**APPENDIX A**

**NOTICE TO TAXPAYERS OF HEARING ON PROPOSED CUMULATIVE
 FUND**

 (Name of Fund)

 Notice is hereby given to the taxpayers of ,

 (Name of Unit)

 , County, Indiana, that the

 (County Name) (Name of Adopting Body)

will consider at

 (Location of Meeting)

at o’clock am/pm on , 2018, the establishment of (Time) (Day and Month)

 a Cumulative Fund under the provisions of Indiana

 (Name of Fund)

Code for the purposes as follows:

 (Code Citation)

***{Unit may set out selected uses as provided by the applicable statute or the unit may state “For all uses as set out in IC \_\_\_\_\_\_\_\_.”} (Do not publish this statement “as is.”)***

The tax will be levied on all taxable real and personal property within the taxing district and

will not exceed $\_\_\_\_\_\_\_\_\_ per $100 of assessed valuation. The proposed fund will be levied

 (Adopted Rate)

beginning with taxes due and payable in the year 2019. Taxpayers appearing at such hearing shall have the right to be heard thereon. The proposal for establishment of the Cumulative

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Fund is subject to approval by the Department of Local (Name of Fund)

Government Finance.

Within 30 days after the date of the adoption of the cumulative fund by the , the \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ will publish a Notice of Adoption.

 (Name of Adopting Body) (Name of Unit)

Upon publication of the Notice of Adoption, \_\_\_\_\_\_\_\_ or more taxpayers in the taxing district may file a petition with the County Auditor not later than noon 30 days after the publication of the Notice of Adoption setting forth their objections to the proposed fund.

Dated this \_\_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_, 2018.

 (Adopting Body)

**APPENDIX B**

**ORDINANCE/RESOLUTION ESTABLISHING CUMULATIVE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ FUND**

(Name of Fund)

**Under Indiana Code** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 (Code Citation)

**BE IT RESOLVED** by the \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 (Adopting Body)

of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, County, Indiana that a need now exists for the establishment

of a Cumulative \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Fund for the following purposes:

 (Name of Fund)

***{Unit may set out selected uses as provided by the applicable statute or the unit may***

***state “For all uses as set out in IC \_\_\_\_\_\_\_\_.” } (Do not publish this statement “as is.”)***

**BE IT FURTHER RESOLVED** that this Board will adhere to the provisions of Indiana Code \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_. The proposed fund will not exceed $\_\_\_\_\_\_\_\_\_\_\_\_ on each

 (Adopted Rate)

$100 of assessed valuation. Said tax rate will be levied beginning with taxes for 2018 payable 2019.

**BE IT FURTHER RESOLVED** that proofs of publication of the public hearing held on the \_\_\_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 2018, and a certified copy of this ordinance/resolution shall be submitted to the Department of Local Government Finance of the State of Indiana as provided by law. This Cumulative Fund is subject to the approval of the Department of Local Government Finance.

Duly adopted by the following vote of the members of said \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_, 2018. (Adopting Body)

**AYE NAY**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Attest: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, Fiscal Officer**

**APPENDIX B(2) (FOR USE IN ESTALBISHING OR REESTABLISHING FIRE PROTECTION TERRITORY EQUIPMENT REPLACEMENT FUND)**

**ORDINANCE/RESOLUTION ESTABLISHING**

**FIRE PROTECTION TERRITORY EQUIPMENT REPLACEMENT FUND**

**Under Indiana Code** IC 36-8-19-8.5

**BE IT RESOLVED** by the

 (Adopting Body of Participating Unit)

of , County, Indiana that a need now exists for the establishment of a Fire Protection Territory Equipment Replacement Fund for the following purposes:

***{Unit may set out selected uses as provided by the applicable statute or the unit may***

***state “For all uses as set out in IC 36-8-19-8.5.”} (Do not publish this statement “as is.”)***

 **BE IT FURTHER RESOLVED** that this Board will adhere to the provisions of Indiana Code IC 36-8-19-8.5. The proposed fund will not exceed $\_\_\_\_\_\_\_\_\_\_\_\_ on each $100 of (Adopted Rate)

assessed valuation. Said tax rate will be levied beginning with taxes for 2018 payable 2019 and will be a uniform tax rate.

 **BE IT FURTHER RESOLVED** that proofs of publication of the public hearing held on the \_\_\_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 2018, and a certified copy of this ordinance/resolution shall be submitted to the Department of Local Government Finance of the State of Indiana as provided by law. This Fund is subject to the approval of the Department of Local Government Finance.

 **BE IT FURTHER RESOLVED** that \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ is the Provider Unit of the \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Fire Protection Territory and \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ is/are the Participating Unit(s) of said Fire Protection Territory. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, as Provider Unit, is authorized to establish this Fund.

This ordinance/resolution contains or incorporates by reference the contents of the agreement to establish the Fund.

Duly adopted by the following vote of the members of said \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ this

 (Adopting Body)

\_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_, 2018.

**AYE NAY**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Attest: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, Fiscal Officer**

**APPENDIX C**

**NOTICE OF ADOPTION**

To the taxpayers of , Indiana.

 (Name of Unit)

You are hereby notified that on , 2018, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, \_\_\_\_\_\_\_\_\_\_

 (Date) (Name of Unit) (County Name)

County, Indiana, pursuant to notice heretofore given, and under and by virtue of IC , duly adopted a plan whereby a Cumulative Fund was

 (Code Citation) (Name of Fund)

established to provide for the following:

***{Unit may set out selected uses as provided by the applicable statute or the unit may***

***state “For all uses as set out in IC \_\_\_\_\_\_\_\_.” } (Do not publish this statement “as is.”)***

The fund will be provided for by a property tax rate of \_\_\_\_\_\_\_\_\_\_\_\_ ($0.\_\_\_\_\_) on each one

 (amount written)

hundred dollars ($100.00) of taxable real and personal property within the taxing unit beginning in 2018 payable in 2019 and thereafter, continuing until reduced or rescinded.

\_\_\_\_\_\_\_\_ (\_\_\_) or more taxpayers in the taxing unit who will be affected by the tax rate and corresponding levy may file a petition with the \_\_\_\_\_\_\_\_\_\_\_\_\_ County Auditor not later than noon 30 days after the publication of this Notice setting forth their objections to the proposed cumulative fund. Upon the filing of the petition, the County Auditor shall immediately certify the same to the Department of Local Government Finance, at which point the Department will fix a date for and conduct a public hearing on the proposed cumulative fund before issuing its approval, disapproval, or modification thereof.

Dated this \_\_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_, 2018.

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 (Adopting Body)

**APPENDIX D**

PUBLICATION REQUIREMENTS IC 5-3-1-4

Sec. 4. (a) Whenever officers of a political subdivision are required to publish a notice affecting the political subdivision, they shall publish the notice in two (2) newspapers published in the political subdivision.

1. This subsection applies to notices published by county officers. If there is only one (1) newspaper published in the county, then publication in that newspaper alone is sufficient.
2. This subsection applies to notices published by city, town, or school corporation officers. If there is only one (1) newspaper published in the municipality or school corporation, then publication in that newspaper alone is sufficient. If no newspaper is published in the municipality or school corporation, then publication shall be made in a newspaper published in the county in which the municipality or school corporation is located and that circulates within the municipality or school corporation. The notice shall be posted:
3. at or near the city or town hall or school administration building; or
4. at the:
5. public building where the governing body of the respective city, town, or school corporation meets; or
6. post office in the municipality or school corporation (or at the bank if there is no post office);
if the municipality does not have a city or town hall, or the school corporation does not have an administration building.
7. This subsection applies to notices published by officers of political subdivisions not covered by subsection (a) or (b), including township officers. If there is only one (1) newspaper published in the political subdivision, then the notice shall be published in that newspaper and if another newspaper is published in the county and circulates within the political subdivision in the other newspaper. If no newspaper is published in the political subdivision, then publication shall be made in a newspaper published in the county and that circulates within the political subdivision.
8. This subsection applies to a political subdivision, including a city, town, or school corporation. Notwithstanding any other law, if a political subdivision has territory in more than one (1) county, public notices that are required by law or ordered to be published must be given as follows:
9. By publication in two (2) newspapers published within the boundaries of the political subdivision.
10. If only one (1) newspaper is published within the boundaries of the political subdivision, by publication in that newspaper and in some other newspaper:
11. published in any county in which the political subdivision extends; and
12. that has a general circulation in the political subdivision.
13. If no newspaper is published within the boundaries of the political subdivision, by publication in two (2) newspapers that:
14. are published in any counties into which the political subdivision extends; and
15. have a general circulation in the political subdivision.
16. If only one (1) newspaper is published in any of the counties into which the political subdivision extends, by publication in that newspaper if it circulates within the political subdivision.
17. A political subdivision may, in its discretion, publish public notices in a qualified publication or additional newspapers to provide supplementary notification to the public. The cost of publishing supplementary notification is a proper expenditure of the political subdivision.

**APPENDIX E**

**PROCEDURE CHECKLIST**

(Submit this form to the Department with the adopting resolution/ordinance and proofs of publication of the Notice to Taxpayers and Notice of Adoption on or before April 30; submit a copy of the county auditor’s Certificate of No Remonstrance as soon as it is available.)

TAXING UNIT: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ COUNTY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

CUMULATIVE FUND: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

CODE CITATION: IC \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

ESTABLISHING NEW FUND (Circle) YES NO REESTABLISHING YES NO

YEAR TO BE FIRST LEVIED: 2018 PAY 2019

NOTICE TO TAXPAYERS:

1st Publication \_\_\_\_\_\_\_\_\_\_\_\_\_\_ in the \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 (Date) (Name of Newspaper)

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_ in the \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 (Date) (Name of Newspaper)

2nd Publication \_\_\_\_\_\_\_\_\_\_\_\_\_\_ in the \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 (Date) (Name of Newspaper)

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_ in the \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 (Date) (Name of Newspaper)

PUBLIC HEARING HELD ON: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 2018

ORDINANCE ADOPTED ON: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 2018

NOTICE OF ADOPTION:

Publication \_\_\_\_\_\_\_\_\_\_\_\_\_\_ in the \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 (Date) (Name of Newspaper)

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_ in the \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 (Date) (Name of Newspaper)

PROPOSED RATE: $ \_\_\_\_\_\_\_\_\_\_

CONTACT PERSON: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

MAILING ADDRESS OF UNIT: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

PHONE NUMBER/E-MAIL: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**APPENDIX F**

**CERTIFICATE OF NO REMONSTRANCE**

 I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, Auditor of

 (Auditor’s Name)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, County, Indiana, do hereby certify that there were no

remonstrances filed against the proposed Cumulative \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Fund as

 (Name of Fund)

adopted by the \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ on

 (Name of Adopting Body)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 2018. A Notice of Adoption was published on

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ in the

 (Date(s) of Publication)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ newspaper(s).

 (Name of Newspaper(s))

Dated this \_\_\_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_, 2018.

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Auditor