

2009-Pay-2010 Assessment/Tax Billing Cycle - Randolph County - Updated Thu 5/13/10

ID	Date Type	Task Name	Actual/Projected Start Date	Actual/Projected Finish Date	Required Finish Date	Resource Name	On Time Status	2008												2009												2010												2011											
								J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D
0		2009-Pay-2010 Assessment/Tax Billing Cycle - Randolph County	NA	NA	NA																																																		
1	Actual	Submit 2008-pay-2009 real and personal property data to DLGF/LSA	Wed 10/1/08	Thu 4/9/09	Wed 10/1/08	Assessor	Red																																																
2	Actual	Validate all 2008 sales disclosures and submit data to DLGF/LSA	Fri 4/10/09	Wed 7/29/09	Mon 3/2/09	Assessor	Red																																																
3	Actual	County submits workbook and ratio study	Wed 6/3/09	Tue 8/18/09	Mon 5/18/09																																																		
4	Actual	Conduct and approve county ratio study	Wed 8/19/09	Tue 9/1/09	Mon 6/1/09	DLGF																																																	
5	Actual	Apply trending factors, review assessed values, and deliver final AV to Auditor	Wed 9/2/09	Tue 10/13/09	Wed 7/1/09	Assessor	Red																																																
6	Actual	Apply deductions and exemptions	Wed 10/14/09	Tue 11/24/09	Wed 7/29/09	Auditor																																																	
7	Actual	Submit TIF Neutralization forms (if applicable)	Tue 11/24/09	Tue 11/24/09	Wed 7/29/09	Auditor																																																	
8	Actual	Review and approve TIF Neutralization	Tue 11/24/09	Tue 11/24/09	Fri 7/31/09	DLGF																																																	
9	Actual	Certify net assessed values to DLGF	Fri 11/13/09	Mon 11/30/09	Mon 8/3/09	Auditor	Red																																																
10	Actual	Prepare data extract files and submit 2009-pay-2010 real and personal property	Wed 10/14/09	Mon 12/7/09	Thu 10/1/09	Assessor	Yellow																																																
11	Actual	Prepare Form 15 data and submit to DLGF	Mon 9/21/09	Mon 9/21/09	Mon 11/2/09	Assessor	Green																																																
12	Actual	Adopt budgets, levies and rates	Tue 6/2/09	Mon 11/2/09	Mon 11/2/09	Local Units	Green																																																
13	Actual	File budgets with County Auditor	Tue 11/3/09	Wed 11/4/09	Wed 11/4/09	Local Units	Green																																																
14	Actual	Advertise adopted rates (TAB Rate Chart)	Thu 11/5/09	Thu 11/19/09	Thu 11/19/09	Auditor	Green																																																
15	Actual	Work unit budgets, levies, rates, and certify county budget order	Wed 12/2/09	Fri 1/8/10	Mon 2/15/10	DLGF	Green																																																
16	Actual	Prepare abstract and tax duplicate, and submits 2009-pay-2010 tax billing data t	Mon 1/11/10	Mon 5/10/10	Mon 3/15/10	Auditor	Yellow																																																
17	Projected	Publish tax rates - 1st advertisement	Tue 5/11/10	Mon 5/17/10	Mon 3/22/10	Treasurer																																																	
18	Projected	Publish tax rates - 2nd advertisement	Tue 5/18/10	Mon 5/24/10	Mon 3/29/10	Treasurer																																																	
19	Projected	Publish tax rates - 3rd advertisement	Tue 5/25/10	Mon 5/31/10	Mon 4/5/10	Treasurer																																																	
20	Projected	Prepare and mail tax bills	Tue 6/1/10	Fri 6/18/10	Fri 4/23/10	Treasurer	Yellow																																																
21	Projected	Tax billing lead time - spring installment	Fri 6/18/10	Mon 7/5/10	Mon 5/10/10																																																		
22	Projected	Tax bills due - spring installment	Mon 7/5/10	Mon 7/5/10	Mon 5/10/10		Yellow																																																
23	Projected	Make spring property tax distribution	Tue 7/6/10	Wed 8/25/10	Wed 6/30/10	Auditor	Yellow																																																
24	Projected	Tax billing lead time - fall installment	Wed 8/25/10	Wed 1/5/11	Wed 11/10/10																																																		
25	Projected	Tax bills due - fall installment	Wed 1/5/11	Wed 1/5/11	Wed 11/10/10		Yellow																																																
26	Projected	Make fall property tax distribution	Thu 1/6/11	Fri 2/25/11	Fri 12/31/10	Auditor	Yellow																																																

<p>On time symbols: Green = On time or early Yellow = 1-90 days late Red = 91+ days late</p>	<p>Task </p> <p>Progress </p> <p>Baseline </p> <p>Milestone </p> <p>Baseline Milestone </p>	<p>Summary </p> <p>Rolled Up Task </p> <p>Rolled Up Milestone </p> <p>Baseline Summary </p> <p>Rolled Up Baseline </p>	<p>Rolled Up Baseline Milestone </p> <p>Rolled Up Progress </p> <p>Split </p> <p>Baseline Split </p> <p>External Tasks </p>	<p>Project Summary </p> <p>Group By Summary </p> <p>Deadline </p>
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