STATE OF INDIANA

DEPARTMENT OF LOCAL GOVERNMENT FINANCE

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TO: County Assessors, Auditors, and Vendors

FROM: Jeffrey A. Volz, Director of Operations JAV

SUBJECT: 2009 Data Analysis Calendar

DATE: January 28, 2009

On-time property tax bills are a top priority for the Department of Local Government Finance (the Department). In order to reach this goal, attached are key dates for assessors and auditors to keep in mind for 2009, affecting deadlines for both 2008-pay-2009 and 2009-pay-2010 data submissions.

If you have any questions about this timeline, please do not hesitate to contact your designated Data Analysis representative, and you can also contact Bonita Wheatley, Assistant Director of Operations, at 317-232-5895 or by e-mail at Bwheatley@dlgf.in.gov. You can also contact me directly at 317-232-3759, or by e-mail at jvolz@dlgf.in.gov.

2009 Data Analysis Dates

Dates may change by action of the 2009 General Assembly. Some dates occurring on a Saturday, Sunday, or Legal Holidays are effective on the next business day.

March 1	Deadline for submission of Auditors' tax billing data (TAXDATA and ADJMENTS files) for 2008-pay-2009 taxes. IC 36-2-9-20.
March 1	Deadline for submission of Assessors' sales disclosure data (SALEDISC) for calendar year 2008 sales (affects 2009-pay-2010 tax year). IC 6-1.1-5.5-3; 50 IAC 21-9-1(a).
March 1	Deadline for submission of Assessor's annually assessed mobile home file (MOBILE, APPEALMH) for calendar year 2009 (affects 2009-pay-2009 tax year).
October 1	Deadline for submission of Assessors' real property data (PARCEL, LAND, IMPROVE, DWELLING, BUILDING, BLDDTL, APPEAL) for the 2009-pay-2010 tax year. IC 6-1.1-4-25(b); 50 IAC 21-9-1(b).
October 1	Deadline for submission of Assessors' personal property data (PERSPROP, POOLDATA, APPEALPP, OILGAS) for the 2009-pay-2010 tax year. IC 6-1.1-4-25(b); 50 IAC 21-9-1(b).
October 31	Deadline for Assessors to submit their Form 15 report to the Department of Local Government Finance for the 2009-pay-2010 tax year. IC 6-1.1-3-18.