

STATE OF INDIANA

DEPARTMENT OF LOCAL GOVERNMENT FINANCE



INDIANA GOVERNMENT CENTER NORTH
100 NORTH SENATE AVENUE N1058(B)
INDIANAPOLIS, IN 46204
PHONE (317) 232-3777
FAX (317) 232-8779

TO: Software Vendors
CC: County Assessors and County Auditors
FROM: Eric Bussis, Director of Data Analysis *EB*
RE: 50 IAC 26 Data Bundle
DATE: December 6, 2012

The purpose of this memorandum is to provide information to vendors on vendor certification under 50 IAC 26.

The Department of Local Government Finance (“Department”) plans to use a common data bundle in the administration of the testing scenarios. The data bundle and all the documents mentioned in this memo can be downloaded at the following link:
<http://www.in.gov/dlgf/7697.htm>.

The Department is releasing six other files related to software testing. This includes the Gateway file formats for both the Certified Net Assessed Value upload and Form 22 upload. Also included is a revised subset of the real property cost schedules that will be used by CAMA vendors during the improvement valuations testing area of Phase I certification. A file named “Specifications for tax and billing software” outlines certain requirements for the tax and billing testing scenarios. Additionally, the testing scenarios require that certain fields in the data extracts must generate a warning if they are not populated, in order to facilitate new data compliance checks. As such, the Department’s requirements for these necessary fields are available in the document titled “Data Compliance Fields.” Finally, the specifications for which certain property class codes and assessed value allocation combinations must generate warnings can also be found on the page.

As with previous testing information releases, the Department will accept comments and questions before finalizing this testing material. To facilitate a timely review, please have comments on this material to the Department by December 28, 2012.

As previously planned, the Department’s initial Phase II testing scenarios will be released in January 2013. Phase I testing will open July 1, 2013.

If you have any questions regarding this information, please feel free to contact me at erbussis@dlgf.in.gov or James Johnson at jjohnson@dlgf.in.gov.