

STATE OF INDIANA

DEPARTMENT OF LOCAL GOVERNMENT FINANCE



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TO: County Assessors, Auditors, and Vendors
FROM: Brian E. Bailey, Commissioner 
SUBJECT: 2013 Data Submission Calendar
DATE: January 11, 2013

On-time property tax bills are a top priority for the Department of Local Government Finance ("Department"). To reach this goal, assessors and auditors should keep in mind key dates for 2013. The attached data submissions calendar notes these dates that affect deadlines for both 2012-pay-2013 and 2013-pay-2014 data submissions.

If you have any questions about the data submission calendar, please contact your designated Data Analysis representative or Eric Bussis, Director of Data Analysis, at erbussis@dlgf.in.gov or (317) 232-3759.

2013 Data Submission Dates

Dates may change by action of the 2013 General Assembly.

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|--------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| March 1 | Deadline for submission of indebtedness information in Gateway Debt Management; listing for each local taxing unit of any outstanding bonds, leases, or other loans. IC 5-1-18-9. |
| March 15 | Deadline for submission of Auditors' tax billing data (TAXDATA, ADJMENTS) for 2012-pay-2013 taxes. IC 36-2-9-20. |
| April 1 | Deadline for submission of Assessor's annually assessed mobile home file (MOBILE, APPEALMH) for calendar year 2013 (affects 2013-pay-2013 tax year). |
| April 1 | Deadline for submission of Assessors' sales disclosure data (SALEDISC, SALECONTAC, SALEPARCEL) for calendar year 2012 sales and calendar year sales before March 1 (affects 2013-pay-2014 tax year). IC 6-1.1-5.5-3; 50 IAC 27-9-1(a). |
| September 30 | Deadline for submission of Assessors' real property data (PARCEL, LAND, IMPROVE, DWELLING, BUILDING, BLDDTL, APPEAL) for the 2013-pay-2014 tax year. IC 6-1.1-4-25(b); 50 IAC 27-9-1(b). |
| September 30 | Deadline for submission of Assessors' personal property data (PERSPROP, POOLDATA, APPEALPP, OILGAS, OILGASALL) for the 2013-pay-2014 tax year. IC 6-1.1-4-25(b); 50 IAC 27-9-1(b). |