
STATE OF INDIANA

DEPARTMENT OF LOCAL GOVERNMENT FINANCE



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TO: County Assessors and Property Tax Assessment Boards of Appeals

FROM: James A. Johnson, Director of Data Analysis

RE: PTABOA Annual Report Application

DATE: February 18, 2020

The Department of Local Government Finance has updated its Gateway Property Tax Assessment Board of Appeals (“PTABOA”) Annual Report application so that assessors may now submit information pertaining to property appeals activity for the 2019 calendar year as required by IC 6-1.1-28-12.

Users will submit the PTABOA Annual Report application in [Gateway](#). After logging in, users should click on the link titled “Assessor Reports”. Users will then select their county and choose “PTABOA Report.”

The report’s contents are specified in IC 6-1.1-28-12. Assessors will provide data that identifies the number of appeals filed, the number of hearings conducted, the number of decisions issued, the number of appeals resolved through a preliminary information meeting, the appeals outstanding, and how appeals were resolved, among other items. The report must be filed annually before April 1. The report due before April 1, 2020, covers activities for the calendar year 2019.

A user guide is available on the [Department’s website](#). County assessors who would like to delegate editing rights should contact the Gateway support team at gateway@dlgf.in.gov.

If you have any questions regarding this information, please feel free to contact the Department’s Gateway support team at (317) 234-4480 or gateway@dlgf.in.gov.