

2009-Pay-2010 Assessment/Tax Billing Cycle - Greene County - Updated Thu 6/24/10

ID	Date Type	Task Name	Actual/Projected Start Date	Actual/Projected Finish Date	Required Finish Date	Resource Name	On Time Status	2008												2009												2010												2011											
								J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D
0		2009-Pay-2010 Assessment/Tax Billing Cycle - Greene County	NA	NA	NA																																																		
1	Actual	Submit 2008-pay-2009 real and personal property data to DLGF/LSA	Wed 10/1/08	Fri 1/16/09	Wed 10/1/08	Assessor	●																																																
2	Actual	Validate all 2008 sales disclosures and submit data to DLGF/LSA	Mon 1/19/09	Thu 4/9/09	Mon 3/2/09	Assessor	●																																																
3	Actual	County submits workbook and ratio study	Wed 6/3/09	Wed 6/3/09	Mon 5/18/09																																																		
4	Actual	Conduct and approve county ratio study	Thu 6/4/09	Wed 6/24/09	Mon 6/1/09	DLGF																																																	
5	Actual	Apply trending factors, review assessed values, and deliver final AV to Auditor	Thu 6/25/09	Wed 8/5/09	Wed 7/1/09	Assessor	●																																																
6	Actual	Apply deductions and exemptions	Thu 7/23/09	Wed 8/12/09	Wed 7/29/09	Auditor																																																	
7	Actual	Submit TIF Neutralization forms (if applicable)	Thu 8/6/09	Fri 8/28/09	Wed 7/29/09	Auditor																																																	
8	Actual	Review and approve TIF Neutralization	Fri 8/28/09	Fri 8/28/09	Fri 7/31/09	DLGF																																																	
9	Actual	Certify net assessed values to DLGF	Thu 8/13/09	Tue 9/8/09	Mon 8/3/09	Auditor	●																																																
10	Actual	Prepare data extract files and submit 2009-pay-2010 real and personal property i	Mon 7/20/09	Mon 7/20/09	Thu 10/1/09	Assessor	●																																																
11	Actual	Prepare Form 15 data and submit to DLGF	Tue 7/21/09	Tue 8/11/09	Mon 11/2/09	Assessor	●																																																
12	Actual	Adopt budgets, levies and rates	Tue 6/2/09	Mon 11/2/09	Mon 11/2/09	Local Units	●																																																
13	Actual	File budgets with County Auditor	Tue 11/3/09	Wed 11/4/09	Wed 11/4/09	Local Units	●																																																
14	Actual	Advertise adopted rates (TAB Rate Chart)	Thu 11/5/09	Thu 11/19/09	Thu 11/19/09	Auditor	●																																																
15	Actual	Work unit budgets, levies, rates, and certify county budget order	Tue 11/10/09	Tue 1/5/10	Mon 2/15/10	DLGF	●																																																
16	Actual	Prepare abstract and tax duplicate, and submits 2009-pay-2010 tax billing data t	Wed 1/6/10	Wed 6/23/10	Mon 3/15/10	Auditor	●																																																
17	Projected	Publish tax rates - 1st advertisement	Thu 6/24/10	Wed 6/30/10	Mon 3/22/10	Treasurer																																																	
18	Projected	Publish tax rates - 2nd advertisement	Thu 7/1/10	Wed 7/7/10	Mon 3/29/10	Treasurer																																																	
19	Projected	Publish tax rates - 3rd advertisement	Thu 7/8/10	Wed 7/14/10	Mon 4/5/10	Treasurer																																																	
20	Projected	Prepare and mail tax bills	Thu 7/15/10	Tue 8/3/10	Fri 4/23/10	Treasurer	●																																																
21	Projected	Tax billing lead time - spring installment	Tue 8/3/10	Fri 8/20/10	Mon 5/10/10																																																		
22	Projected	Tax bills due - spring installment	Fri 8/20/10	Fri 8/20/10	Mon 5/10/10		●																																																
23	Projected	Make spring property tax distribution	Mon 8/23/10	Tue 10/12/10	Wed 6/30/10	Auditor	●																																																
24	Projected	Tax billing lead time - fall installment	Tue 10/12/10	Tue 2/22/11	Wed 11/10/10																																																		
25	Projected	Tax bills due - fall installment	Tue 2/22/11	Tue 2/22/11	Wed 11/10/10		●																																																
26	Projected	Make fall property tax distribution	Wed 2/23/11	Thu 4/14/11	Fri 12/31/10	Auditor	●																																																

On time symbols: Green = On time or early Yellow = 1-90 days late Red = 91+ days late	Task Summary Rolled Up Baseline Milestone Project Summary Progress Rolled Up Task Rolled Up Progress Group By Summary Baseline Rolled Up Milestone Split Deadline Milestone Baseline Summary Baseline Split Baseline Milestone Rolled Up Baseline External Tasks
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