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# STATE OF INDIANA

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DEPARTMENT OF LOCAL GOVERNMENT FINANCE



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**TO:** County Assessors, County Auditors, and County Treasurers

**CC:** Software Vendors

**FROM:** James A. Johnson, Director of Data Analysis

**RE:** 50 IAC 26 Phase III Software Testing Update

**DATE:** April 1, 2020

The purpose of this memorandum is to provide an update regarding 50 IAC 26 Phase III local certification and validation software testing.

As part of the State's ongoing response to the COVID-19 pandemic, Governor Holcomb issued Executive Order 20-05 on March 19, 2020. Included in that executive order was the ability for state agencies to extend any non-essential agency deadlines for a period of no longer than 60 days. To that end, the Department of Local Government Finance ("Department") is extending the deadline as referenced in 50 IAC 26-18-1(c) for all counties to have their property tax management systems locally certified and validated from July 1, 2020, to August 31, 2020. Additionally, the Department will be temporarily suspending Phase III software testing sessions during the month of April, thereby allowing county governments to focus on providing those critical and essential services to their residents during the midst of this pandemic. The Department anticipates that Phase III software testing will resume starting in May for the remaining counties that have not yet completed testing. Testing may be delayed further depending on the state of the pandemic, in which case the Department will issue additional memoranda.

In order to adhere to social distancing guidelines, the Department will be conducting all future Phase III software testing sessions via a Department-hosted webinar session. To date, all counties that have already participated in Phase III software testing have done so via a webinar session, and this platform has proven effective and convenient for conducting the required test scenarios. The Department will be providing the county offices with simple but detailed instructions on how to access their respective webinar sessions upon confirming a date and time for testing.

If you have any questions regarding this information, please feel free to contact the Director of Data Analysis James Johnson at [jjohnson@dlgf.in.gov](mailto:jjohnson@dlgf.in.gov) or (317) 234-8274.