
STATE OF INDIANA

DEPARTMENT OF LOCAL GOVERNMENT FINANCE



INDIANA GOVERNMENT CENTER NORTH
100 NORTH SENATE AVENUE N1058
INDIANAPOLIS, IN 46204
PHONE (317) 232-3777
FAX (317) 232-8779

TO: County Assessors, Auditors, and Vendors

FROM: Courtney Schaafsma, Director of Data Analysis *CLS*

SUBJECT: Updated 2011 Data Submission Calendar

DATE: December 29, 2010

On-time property tax bills are a top priority for the Department of Local Government Finance ("Department"). To reach this goal, assessors and auditors should keep in mind key dates for 2011. The attached data submissions calendar notes these dates that affect deadlines for both 2010-pay-2011 and 2011-pay-2012 data submissions. ***Please note that for the 2011-pay-2012 data submissions, the Department anticipates that the file formats identified in 50 IAC 26 will be effective.*** Upon final approval of 50 IAC 26, the Department will notify county officials and software vendors of its adoption and effective date.

If you have any questions about the data submission calendar, please contact your designated Data Analysis representative or Rabia Jermoumi, Assistant Director of Data Analysis, at 317-234-7316 or by e-mail at rjermoumi@dlgf.in.gov.

2011 Data Submission Dates

Dates may change by action of the 2011 General Assembly. Some dates occurring on a Saturday, Sunday, or Legal Holidays are effective on the next business day.

- | | |
|--------------|--|
| February 28 | Deadline for submission of Auditors' tax billing data (TAXDATA, ADJMENTS) for 2010-pay-2011 taxes. IC 36-2-9-20. |
| February 28 | Deadline for submission of indebtedness information; listing for each local taxing unit of any outstanding bonds, leases, or other loans. IC 5-1-18-9. |
| March 1 | Deadline for submission of Assessor's annually assessed mobile home file (MOBILE, APPEALMH) for calendar year 2011 (affects 2011-pay-2011 tax year). |
| March 31 | Deadline for submission of Assessors' sales disclosure data (SALEDISC, SALECONTAC, SALEPARCEL) for calendar year 2010 sales and calendar year sales before March 1 (affects 2011-pay-2012 tax year). IC 6-1.1-5.5-3; 50 IAC 27-9-1(a). |
| September 30 | Deadline for submission of Assessors' real property data (PARCEL, LAND, IMPROVE, DWELLING, BUILDING, BLDDTL, APPEAL) for the 2011-pay-2012 tax year. IC 6-1.1-4-25(b); 50 IAC 27-9-1(b). |
| September 30 | Deadline for submission of Assessors' personal property data (PERSPROP, POOLDATA, APPEALPP, OILGAS, OILGASALL) for the 2011-pay-2012 tax year. IC 6-1.1-4-25(b); 50 IAC 27-9-1(b). |
| October 31 | Deadline for Assessors to submit their Form 15 report to the Department for the 2011-pay-2012 tax year. |