

2008-Pay-2009 Assessment/Tax Billing Cycle - Johnson County - Updated Tue 10/20/09

ID	Task Complete?	Task Name	Actual/Projected Start Date	Actual/Projected Finish Date	Task Deadline	On Time Status	2008												2009												2010											
							J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M									
0		2008-Pay-2009 Assessment/Tax Billing Cycle - Johnson Co	NA	NA	NA		[Timeline bar with arrow pointing right]																																			
1	✓	Submit 2007-pay-2008 real and personal property data to DLGF/LSA	Mon 12/29/08	Mon 12/29/08	Mon 10/1/07	●																																				
2	✓	Validate all 2007 sales disclosures and submit data to DLGF/LSA	Fri 11/7/08	Fri 11/7/08	Fri 2/29/08	●	↓ 2/29 ◆ 11/7																																			
3	✓	Prepare ratio study and submit workbook and ratio study to DLGF	Mon 11/10/08	Mon 3/2/09	Fri 5/23/08		[Timeline bar]																																			
4	✓	Review and approve county ratio study	Mon 3/2/09	Fri 3/6/09	Fri 5/30/08		[Timeline bar]																																			
5	✓	Apply trending factors, review assessed values, and deliver final AV t	Mon 3/9/09	Tue 4/7/09	Tue 7/1/08	●	↓ 7/1																																			
6	✓	Apply deductions and exemptions	Wed 4/8/09	Tue 5/5/09	Tue 7/29/08		[Timeline bar]																																			
7	✓	Submit TIF Neutralization forms (if applicable)	Wed 4/8/09	Thu 6/11/09	Tue 7/29/08		[Timeline bar]																																			
8	✓	Review and approve TIF Neutralization	Thu 6/11/09	Thu 6/11/09	Thu 7/31/08		◇ ◆ 6/11																																			
9	✓	Certify net assessed values to DLGF	Fri 5/8/09	Tue 6/16/09	Fri 8/1/08	●	↓ 8/1																																			
10		Prepare Form 15 data and submit to DLGF	Wed 4/8/09	Mon 8/31/09	Fri 10/31/08	●	↓ 10/31																																			
11	✓	Prepare data extract files and submit 2008-pay-2009 real and persona	Wed 4/8/09	Tue 7/28/09	Mon 12/1/08	●	↓ 12/1																																			
12	✓	Adopt budgets, levies and rates	Mon 3/9/09	Fri 7/10/09	Mon 12/1/08	●	↓ 12/1																																			
13	✓	File budgets with County Auditor	Mon 7/13/09	Tue 7/14/09	Wed 12/3/08	●	↓ 12/3																																			
14	✓	Advertises adopted rates (TAB Rate Chart)	Wed 7/15/09	Fri 7/24/09	Mon 12/15/08	●	↓ 12/15																																			
15	✓	Work unit budgets, levies, rates, and certify county budget order	Mon 7/27/09	Mon 7/27/09	Mon 2/16/09	●	◇ ↓ 2/16 ◆ 7/27																																			
16	✓	Prepare abstract and tax duplicate, and submit 2008-pay-2009 tax billi	Tue 7/28/09	Mon 8/3/09	Mon 3/16/09	●	↓ 3/16																																			
17	✓	Prepare and mail tax bills	Tue 8/4/09	Mon 8/17/09	Fri 4/24/09	●	↓ 4/24																																			
18	✓	Publish tax rates - 1st advertisement	Mon 8/17/09	Mon 8/17/09	Fri 4/24/09		◇ ◆ 8/17																																			
19	✓	Publish tax rates - 2nd advertisement	Tue 8/18/09	Mon 8/24/09	Fri 5/1/09		[Timeline bar]																																			
20	✓	Publish tax rates - 3rd advertisement	Tue 8/25/09	Mon 8/31/09	Fri 5/8/09		[Timeline bar]																																			
21	✓	Tax billing lead time - spring installment	Mon 8/31/09	Thu 9/3/09	Mon 5/11/09		[Timeline bar]																																			
22	✓	Tax bills due - spring installment	Fri 9/4/09	Thu 9/10/09	Mon 5/11/09	●	↓ 5/11																																			
23	✓	Make spring property tax distribution	Fri 9/11/09	Fri 10/2/09	Tue 6/30/09	●	↓ 6/30																																			
24	✓	Tax billing lead time - fall installment	Fri 10/2/09	Mon 10/12/09	Tue 11/10/09		[Timeline bar]																																			
25		Tax bills due - fall installment	Tue 10/13/09	Tue 11/10/09	Tue 11/10/09	●	↓ 11/10																																			
26		Make fall property tax distribution	Wed 11/11/09	Thu 12/31/09	Thu 12/31/09	●	↓ 12/31																																			

On Time Status: Green = On Time or early Yellow = 1-90 days late Red = 91+ days late	Task		Summary		Rolled Up Baseline Milestone	◇	Project Summary	
	Progress		Rolled Up Task		Rolled Up Progress		Group By Summary	
	Baseline		Rolled Up Milestone	◆	Split		Deadline	↓
	Milestone	◆	Baseline Summary		Baseline Split			
	Baseline Milestone	◇	Rolled Up Baseline		External Tasks			