

Date:6/14/2023

Addendum No. 1

**For Project No. ENG2002904496
GOOSE POND MAINTENANCE BUILDING
GOOSE POND FISH & WILDLIFE AREA
Greene County**

ISSUED FROM: Engineering Division Dept. Natural Resources

ISSUE DATE: June 14, 2023

BID DATE: July 11, 2023

FOR AGENCY: Department of Natural Resources

The information contained in this Addendum shall become a part of the basic plans and specifications the same as if original incorporated therein. The original plans and specifications shall remain in their entirety, except as modified by this Addendum. The items herein shall supersede information in the specifications and on the plans.

ITEM No. 1: GENERAL

- A. Attached, please find a copy of the pre-bid meeting sign-in sheet and pre-bid meeting agenda with a summary of the discussion and clarifications.

ITEM No. 2: CONSTRUCTION PLANS

N/A

ITEM No. 3: SPECIFICATIONS

N/A

END OF ADDENDUM

State Form 21208R4

DAPW-118

Department of Administration, Public Works Division
Goose Pond Maintenance Building
Goose Pond Fish & Wildlife Area, Greene County
Department of Natural Resources

EXHIBIT #1

PRE-BID MEETING
GOOSE POND MAINTENANCE BUILDING
GOOSE POND FISH & WILDLIFE AREA
DEPARTMENT OF NATURAL RESOURCES
STATE OF INDIANA

Public Works Project No. ENG2002904496
Requisition No: 136216

Goose Pond Fish & Wildlife Area
13540 W County Rd 400 S, Linton, IN 47441
Green County, IN

Date: **June 13, 2023 @ 10:00 am ET**
Meeting Location: Project Site
1815 Sate Road 59, Linton, IN 47441

- A. Attendee Sign-in:

- B. Welcome, Introductions, Project Contacts:
 - 1. Access to site:
 - a. Property Manager: Kalli Dunn
 - b. Assistant Property Manager: Ethan Plumier
 - c. Office Phone: 812-512-9185
 - 2. Document Questions:
 - a. Nathan Smothers; 317-233-4707; NSmothers@dnr.in.gov. Please submit all questions via email for design team distribution as needed
 - 3. Code Administrator / Construction Contact:
 - a. Todd Stearns: 317-499-2714; TStearns@dnr.in.gov

- C. Bidding and Contract Requirements:
 - 1. Project is estimated at \$150,000 or above
 - 2. Notice to Bidders
 - a. Secured Electronic Bid Submission via email. Bids received until 1:31 PM (Indianapolis Time) July 11, 2023
 - b. Microsoft Teams Live Event Bid Opening at 2:00 PM (Indianapolis Time) July 11, 2023. Reference link on Notice to Bidders
 - 3. Bids shall be taken from Prime Contractors pre-qualified by the Public Works Certification Board in the following classification/s: 1541.01 Industrial Plants and Warehouses or 1542.02 Commercial Buildings. Prequalification by the Certification Board is required for this project prior to bid opening. Reference the following link for more information <https://www.in.gov/idoa/state-property-and-facilities/public-works/certification-board/contractors-and-sub-contractors/>

4. Per the Instructions to Bidders, Work By Contractor, "The Contractor shall perform a minimum of 15% of the value of the work..." (DAPW 30)
5. **Participation Goals: 7% MBE, 5% WBE and 3% IVOSB**
 - a. The Indiana Department of Administration ("IDOA") in its commitment to Minority and Women's Business Enterprise ("MBE/WBE") and Indiana Veteran Owned Small Business ("IVOSB") participation in the state's procurement and contracting process, expects prime contractors to solicit MBE, WBE, and IVOSB subcontractors for competitive bids in the areas of construction, professional services, and goods and services. This policy outlines the steps necessary for subcontractor participation that is subject to IDOA purchasing authority.
 - b. Please see Part "K" Reference Information links and attachments for additional information.
6. Each contractor must submit with their bid a written plan for a program to test the contractor's employees for drugs (DAPW 150A)
7. Reference Bidding and Contract Requirements for detailed instructions.

D. Document Overview

1. Drawings
 - a. Site
 - i. Construction Stormwater General Permit. Contractor shall be responsible for maintaining existing erosion control measures, providing adjustments and new as required, and monitoring for all of the Phase I & II related site work. Products shall be wildlife friendly.
 - ii. Project scope includes new Commercial Onsite Sewage System (presby)
 - iii. Building Power – Primary electrical service installation by Owner / UDWI. Schedule to be determined. Secondary power by Contractor. Owner to provide construction staking for primary power. All other staking by Contractor.
 - iv. Water Service tap and meter pit by Owner / Ellis Water
 - b. Building
 - i. Base Bid is 3 bays (Rooms 101 – 106)
2. Specifications
 - a. Existing Condition Information: Site Utilities
 - b. Geotechnical Data
 - c. Alternates (Reference Section 01 23 00 for detailed information)
 - i. 1A: Add Maintenance Bay 107
 - ii. 1B: OSB in place of plywood associated with Maintenance Bay 107
 - iii. 2A: Add Maintenance Bay 108
 - iv. 2B: OSB in place of plywood associated with Maintenance Bay 108
 - v. 3: OSB in place of plywood in locations described.

E. Corrections and Clarifications:

1. Section 01 00 00 – General Requirements, Part 1.02, Item #6: Owner will provide AutoCAD drawings from Contractor's field mark-ups.
2. Section 01 00 00 – General Requirements, Part 1.02, Item #8: Contractor shall provide temporary power and water for duration of project.
3. Provide supplemental topsoil if needed to fully establish grass in disturbed areas.

F. Allowances:

1. A Remediation Allowance of \$25,000.00 shall be included in the Base Bid as a separate item in the Schedule of Values adding up to the total bid price.

2. If any portion of the remediation allowance is not used during the project, that portion will revert to the owner and will not be included in the contractor's final payment.
- G. Project Schedule:
1. Bids received until 1:31 PM (Indianapolis Time) July 11, 2023
 2. Contracting phase should be expected to take at least 30-60 days to complete
 3. Project duration is 365 calendar days
 4. Normal work hours 7:00 am – 5:00 pm and as adjusted by Property Manager
- H. Site Restrictions:
1. Maintain Public Access and Parking – Note: Access road and related gravel areas shall be repaired and returned to its current condition at the end of the project.
 2. DNR Staff Parking
 3. Temporary Field Office and Utilities
 4. Contractor Staging Areas
 5. Deliveries
 6. Dumpsters
 7. Site Security
- I. Project Approvals:
1. DHPA – Section 106 Determination Letter – Clearance Letter dated 7/20/20
 2. F&W - Section 7 - Endangered Species Review Complete – No Issues
 3. Owner will resubmit to IDEM for the Construction Stormwater General Permit.
 4. Commercial Onsite Sewage System approval issued by ISDH on 4/5/23. Comply with stated requirements. See attached letter
 5. Owner will obtain the Construction Design Release from Plan Review
 6. Local Building Permits not required
- J. Bidding Documents:
1. DNR Engineering Website – Division of Engineering Home Page:
<https://www.in.gov/dnr/engineer/>
 2. DNR Engineering Website – DNR Project Bidding Information Page:
<https://www.in.gov/dnr/engineer/2908.htm>
 3. Subscribe to receive email updates when the Engineering Bid Page is updated:
https://public.govdelivery.com/accounts/INDNR/subscriber/new?topic_id=INDNR_16
- K. Reference Information:
1. IDOA Certification board: <https://www.in.gov/idoa/state-property-and-facilities/public-works/certification-board/>
 2. Bidder ID #: <https://www.in.gov/idoa/procurement/supplier-resource-center/requirements-to-do-business-with-the-state/bidder-profile-registration/>
 3. W-9 & Direct Deposit: The successful bidder will be required to complete the Automated Direct Deposit Authorization Agreement & W-9 Form. Please reference the Auditor of State website for additional information: <https://www.in.gov/auditor/>.
 4. Please reference the attached DNR Vendor Registration HelpSheet for additional information.
 5. <https://www.in.gov/idoa/mwbe/files/MBE,-WBE,-and-IVOSB-Participation-Policy-4-21.pdf>
 6. <https://www.in.gov/idoa/mwbe/files/MWBE-Revised-Goals-Policy-6-21.pdf>
 7. <https://www.in.gov/idoa/mwbe/minority-and-womens-business-enterprises/laws-and-policies/>
 8. <https://www.in.gov/idoa/mwbe/indiana-veteran-business-program/>

9. <https://www.in.gov/idoa/mwbe/minority-and-womens-business-enterprises/participation-goals/>

L. Q & A

M. Site Tour

Summary of Discussion and Clarifications:

1. Reference sign-in sheet for list of attendees.
2. Normal work hours are 7 am to 5 pm Monday through Friday. The General Contractor will be responsible for closing the main site entrance at the end of the day and for their own security at the project site.
3. The gravel area to the east of the existing building can be used for staging. Please don't block in any property equipment.
4. Bidders are responsible for looking for addenda and any changes issued during the bidding process.
5. Bidders are encouraged to review the state bidding process to avoid any issues.

Site Tour:

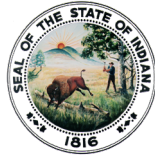
1. The project site is next to an existing residence. Please be considerate and help DNR to be a good neighbor.
2. DNR plans to engage with FPBH to provide survey and staking work associated with installation of the new primary electrical service. Buried conduit associated with the new secondary power installation may not be usable. All other staking is the responsibility of the Contractor. Field verify existing conditions reference the site and electrical drawings for additional information.
3. While unlikely, given the presence of mine spoils on the site, if any artifacts are found, they must be reported. Please reference the DHPA Clearance letter for additional information.
4. The project site is higher than the surrounding area. At times, the access road may have standing water. The site is currently dryer than normal, due to low amounts of rain.

Supplemental Notes:

1. Please Note: Per the instructions to bidders, Part 04, Item "C", no written request for clarification will be accepted by the Designer and/or Public Works Division later than fourteen (14) calendar days prior to the scheduled bid date.



**Indiana
Department
of
Health**



Eric J. Holcomb
Governor

Kristina M. Box, MD, FACOG
State Health Commissioner

April 5, 2023

Amanda Wuestefeld
402 W. Washington St., Rm W273
Indianapolis, IN 46204

Dear Amanda Wuestefeld:

Re: Commercial Onsite Sewage System Approval
IDNR Goose Pond FWA Storage Facility
IDOH Project #2821036
13540 West CR 400 South
Linton, Greene County

The plan submittal by Michael J. Mathias, P.E. for the above onsite sewage system, received on March 5, 2023, is hereby approved by the Indiana Department of Health (department) subject to the conditions listed below. The approved plans bear a revision date of March 22, 2022.

The approved subsurface Presby sand lined absorption system will serve a commercial facility with a design daily flow of 300 gallons per day (gpd). The major components of the system include:

- 33 feet of 6-inch building sewer;
- A 1,000-gallon A & T Concrete Supply Co. concrete septic tank equipped with a PolyLok PL-122 outlet filter;
- 12 feet of 6-inch effluent sewer;
- A 1,000-gallon A & T Concrete Supply Co. concrete dose tank;
- A single Zoeller 98 (0.5-hp) pump, producing 42 gpm at 16 feet head, providing an 83 gallon dose volume (including 33 gallons of drainback), 6 time(s) per day;
- A single 1.5-inch effluent force main 180-feet in length;
- A subsurface Presby sand lined absorption bed consisting of two (2) 70-foot long rows of Presby AES pipe, totaling 140 lineal feet in a 6 foot by 72 foot, or 432 square feet pipe bed area, with a basal area measuring 10 feet x 72 feet, or 720 ft²;
- 6-inch absorption bed depths; and
- A subsurface perimeter drain is required for this project. The minimum perimeter drain trench depth is 34 inches.

To **promote**, **protect**, and **improve** the health and safety of all Hoosiers.



This approval shall be void if construction is not begun before May 1, 2024 or completed by May 1, 2025. **Approval of this onsite system is conditional and subject to the following requirements:**

1. Prior to construction of the system, the owner, or owner's representative, must notify Brian Payne, P.E. of the department, at (317) 233-7185 or bpayne1@isdh.in.gov, as to the start date of construction. This notification must be received at least ten (10) working days prior to construction of the system.
2. A preconstruction conference call is required for this project with your installer. You, or your installer must notify your project plan reviewer Brian Payne, P.E. of this department, at (317) 233-7185 or bpayne1@isdh.in.gov to schedule the conference call no later than 10 business days prior to the start of construction. The installer is the only required participant, however you, your designer, and the local health department representative are all welcome to participate. These optional participants must notify the project plan reviewer of their interest to be included, otherwise the call will be coordinated directly with the installer and be held as soon as possible.
3. The soil absorption field must not be constructed during periods when the soil is sufficiently wet, both at the surface and at the depth of installation, to exceed its plastic limit. Before installation of the soil absorption field, a representative of the department must confirm and document that soils in the soil absorption field pass soil plasticity tests. Soil plasticity tests of the soil absorption field site include the following:
 - a. Sufficient samples of soil plasticity evaluated throughout the soil absorption field site, both at the surface and at the depth of installation, to assure that the plastic limit of the soil is not exceeded.
 - b. The plastic limit of a soil is exceeded when the soil can be rolled between the palms of the hands to produce threads of one-eighth (1/8) inch in diameter that do not easily break apart or crumble.
4. That if pollution, health hazards, or nuisance conditions develop or are created, immediate corrective action be taken by the owner.



5. That no change in occupancy or use of the facility served be affected if it would result in wastewater flow on the peak day of more than 300 gallons per day, or if it would result in a type of wastewater being generated that is incompatible with absorption field disposal. Any such change in occupancy or use may be made only after the department has issued a construction permit for modifications to the wastewater disposal system that will allow it to accommodate increased wastewater flows.
6. Construction must proceed based on the approved plan submittal. Any changes, alterations, or additions to the approved plan submittal must be submitted to and approved by the department prior to construction of the change, alteration, or addition.
7. Only wastewater generated from ordinary living processes may be treated by the approved commercial onsite sewage system. All other wastewater, including but not limited to process wastewater, must be disposed of separately in a state approved manner.

If you wish to request administrative review of this *Approval* pursuant to Indiana Code 4-21.5-3-5, you must file a petition for review within fifteen (15) days after this *Approval* is received.

The petition for review must be in writing and must include facts demonstrating that:

- The petitioner is a person to whom the *Approval* is specifically directed;
- The petitioner is aggrieved or adversely effected by the *Approval*; or
- The petitioner is entitled to review under any law.

If the petition for review is not filed in a timely manner, this *Approval* becomes FINAL. Any petition for review and petition for stay of effectiveness must be submitted in writing to:

Court Administrator
Office of Legal Affairs, #3H
Indiana Department of Health
2 North Meridian Street
Indianapolis, IN 46204

If you do not object to this plan submittal *Approval*, you do not need to take any further action. If you have questions regarding this approval, please contact Brian Payne, P.E. at (317) 233-7185.



Sincerely,

Michael Mettler, REHS
Director
Environmental Public Health Division
Indiana Department of Health

BPayne

APPROVAL No. G2328035

Cc: Michael J. Mathias, P.E. (via email)
Mark Miller, IDOH (via email)
File (BCP)

Thank you for supporting the Department of Natural Resources!

DNR is committed to the wise use of the state's resources *and* our tax dollars.

As directed by State of Indiana procurement laws and Indiana Department of Administration (IDOA) policy, all entities ("suppliers") conducting business with DNR must be registered before we can finalize a solicitation award, create a purchase order, execute a contract, or make a payment.

WE GET IT: Doing business with the State can seem overwhelming.

Assistance is available through IDOA's *Vendor and Supplier Resource Center* at <https://www.in.gov/idoa/3106.htm>.

You'll also find registration forms and links, as well as detailed information on State bidding opportunities, purchasing terminology, supplier responsibilities, technical support, and more.

Communicating with DNR is easy.

Because DNR divisions and properties make their own procurement decisions, communicating directly with them about your products and services is best. Contact information is available on DNR's website at <https://www.in.gov/dnr/>.

Additionally, the DNR Division of Purchasing is happy to distribute electronic information on your behalf. Feel free to email your request to DNRPurchase@dnr.in.gov.

REGISTRATIONS TO BE A STATE SUPPLIER

1. Auditor of State (AOS)

Required for all suppliers, payments, and dollar amounts.

Complete the two forms listed below to create a new account, update an inactive account, or modify information on an existing account (e.g. address, bank account, business name). Submit completed forms to your DNR contact person OR email them directly to DNRVendorForms@dnr.in.gov.

- ***Request for Taxpayer Identification Number and Certification*** (IRS W-9, October 2018)
- ***Automated Direct Deposit Authorization Agreement*** (State Form 47551; R7/5-18)

2. IDOA Bidder Profile

Required for purchases costing \$1,500 or more and creation of a purchase order, grant, or contract, even if not technically "bidding" for anything. Upon registration, suppliers receive a unique ID which allows DNR to select them for purchase orders and payments. Suppliers can also complete information in their Bidder Profile to identify to the State what kind of business they are or products they sell.

3. Secretary of State (SOS) Business Registration

Except for Sole Proprietorships and General Partnerships, suppliers must register per IC 23-1-49-1 for purchases costing \$1,500 or more and creation of a purchase order, grant, or contract. Suppliers may not need to register for a one-time purchase.

Indiana businesses are likely already registered. Out-of-state suppliers may need to register and/or secure an Indiana agent. Initial registration costs \$90, with a \$30 fee every two years to remain current. Contact the SOS for detailed advice.

4. Tax Clearances

DNR cannot issue a purchase order to or execute an agreement with a supplier who owes taxes to the State of Indiana. Suppliers must be current with all tax payments to the Indiana Department of Revenue (<https://www.in.gov/dor/>) and the Indiana Department of Workforce Development (<https://www.in.gov/dwd/>). DNR cannot provide tax-related information or advice.

PRE-BID MEETING
GOOSE POND MAINTENANCE BUILDING
GOOSE POND FISH & WILDLIFE AREA
DEPARTMENT OF NATURAL RESOURCES
STATE OF INDIANA

Public Works Project No. ENG2002904496
Requisition No: 136216

Goose Pond Fish & Wildlife Area
13540 W County Rd 400 S, Linton, IN 47441
Green County, IN

Date: June 13, 2023 @ 10:00 am ET
Meeting Location: Project Site
1815 Sate Road 59, Linton, IN 47441

NAME	COMPANY	E-MAIL	PHONE
1 Michael Johnson	DNR	Mic.Johnson1@dnr.in.gov	317-233-1101
2 NATHAN SMOTHERS	DNR		
3 JON STANTZ	PELL Roofing	jon@pellroofing.com	812-236-9097
4 TYDEN CRAVERSON	DNR	tgraverson@dnr.in.gov	
5 Joe Inkrott	Grand Industrial	JInkrott@grandindustrial.com	317-951-6457
6 MIKE LECH	WOLFE CONST	wolfe@wolfeconstruction.co	812-882-2260
7 Matt Messner	Streichel Construction	contact@streichelconstruction.com	(812) 482-5062
8 Jacob Hellmann	Keymark	jacob@mykeymark.com	(614) 769 2051
9 Zach Bell	DNR	Zabelk@dnr.IN.GOV	
10 Adam Cooper	FPBH	acooper@fpbbonline.com	812-767-0647
11 TODD STEARNS	DNR	TSTEARNS@dnr.in.gov	
12 Andrew Graves	Graves Const.	Andrew@gravesinc.net	

PRE-BID MEETING
GOOSE POND MAINTENANCE BUILDING
GOOSE POND FISH & WILDLIFE AREA
 DEPARTMENT OF NATURAL RESOURCES
 STATE OF INDIANA

Public Works Project No. ENG2002904496
 Requisition No: 136216

Goose Pond Fish & Wildlife Area
 13540 W County Rd 400 S, Linton, IN 47441
 Green County, IN

Date: **June 13, 2023 @ 10:00 am ET**
 Meeting Location: Project Site
 1815 Sate Road 59, Linton, IN 47441

NAME	COMPANY	E-MAIL	PHONE
13	Jordyn Nelson Fox / Holladay Construction	jnelson@hcgllc.net	317-649-6574
14	JORDAN ARVIN JASPER LUMBER	jarvin@jasperlumberonline.com	812-671-2513
15	John Major MSI construction, INC	jmajor@msi-construction.com	765-832-2472
16	Michael Beamer Charles C. Brandt	mbeamer@ccbrandt.com	317-744-0410
17	Trace Harruff CDI, Inc.	estimating@cdiinc.net	(812) 232-3327
18	Kent Hopper DNR Engr.	khopper@dnr.in.gov	317-519-0104
19	Kalli Dunn DNR Goose Pond	kdunn@dnr.in.gov	(812) 512-9148
20	Ethan Premier DNR Goose Pond	epremier@dnr.in.gov	(812) 512-9159
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