

2008-Pay-2009 Assessment/Tax Billing Cycle - Vigo County - Updated Tue 10/20/09

ID	Task Complete?	Task Name	Actual/Projected Start Date	Actual/Projected Finish Date	Task Deadline	On Time Status	2008												2009												2010					
							J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M			
0		2008-Pay-2009 Assessment/Tax Billing Cycle - Vigo County	NA	NA	NA																															
1	✓	Submit 2007-pay-2008 real and personal property data to DLGF/LSA	Thu 10/30/08	Thu 10/30/08	Mon 10/1/07	Red																														
2	✓	Validate all 2007 sales disclosures and submit data to DLGF/LSA	Tue 6/10/08	Tue 6/10/08	Fri 2/29/08	Red																														
3	✓	Prepare ratio study and submit workbook and ratio study to DLGF	Wed 6/11/08	Tue 10/14/08	Fri 5/23/08																															
4	✓	Review and approve county ratio study	Tue 10/14/08	Tue 12/9/08	Fri 5/30/08																															
5	✓	Apply trending factors, review assessed values, and deliver final AV t	Wed 12/10/08	Thu 1/8/09	Tue 7/1/08	Red																														
6	✓	Apply deductions and exemptions	Fri 1/9/09	Thu 2/5/09	Tue 7/29/08																															
7	✓	Submit TIF Neutralization forms (if applicable)	Fri 1/9/09	Wed 4/15/09	Tue 7/29/08																															
8	✓	Review and approve TIF Neutralization	Wed 4/15/09	Wed 4/15/09	Thu 7/31/08																															
9	✓	Certify net assessed values to DLGF	Thu 4/16/09	Tue 4/21/09	Fri 8/1/08	Red																														
10	✓	Prepare Form 15 data and submit to DLGF	Fri 1/9/09	Tue 5/26/09	Fri 10/31/08	Red																														
11	✓	Prepare data extract files and submit 2008-pay-2009 real and persona	Fri 1/9/09	Thu 4/23/09	Mon 12/1/08	Red																														
12	✓	Adopt budgets, levies and rates	Mon 12/1/08	Mon 12/1/08	Mon 12/1/08	Green																														
13	✓	File budgets with County Auditor	Tue 12/2/08	Wed 12/3/08	Wed 12/3/08	Green																														
14	✓	Advertises adopted rates (TAB Rate Chart)	Thu 12/4/08	Mon 12/15/08	Mon 12/15/08	Green																														
15	✓	Work unit budgets, levies, rates, and certify county budget order	Tue 5/19/09	Tue 5/19/09	Mon 2/16/09	Red																														
16	✓	Prepare abstract and tax duplicate, and submit 2008-pay-2009 tax billi	Wed 5/20/09	Fri 6/5/09	Mon 3/16/09	Yellow																														
17	✓	Prepare and mail tax bills	Mon 6/8/09	Fri 7/3/09	Fri 4/24/09	Yellow																														
18	✓	Publish tax rates - 1st advertisement	Fri 7/3/09	Fri 7/3/09	Fri 4/24/09																															
19	✓	Publish tax rates - 2nd advertisement	Mon 7/6/09	Fri 7/10/09	Fri 5/1/09																															
20	✓	Publish tax rates - 3rd advertisement	Mon 7/13/09	Fri 7/17/09	Fri 5/8/09																															
21	✓	Tax billing lead time - spring installment	Fri 7/17/09	Mon 7/20/09	Mon 5/11/09																															
22	✓	Tax bills due - spring installment	Tue 7/21/09	Fri 7/31/09	Mon 5/11/09	Yellow																														
23	✓	Make spring property tax distribution	Mon 8/3/09	Mon 9/21/09	Tue 6/30/09	Yellow																														
24		Tax billing lead time - fall installment	Mon 9/21/09	Tue 11/3/09	Tue 11/10/09																															
25		Tax bills due - fall installment	Wed 11/4/09	Tue 11/10/09	Tue 11/10/09	Green																														
26		Make fall property tax distribution	Wed 11/11/09	Thu 12/31/09	Thu 12/31/09	Green																														

<p>On Time Status: Green = On Time or early Yellow = 1-90 days late Red = 91+ days late</p>	<p>Task </p> <p>Progress </p> <p>Baseline </p> <p>Milestone </p> <p>Baseline Milestone </p>	<p>Summary </p> <p>Rolled Up Task </p> <p>Rolled Up Milestone </p> <p>Baseline Summary </p> <p>Rolled Up Baseline </p>	<p>Rolled Up Baseline Milestone </p> <p>Rolled Up Progress </p> <p>Split </p> <p>Baseline Split </p> <p>External Tasks </p>	<p>Project Summary </p> <p>Group By Summary </p> <p>Deadline </p>
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