

2008-Pay-2009 Assessment/Tax Billing Cycle - Perry County - Updated Tue 10/20/09

ID	Task Complete?	Task Name	Actual/Projected Start Date	Actual/Projected Finish Date	Task Deadline	On Time Status	2008												2009												2010					
							J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M			
0		2008-Pay-2009 Assessment/Tax Billing Cycle - Perry County	NA	NA	NA																															
1	✓	Submit 2007-pay-2008 real and personal property data to DLGF/LSA	Tue 4/1/08	Tue 4/1/08	Mon 10/1/07	Red																														
2	✓	Validate all 2007 sales disclosures and submit data to DLGF/LSA	Wed 4/2/08	Thu 2/19/09	Fri 2/29/08	Red																														
3	✓	Prepare ratio study and submit workbook and ratio study to DLGF	Thu 10/23/08	Thu 10/23/08	Fri 5/23/08	Green																														
4	✓	Review and approve county ratio study	Thu 10/23/08	Wed 3/4/09	Fri 5/30/08	Green																														
5	✓	Apply trending factors, review assessed values, and deliver final AV t	Thu 3/5/09	Fri 4/3/09	Tue 7/1/08	Red																														
6	✓	Apply deductions and exemptions	Mon 4/6/09	Fri 5/1/09	Tue 7/29/08	Green																														
7	✓	Submit TIF Neutralization forms (if applicable)	Mon 4/6/09	Thu 4/23/09	Tue 7/29/08	Green																														
8	✓	Review and approve TIF Neutralization	Thu 4/23/09	Thu 4/23/09	Thu 7/31/08	Green																														
9	✓	Certify net assessed values to DLGF	Thu 4/23/09	Mon 4/27/09	Fri 8/1/08	Red																														
10	✓	Prepare Form 15 data and submit to DLGF	Thu 12/4/08	Thu 12/4/08	Fri 10/31/08	Yellow																														
11	✓	Prepare data extract files and submit 2008-pay-2009 real and persona	Mon 4/6/09	Thu 4/16/09	Mon 12/1/08	Red																														
12	✓	Adopt budgets, levies and rates	Mon 12/1/08	Mon 12/1/08	Mon 12/1/08	Green																														
13	✓	File budgets with County Auditor	Tue 12/2/08	Wed 12/3/08	Wed 12/3/08	Green																														
14	✓	Advertises adopted rates (TAB Rate Chart)	Thu 12/4/08	Mon 12/15/08	Mon 12/15/08	Green																														
15	✓	Work unit budgets, levies, rates, and certify county budget order	Fri 5/22/09	Fri 5/22/09	Mon 2/16/09	Red																														
16	✓	Prepare abstract and tax duplicate, and submit 2008-pay-2009 tax billi	Mon 5/25/09	Tue 6/9/09	Mon 3/16/09	Yellow																														
17	✓	Prepare and mail tax bills	Wed 6/10/09	Wed 6/24/09	Fri 4/24/09	Yellow																														
18	✓	Publish tax rates - 1st advertisement	Wed 6/24/09	Wed 6/24/09	Fri 4/24/09	Green																														
19	✓	Publish tax rates - 2nd advertisement	Thu 6/25/09	Wed 7/1/09	Fri 5/1/09	Green																														
20	✓	Publish tax rates - 3rd advertisement	Thu 7/2/09	Wed 7/8/09	Fri 5/8/09	Green																														
21	✓	Tax billing lead time - spring installment	Wed 7/8/09	Thu 7/9/09	Mon 5/11/09	Green																														
22	✓	Tax bills due - spring installment	Fri 7/10/09	Wed 7/22/09	Mon 5/11/09	Yellow																														
23	✓	Make spring property tax distribution	Thu 7/23/09	Thu 9/10/09	Tue 6/30/09	Yellow																														
24		Tax billing lead time - fall installment	Thu 9/10/09	Mon 11/9/09	Tue 11/10/09	Green																														
25		Tax bills due - fall installment	Tue 11/10/09	Tue 11/10/09	Tue 11/10/09	Green																														
26		Make fall property tax distribution	Wed 11/11/09	Thu 12/31/09	Thu 12/31/09	Green																														

On Time Status: Green = On Time or early Yellow = 1-90 days late Red = 91+ days late	Task		Summary		Rolled Up Baseline Milestone		Project Summary	
	Progress		Rolled Up Task		Rolled Up Progress		Group By Summary	
	Baseline		Rolled Up Milestone		Split		Deadline	
	Milestone		Baseline Summary		Baseline Split			
	Baseline Milestone		Rolled Up Baseline		External Tasks			