
STATE OF INDIANA

DEPARTMENT OF LOCAL GOVERNMENT FINANCE



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TO: Property Tax Management Software System Vendors

CC: County Assessors, Auditors, and Treasurers

FROM: James A. Johnson, Director of Data Analysis

RE: 50 IAC 26 Software Testing – Phase II

DATE: October 12, 2018

The purpose of this memorandum is to provide guidance to software vendors on Phase II of 50 IAC 26 vendor certification testing.

Like the previous round of Phase II testing during 2014, the upcoming round of Phase II vendor certification will test the integrative functionality of the following modules of the overall property tax management system: computer aided mass appraisal (CAMA), personal property assessment, oil and gas assessment, sales disclosure, and tax and billing. In order for an assessment system or a tax and billing system to be eligible for Phase II certification, the system must first be deemed individually compliant by the Department of Local Government Finance (“Department”) during the current round of Phase I vendor certification testing.

Phase II vendor certification testing is currently scheduled to begin in May 2019 and should be completed by no later than the end of October 2019. The Department will be proactively coordinating with the various software vendors to schedule dates for the applicable module pairings (i.e., CAMA to tax and billing, personal property to tax and billing, oil and gas to tax and billing, and sales disclosure to CAMA).

Attached to this memo is the Department’s draft of the Phase II testing scenarios. Vendors and county officials are encouraged to provide feedback by close of business on November 16, 2018, regarding the Phase II testing scenarios. The Department will consider all feedback or suggestions and will issue guidance to any interested party on questions received on the Phase II testing scenarios. The Department will release answers to questions and will publish the final Phase II scenarios by December 31, 2018.

Similar to the previous round of Phase II testing, the software vendors are to use copies of actual databases from their respective counties to conduct testing. Please note that the software vendors will still be required to submit copies of their databases via the file formats prescribed in 50 IAC 26-20 at least a week in advance of their scheduled Phase II testing date.

If you have any questions regarding this information, please feel free to contact James Johnson at jjohnson@dlgf.in.gov or (317) 234-8274.