
STATE OF INDIANA

DEPARTMENT OF LOCAL GOVERNMENT FINANCE



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TO: All Political Subdivisions
FROM: Wesley R. Bennett, Commissioner
RE: Legislation Affecting Reporting Requirements
DATE: June 11, 2020

Please note that this memorandum is for informational purposes only, and it is not a substitute for reading the law.

I. Streamlined Property Tax Data Reporting

On March 21, 2020, Governor Holcomb signed into law House Enrolled Act 1113-2020 (“HEA 1113”). In an effort to streamline the property tax data reporting requirements for local units, several sections of HEA 1113 removed the requirement for local units to submit various reports to both the Legislative Services Agency and the Department. Instead of requiring local units to submit data to both state agencies, the Department will coordinate with the Legislative Services Agency and provide the applicable data that is reported to the Department.

Beginning July 1, 2020, the following property tax data reports and submissions will only have to be reported to the Department:

Sales Disclosure Data¹	(SALEDISC, SALECONTAC, SALEPARCEL)	<i>Due January 31</i>
Mobile Home Data	(MOBILE, APPEALMH)	<i>Due March 1</i>
Tax Billing Data	(TAXDATA, ADJMENTS)	<i>Due March 16</i>
Real Property Data	(PARCEL, LAND, IMPROVE, DWELLING, BUILDING, BLDDTL, APPEAL)	<i>Due August 31</i>
Oil & Gas Assessment Data	(OILGAS, OILGASALL)	<i>Due August 31</i>
Personal Property Data	(PERSPROP, POOLDATA, APPEALPP)	<i>Due August 31</i>

¹ For counties that use a third party software vendor system to manage sales disclosure forms, this data must be uploaded to Gateway SDF on a weekly basis per 50 IAC 26-20-4(i)-(k).

II. OPEB Reporting

Section 70 of HEA 1113, effective July 1, 2020, transfers the oversight of other post-employment benefits (“OPEB”) reporting by political subdivisions from the Department to the State Board of Accounts. Beginning with the OPEB submissions that are due by March 1, 2021, units will be reporting this information to the State Board of Accounts through Gateway.

III. GIS Reporting

On March 21, 2020, Governor Holcomb signed into law Senate Enrolled Act 408-2020 (“SEA 408”). Section 39 of SEA 408 specifies that the appropriate county officer, as designated by the county executive, in each county shall, before September 1, 2021, and before September 1 of every year thereafter, submit parcel-level data to the GIS officer. Additional information related to this reporting requirement can be obtained from the Indiana Geographic Information Office.

Contact Information

Questions may be directed to James Johnson, Director of Data Analysis, at (317) 234-8274 or jjohnson@dlgf.in.gov.