

2008-Pay-2009 Assessment/Tax Billing Cycle - Spencer County - Updated Tue 10/20/09

ID	Task Complete?	Task Name	Actual/Projected Start Date	Actual/Projected Finish Date	Task Deadline	On Time Status	2008												2009												2010					
							J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M			
0		2008-Pay-2009 Assessment/Tax Billing Cycle - Spencer Cou	NA	NA	NA																															
1	✓	Submit 2007-pay-2008 real and personal property data to DLGF/LSA	Mon 6/16/08	Mon 6/16/08	Mon 10/1/07	Red																														
2	✓	Validate all 2007 sales disclosures and submit data to DLGF/LSA	Thu 5/29/08	Thu 5/29/08	Fri 2/29/08	Yellow																														
3	✓	Prepare ratio study and submit workbook and ratio study to DLGF	Fri 5/30/08	Fri 10/3/08	Fri 5/23/08																															
4	✓	Review and approve county ratio study	Fri 10/3/08	Thu 10/16/08	Fri 5/30/08																															
5	✓	Apply trending factors, review assessed values, and deliver final AV t	Fri 10/17/08	Mon 11/17/08	Tue 7/1/08	Red																														
6	✓	Apply deductions and exemptions	Tue 11/18/08	Mon 12/15/08	Tue 7/29/08																															
7	✓	Submit TIF Neutralization forms (if applicable)	Tue 11/18/08	Thu 4/2/09	Tue 7/29/08																															
8	✓	Review and approve TIF Neutralization	Thu 4/2/09	Fri 4/3/09	Thu 7/31/08																															
9	✓	Certify net assessed values to DLGF	Mon 4/6/09	Tue 4/7/09	Fri 8/1/08	Red																														
10	✓	Prepare Form 15 data and submit to DLGF	Tue 11/18/08	Thu 12/4/08	Fri 10/31/08	Yellow																														
11	✓	Prepare data extract files and submit 2008-pay-2009 real and persona	Tue 11/18/08	Thu 4/9/09	Mon 12/1/08	Red																														
12	✓	Adopt budgets, levies and rates	Fri 10/17/08	Mon 12/1/08	Mon 12/1/08	Green																														
13	✓	File budgets with County Auditor	Tue 12/2/08	Wed 12/3/08	Wed 12/3/08	Green																														
14	✓	Advertises adopted rates (TAB Rate Chart)	Thu 12/4/08	Mon 12/15/08	Mon 12/15/08	Green																														
15	✓	Work unit budgets, levies, rates, and certify county budget order	Thu 5/14/09	Thu 5/14/09	Mon 2/16/09	Yellow																														
16	✓	Prepare abstract and tax duplicate, and submit 2008-pay-2009 tax billi	Fri 5/15/09	Fri 5/29/09	Mon 3/16/09	Yellow																														
17	✓	Prepare and mail tax bills	Mon 6/1/09	Mon 6/15/09	Fri 4/24/09	Yellow																														
18	✓	Publish tax rates - 1st advertisement	Mon 6/15/09	Mon 6/15/09	Fri 4/24/09																															
19	✓	Publish tax rates - 2nd advertisement	Tue 6/16/09	Mon 6/22/09	Fri 5/1/09																															
20	✓	Publish tax rates - 3rd advertisement	Tue 6/23/09	Mon 6/29/09	Fri 5/8/09																															
21	✓	Tax billing lead time - spring installment	Mon 6/29/09	Thu 7/2/09	Mon 5/11/09																															
22	✓	Tax bills due - spring installment	Fri 7/3/09	Fri 7/10/09	Mon 5/11/09	Yellow																														
23	✓	Make spring property tax distribution	Mon 7/13/09	Mon 8/31/09	Tue 6/30/09	Yellow																														
24		Tax billing lead time - fall installment	Mon 8/31/09	Tue 11/10/09	Tue 11/10/09																															
25		Tax bills due - fall installment	Tue 11/10/09	Tue 11/10/09	Tue 11/10/09	Green																														
26		Make fall property tax distribution	Wed 11/11/09	Thu 12/31/09	Thu 12/31/09	Green																														

<p>On Time Status:</p> <p>Green = On Time or early</p> <p>Yellow = 1-90 days late</p> <p>Red = 91+ days late</p>	<p>Task </p> <p>Progress </p> <p>Baseline </p> <p>Milestone </p> <p>Baseline Milestone </p>	<p>Summary </p> <p>Rolled Up Task </p> <p>Rolled Up Milestone </p> <p>Baseline Summary </p> <p>Rolled Up Baseline </p>	<p>Rolled Up Baseline Milestone </p> <p>Rolled Up Progress </p> <p>Split </p> <p>Baseline Split </p> <p>External Tasks </p>	<p>Project Summary </p> <p>Group By Summary </p> <p>Deadline </p>
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