Electronic **Bid Submission via email**. Bids received until 1:31 PM (Indianapolis Time) April 11, 2024.
- b. Microsoft Teams Live Event Bid Opening at 2:00 PM (Indianapolis Time) April 11, 2024.

- Bids shall be taken from Prime Contractors pre-qualified by the Public Works Certification Board in the following classification/s: 1542.02 Commercial Buildings (Offices, Stores, Restaurants) or 1542.04 Additions, Alterations, Remodeling, and Repair.

- Prequalification by the Certification Board is required for this project prior to bid opening. Reference the following link for more information

<https://www.in.gov/idoa/state-property-and-facilities/public-works/certification-board/contractors-and-sub-contractors/>

- Participation Goals: 7% MBE, 5% WBE and 3% IVOSB

- a. The Indiana Department of Administration (“IDOA”) in its commitment to Minority and Women’s Business Enterprise (“MBE/WBE”) and Indiana Veteran Owned Small Business (“IVOSB”) participation in the state’s procurement and contracting process, expects prime contractors to solicit MBE, WBE, and IVOSB subcontractors for competitive bids in the areas of construction, professional services, and goods and services. This policy outlines the steps necessary for subcontractor participation that is subject to IDOA purchasing authority.

<https://www.in.gov/idoa/mwbe/files/MBE,-WBE,-and-IVOSB-Participation-Policy-4-21.pdf>

<https://www.in.gov/idoa/mwbe/files/MWBE-Revised-Goals-Policy-6-21.pdf>

<https://www.in.gov/idoa/mwbe/minority-and-womens-business-enterprises/laws-and-policies/>

<https://www.in.gov/idoa/mwbe/indiana-veteran-business-program/>
<https://www.in.gov/idoa/mwbe/minority-and-womens-business-enterprises/participation-goals/>

- Each contractor must submit with their bid a written plan for a program to test the contractor's employees for drugs (DAPW 150A)
Reference Bidding and Contract Requirements for detailed instructions.
- There are many alternates on this project. **All alternates must be addressed.** Ignoring an alternate or adding an alternate can cause a bid to be not accepted. Please review the alternates and make sure they are all addressed on the bid form.

e.) **BASE BID:**

Base Bid #1

A combined bid for all trades of work as shown on the plans and called for in the specifications will be accepted.

ALTERNATES:

Alternate Bid 1 – Add

Provide new raised planter bed and seating wall.

Alternate Bid 2 – Add

Provide new restroom addition and all associated work along with new sidewalk for mechanical room access.

Alternate Bid 3 – Add

Provide and construct new Main Seating Structures "A" & "B". This alternate is for the base structure and all related items except for the seats. Does not include enclosure walls and lower build-out.

Alternate Bid 4 – Add

Enclose the structure for Main seating structures "A" & "B" and construct lower build-out. Provide framing and siding to match adjacent structures as shown on the plans.

Alternate Bid 5 – Add

Provide and construct new Secondary seating structures "C" & "D". This alternate is for the base structure and all related items except for the seats. Does not include enclosure walls.

Alternate Bid 6 – Add

Enclose the Secondary seating structures "C" & "D". Provide framing and siding to match adjacent structures as shown on the plans.

Alternate Bid 7a – Add

Provide and install refurbished seats for seating structures constructed in Alternate Bid 3 - Add. Refurbished seats to be matching dark green or black. Final color to be approved by owner.

Alternate Bid 7b – Add

Provide and install new seats for seating structures constructed in Alternate Bid 3 - Add. New seats to be matching dark green or black. Final color to be approved by owner.

Alternate Bid 8a – Add

Provide and install refurbished seats for seating structures constructed in Alternate Bid 5 - Add. Refurbished seats to be matching dark green or black. Final color to be approved by owner.

Alternate Bid 8b – Add

Provide and install new seats for seating structures constructed in Alternate Bid 5 - Add. New seats to be matching dark green or black. Final color to be approved by owner.

Alternate Bid 9 – Add

Provide and install stone veneer to all exposed foundation walls on viewing decks “A” and “B” to match the existing signage wall at facility entrance.

Alternate Bid 10 – Add

Replace all existing toilet partitions with new matching partitions. Salvage and reinstall all existing related toilet paper dispensers, grab bars, and similar items.

f.) **SALES TAX:**

Sales Tax shall not be included with the bid. Owner is exempt from sales tax.

g.) **DOCUMENTS TO BE SUBMITTED WITH BID:**

a) See DAPW30 – “Instructions To Bidders” for all required items to be submitted with the bids.

h.) **BID DURATION:**

No bidder may withdraw, modify, or cancel their bid for a period of sixty (60) days following the date set for the receiving of bids. The owner reserves the right to retain any and all bids for this period, and said bids shall remain in full force and effect during said time. The Owner further reserves the right to waive any and all informalities, and the right to reject any and all bids.

i.) **REQUIREMENTS OF CONTRACTORS AWARDED THE PROJECT:**

1. Performance and Payment Bonds.
2. Certificates of all insurance required.
3. Construction Graph Schedule.
4. Schedule of Values for use in application for payments.
5. Approved Sub-Contractors list.
6. Executed Contract Agreement.

j.) **ADDENDUM:**

1. Addendum #1 – is planned to be issued on Friday, March 22nd. Provide all questions by Thursday the 28th at 12:00 p.m. EST. Monday, April 1st is the last day for an addendum to be issued.

k.) **BID AND CONSTRUCTION SCHEDULE:**

1. Owner intends to award the contracts on this project within thirty days after bids are received.
2. Construction to begin within 14 days after “Notice to Proceed”.
3. Construction to be substantially complete by May 9, 2025.
4. Punch lists to be completed within seven (7) days after received.

l.) **INFORMATION AND REQUIREMENTS:**

- Construction meetings will be held every 2 - 3 weeks or as needed throughout the project construction. General Contractor Superintendent, Owners Representative, and Architect/Engineer shall attend meetings.
- General Contractor shall have a superintendent on-site continuously and the same person throughout the project construction.
- General Contractor's shall be the coordinator of all construction trades of work, and delivery of materials sequence.
- Contractor shall be responsible of clean-up and trash removal continuously, and disposed of lawfully or recycled. General Contractor shall provide dumpster(s) and secure any permits if required.

m.) **APPLICATION AND CERTIFICATE FOR PAYMENT:**

- * Schedule of Values
- * Retainage: Three percent (3%) retainage will be held through the project.
- * Payments shall be submitted by the first of each month to Universal Design Associates, Inc.
- * Payment will be made no later than then second full week of the following month.
- * No-Lien Affidavit (fully executed and notarized) shall be attached to each application for payment.

n.) **SHOP DRAWINGS:**

Shop drawings shall be submitted to the Architect/Engineer through the Prime Contractor(s) under contract with the Owner. Any shop drawings submitted by anyone other than the Prime Contractor will be returned to sender to be submitted through the Prime Contractor.

Prior to submitting shop drawings to the Architect/Engineer, each Prime Contractor and/or Prime Sub-Contractor must thoroughly review and correct them if needed. The shop drawings shall be "approved" or "approved as corrected" by the Prime Contractor(s) and signed and dated prior to submitting to Architect/Engineer for review and approval similar to the approval stamp shown below in this section.

As per "AIA Document A201-2017, General Conditions of The Contract for Construction", paragraph 3.12.8, and attached as part of these Contract Documents:

"The Work shall be in accordance with approved submittals except that the Contractor shall not be relieved of responsibility for deviations from the requirements of the Contract Documents by the Architect's approval of Shop Drawings, Product Data, Samples, or similar submittals, unless the Contractor has Specifically notified the Architect of such deviation at the time of submittal and (1) the Architect has given written approval to the specific deviations as a minor change in the Work, or (2) a Change Order of Construction Change Directive has been issued authorizing the deviation. The Contractor shall not be relieved of responsibility for errors or omissions in Shop Drawings, Product Data, Samples, or similar submittals, by the Architect's approval thereof."

Electronic submittal (email) of shop drawings will be acceptable. If Prime Contractor emails the shop drawings, the Architect/Engineer will review (if properly submitted with Prime Contractors review signature or statement) and returned via email. Electronic submittals shall be noted by Prime Contractor in the subject line of the email "Shop Drawings" along with the type of shop drawings being submitted. In the body of the email, Prime Contractor shall state that they have reviewed and approved the submitted shop drawings.

Full color samples as in compliance with the specifications shall be submitted with the shop drawings, unless agreed upon by Architect/Engineer that samples are not needed for a particular item.

Any expense for printing hard copies from emails or for any additional copies needed will be billed to the Prime Contractor at per sheet cost.

Any expense incurred by Engineer to provide additional time over and above the normal standard for shop drawings review because of Prime Contractor negligence to thoroughly review the shop drawings will be billed to the Prime Contractor at Architect/Engineer's per hour rates.

CONTRACTOR'S REVIEW	
NAME: _____	_____
Prime Contractor	
I HAVE REVIEWED THIS SHOP DRAWING FOR CONFORMANCE WITH PLANS AND SPECIFICATIONS	
DATE: _____	BY: _____

o.) **SAFETY:**

Safety plan is to be submitted as required in the bid documents.

p.) **TEMPORARY FACILITIES AND CONTROLS:**

1. Sanitary Facilities:

- a. The Contractor shall provide and maintain in a sanitary condition such temporary toilet facilities as may be required for the use of all workers. Toilet facilities shall meet the approval of local health authorities.

b. At the completion of the work, remove all temporary toilet facilities.

2. Temporary "Construction Electric":

- a. The Contractors may connect into the electrical outlets in existence at the site.
- b. Other arrangements as may be necessary to require additional outlets for power differing from that in existence shall be by the Contractor.
- c. Contractors shall furnish any necessary wiring and extension cords to reach the nearest outlet to their point of operation.
- d. The Owner shall pay for all electrical energy used on the project.

3. Temporary Water Service:

- a. Contractors may connect to the hose bibbs in existence at the site.
- b. Contractors shall furnish any necessary hoses to reach from the nearest outlet to their point of operations.
- c. Other arrangements as may be necessary to require additional hose bibbs shall be by the Contractor.
- d. The Owner shall pay for all water used on the project.

q.) **PROJECT RECORD DOCUMENTS:**

- Record As-Built Drawings
- Record Specifications
- Record Product Data
- Warranties
- Operation and Maintenance Data
- Demonstration and Training

r.) **COMMUNICATION DURING BIDDING PERIOD:**

- All questions relating to the plans and specifications shall be addressed to Universal Design Associates, Inc., Ferdinand, Indiana – Phone: (812) 367-2831

Note!

Universal Design will reply on each request as quick as possible and include all critical and cost effected items in the addendum to all bidders.

s.) **QUESTIONS:**

How do we get access to build the viewing decks? General contractors will have full access to the rear of the facility for base bid work on the viewing decks. The owner's show schedule has been provided in the specifications for coordination.

t.) **REVIEW SITE / CONDITIONS:**

Marc pointed out that the G.C. is to remove the asphalt /concrete debris. Joe pointed out that any potential unused soil can go to the barnyard near the site.

Everyone in attendance walked the site and reviewed the existing conditions.

RE: Lincoln Amphitheatre - Phase 3+4 Improvements
 Date: 3-21-24



MEETING SIGN-IN SHEET

Name	Company	Phone #	Email
Jason Brown	UNIVERSAL DESIGN ASSOCIATES		jason.brown@udassoc.com
Dear Weyer	UDA		drewweyer@udassoc.com
MIKE SCHNUCK	LSP		
JOSEPH CAMPTON	LSP	812-488-1626	
Ted Krampp	Krampp Const	812-482-6838	tak@krampp.net
John Krampp	"	"	TKK@krampp.net
Eve Fisher	Jasper Lumber Co	812-482-1125	efisher@jasperlumberonline.com
Kylle Chase	SeaFort	412-367-1340	kchase@seafortconstructors.com
Clay Jones	Empire Contractors	812-424-3845	bjcs@empire-contractors.com
Zach Bell	DNR	912-322-1545	Zabell@dnr.IN.GOV
Mark Stearns	Lincoln Amphitheatre	812-639-9151	mstearns@lincolntheatre.com